

**MINUTES FOR
Regular Meeting of the Board of Education
Corning City School District
165 Charles Street, Painted Post, NY 14870
Wednesday, September 16, 2020 at 6:30 pm**

Approved

Virtual Public Access via ZOOM link

1.0 OPENING

Meeting called to order at 6:00 p.m. with Victoria Zingler, Vice-President, presiding

1.1 ROLL CALL

Board Members:	Present	Absent
Kevin Ashton	<u> x </u>	<u> </u>
Kelley Bacalles	<u> </u>	<u>ar. 6:05</u>
Kristina Belanger	<u> x </u>	<u> </u>
Mary Franklin	<u> x </u>	<u> </u>
Marjorie Lawlor	<u> x </u>	<u> </u>
Janelle Meteer	<u> x </u>	<u> </u>
Dr. James Webb	<u> </u>	<u>ar.6:25</u>
Dr. Dale Wexell, President	<u> </u>	<u>Exc.</u>
Victoria Zingler, Vice-President	<u> x </u>	<u> </u>
Administrators:		
Michelle Caulfield, Superintendent	<u> x </u>	<u> </u>
Jeff Delorme, Asst. Supt.-Administrative Services	<u> x </u>	<u> </u>
Linda Perry, Asst. Supt.-Secondary Ed.	<u> x </u>	<u> </u>
Kerry Elsasser, Asst. Supt.-Elementary Ed.	<u> x </u>	<u> </u>
William Pierce, Asst. Supt.-School Operations	<u> x </u>	<u> </u>
Paul Webster, School Business Official	<u> </u>	<u>Exc.</u>
Officers:		
Karen Dutcher, Clerk of the Board	<u> </u>	<u> </u>

Media: Leader Star Gazette Spectrum WETM-TV WENY-TV

Executive Session

Moved by: Meteer Seconded by: Franklin to enter into Executive Session at 6:00 p.m. to discuss matters related to the appointment of a particular person or persons.

Aye 6 Nay 0 Absent 3 Accepted

Mrs. Bacalles arrived at 6:05 pm

Dr. Webb arrived at 6:25 pm

Resume Regular Order of Business

Moved by: Belanger Seconded by: Franklin to resume the regular order of business at 6:30 p.m.

Aye 8 Nay 0 Absent 1 Accepted

Pledge of Allegiance

1.2 Acceptance of the Agenda, with the addition of Item 3.5-Appointment of Coaching Positions.

Moved by: Webb Seconded by: Meteer

Aye 8 Nay 0 Absent 1 Accepted

1.3 Approval of Minutes

Moved by: Lawlor Seconded by: Franklin to approve the minutes of the Regular Board Meeting of August 19, 2020 and Special Meeting of September 3, 2020.

Aye 8 Nay 0 Absent 1 Accepted

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1.4 Report from the President of the Board of Education: None

1.5 Report from the Superintendent of Schools: Ms. Caulfield reminded the Board to notify the Clerk with regard to their availability for an October Board Workshop. She also noted that registration for the NYSSBA Convention will come to a close soon so they should let the clerk know if they are interested in attending. Ms. Caulfield commented on how well overall the first few days of school and classes were going.

BOARD MEMBER COMMENTS: Board members shared their perspective on how well the start to the school year has gone for students. Ms. Belenager commented on the HS Facebook page run by parents and how the community has rallied to help make school reopening a positive experience.

1.6 PUBLIC COMMENT – District Safety Plan: There were no comments submitted to Board President Wexell per the Temporary Board Protocols established in light of COVID 19.

1.7 Authorization of Funds to Implement Special Education Programs/Services

RESOLVED, that the Board of Education approves the authorization of funds to implement the Special Education Programs and Services consistent with such recommendations from the CSE meetings of August 14, 2020 through September 10, 2020.

Moved by: Meteer Seconded by: Lawlor
Aye 8 Nay 0 Absent 1 Accepted

2.0 REPORTS

2.1 School Re-opening Update-Michelle Caulfield, Superintendent: Ms. Caulfield provided a PowerPoint presentation highlighting Week 1 of School ReOpening.

2.2 Facilities Update-Bill Pierce, Assistant Superintendent for School Operations: Mr. Pierce updated the Board on the work completed at the District Offices and Bus Garage. He also provided updates on the status of the High School Pool and Greenhouse.

2.3 Equity Update-Michelle Caulfield, Superintendent: Ms. Caulfield noted that continued training will happen in the Fall and Spring for all staff (2 sessions) and Administrative Council (4 sessions). They will continue to meet with the Parent Engagement group as well.

2.4 Formal Appointment of Board Use of Technology Committee-Dale Wexell, President: In Dr. Wexell's absence Vice President Zingler reviewed the Committee Objectives and timeline for the establishment of the ad hoc Committee on Technology Use with Members as follows: Kelley Bacalles (Chair), Kevin Ashton, Michelle Caulfield, Jerry Dieg and Bill Cameron.

2.5 Written Reports

2.5.1 August Claims Auditor Report-Submitted by Kim Dykes, BOCES CBO

2.5.2 Quarterly Exp./Rev. Status Report through 6/20/20-Submitted by Paul Webster, SBO

2.5.3 Revenue/Emergency Expenditure Budget Report-Submitted by Paul Webster, SBO

3.0 PERSONNEL

3.1 Retirement of Personnel

Superintendent's Recommendation: that the Board of Education accepts, with genuine regret, the Retirement request of **Kathryn A. Hunter**, Teaching Assistant, C-PP High School effective September 12, 2020 after 35 years and 8 months of service.

The Board offers the following resolution:

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WHEREAS, Kathryn A. Hunter, has served the children of the Corning-Painted Post area with distinction for many years, and

WHEREAS, throughout the years she has consistently discharged her duties in an outstanding and highly professional manner, giving unselfishly of her time and efforts,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Corning-Painted Post Area School District, County of Steuben, State of New York, accepts with deep regret the retirement request of **Kathryn A. Hunter** and records in the minutes of this meeting this expression of the Board's deep appreciation of her devoted service, as well as its sensitivity to the loss from the staff of this trusted and valued employee.

BE IT FURTHER RESOLVED, that the Clerk of the Board be and hereby is instructed to transmit to **Kathryn A. Hunter** a copy of this expression of the Board's gratitude.

Moved by: Meteer Seconded by: Franklin
Aye 8 Nay 0 Absent 1 Accepted

3.2 Personnel Items-Resignations, Leaves of Absence, Appointments, Changes of Assignment

Superintendent's Recommendation: that the Board approves the personnel items as listed on the attached pink sheets in Section 3.2.1, 3.2.2, 3.2.3, 3.2.4, 3.2.5, 3.2.6, 3.2.7 and 3.2.8.

Moved by: Ashton Seconded by: Webb
Aye 8 Nay 0 Absent 1 Accepted

3.3 Approval of Memorandum of Agreement – Middle School Advisory Program

Superintendent's Recommendation: that the Board approves the Memorandum of Agreement between the District and the Corning Teachers' Association continuing the Middle School Advisory Program for the 2020-2021 school year.

Moved by: Meteer Seconded by: Belanger
Aye 8 Nay 0 Absent 1 Accepted

3.4 Approval of Memorandum of Agreement-Salary Schedule Revisions

Superintendent's Recommendation: that the Board approve the Memorandum of Agreement between the District and the Civil Service Employees' Association, Unit 8710 concerning revisions to salary schedules Article 45-I, Article 45-J, Article 45-K and Article 45-L.

Moved by: Meteer Seconded by: Franklin
Aye 8 Nay 0 Absent 1 Accepted

3.5 Appointment of Coaching Positions

Superintendent's Recommendation: that the Coaches listed below be appointed for the 2020-2021 school year contingent upon the season being held, pro-rated stipends if the season is shortened and no stipend or accrual for step placement if the season is not held.

George	Bacalles	Varsity Football Coach	\$7,928
Timothy	Ball	Girls' Varsity Tennis Coach	\$5,744
Christopher	Clark	Boys' Varsity Golf	\$5,744
Chad	Freelove	Boys' Varsity Soccer Coach	\$7,700
Alyssa	Helsing	Girls' Varsity Swimming Coach	\$4,052

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Raymond	Lawson	Varsity Cross Country Coach	\$2,190
Julie	Pierce	Girls' Varsity Soccer Coach	\$5,930
Barbra	Smith	Varsity Volleyball Coach	\$6,078
Rebecca	Volpe	Varsity Gymnastics Coach	\$6,078
Laura	Wright	Varsity Cheerleading Coach	\$8,252
Timothy	Ball	Boys' Varsity Tennis Coach	\$6,713
Christopher	Hogue	Boys' Varsity Lacrosse Coach	\$9,292
Michael	Johnston	Varsity Softball Coach	\$6,110
Eric	Kizis	Varsity Baseball Coach	\$5,661
Joseph	Melanson	Varsity Track Coach	\$6,209
Kevin	Scanlon	Girls' Varsity Lacrosse Coach	\$6,761
Jami	Smith	Girls' Varsity Golf	\$7,928
Matthew	Burch	Girls' Varsity Basketball Coach	\$6,534
Joseph	Cleary	Unified Sports Bowling Coach	\$6,761
Alyssa	Helsing	Boys' Varsity Swimming Coach	\$7,091
Michael	Johnston	Boys' Varsity Basketball Coach	\$7,554
Eric	Kizis	Varsity Bowling Coach	\$5,811
Aspyn	Landis	Varsity Cheerleading Coach	\$4,096
Raymond	Lawson	Varsity Indoor Track Coach	\$2,158
Zakkariah	Rolfe	Varsity Wrestling Coach	\$7,287
Ann	Vargeson	Unified Sports Bowling Coach	\$5,547

Moved by: Meteer Seconded by: Belanger
Aye 7 Nay 0 Absent 1 Abstain 1 Accepted
Bacalles

4.0 BUSINESS

4.1 Business Items-Consent Agenda

A. Approval of Monthly and Quarterly Treasurer's Report, Period Ending June 30, 2020 and Monthly Treasurer's Report for July 2020

the Monthly Treasurer's Report and Quarterly Treasurer's Report for the period ending June 30, 2020 and the Monthly Treasurer's Report for July 2020 are submitted in the prescribed format in accordance with the Regulations of the Commissioner of Education, Sec. 170.2 (p). Included are cash flow reports, the computer budget report by facility, summarizing all budget changes and expenditures from June 30, 2020, and the Extra Classroom Activities Funds Treasurer's Reports. Copies of the reports to be filed with these minutes.

B. Accept and Appropriate \$22,300 Donation from Community Foundation of Elmira-Corning and the Finger Lakes, Inc.

that the Board accept a donation of \$22,300 from the Community Foundation of Elmira-Corning and the Finger Lakes, Inc., to be used to purchase books for Severn Elementary and Winfield Elementary Schools; further that the Board appropriate \$22,300 to revenue code A2705 "Gifts and Donations", \$18,000 to expenditure code A-2110-450-09-01 "Severn Regular School Supplies" and \$4,300 to expenditure code A-2110-450-17-01 "Winfield Regular School Supplies".

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C. Accept and Appropriate \$1250.31 Grant from Community Foundation of Elmira-Corning and the Finger Lakes, Inc.

that the Board accept a donation of \$1250.31 from the Community Foundation of Elmira-Corning and the Finger Lakes, Inc., in support of the Corning-Painted Post Area High School Unified Sports Program; further that the Board appropriate \$1250.31 to revenue code A2705 "Gifts and Donations" and \$1250.31 to expenditure code A-2855-157-23-04.

Moved by: Meteer Seconded by: Belanger
Aye 8 Nay 0 Absent 1 Accepted

4.2 Approval and Execution of Tax Warrant for 2020–2021

Superintendent's Recommendation: that the following resolution be approved for the execution of the tax warrant for the 2020 – 2021 fiscal year.

RESOLVED, that there be levied by the Board of Education of the City School District of the City of Corning, New York, after having complied with the Laws of the State of New York, upon the real estate, special franchises, and public service corporations in said District, for the payment of teachers' salaries, for the payment of principal and interest in the bonded indebtedness, and for the incidental expenses of operation and maintaining schools in said District during the current year, the sum of \$54,057,931 as indicated by the budget adopted by the Board of Education on May 20, 2020.

FURTHER, that the Southeast Steuben County Library levy of \$837,719 be included in the annual levy for a total sum of \$54,895,650.

The tax list for said taxes having been prepared,

IT IS FURTHER RESOLVED, that the said tax be, and hereby is confirmed, in conformity with the provision of the Real Property Tax Law; and it is further

RESOLVED, that taxes may be paid in two equal installments, which are due on or before the following dates:

First installment due on or before October 31, 2020
Second installment due on or before March 31, 2021

AND IT IS FURTHER RESOLVED, that the members of the Board of Education be hereby authorized and directed to execute the proper warrant to said tax roll; and after said warrant is executed, to deliver same to the Tax Collector of District on October 1, 2020.

Moved by: Meteer Seconded by: Webb/Belanger
Aye 8 Nay 0 Absent 1 Accepted

4.3 Acceptance of Internal Auditor's Report and Corrective Action Plan

Superintendent's Recommendation: that the Board accepts the following resolution:

RESOLVED, that the Board of Education, of the Corning City School District, accept the Internal Audit of Birnie Transportation 19-A for fiscal year 2019-2020 prepared by our internal auditor at Tompkins Seneca Tioga BOCES. Copy of the audit report to be filed with these minutes.

Moved by: Meteer Seconded by: Lawlor
Aye 8 Nay 0 Absent 1 Accepted

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4.4 Acceptance of Certificate of Substantial Completion, (Architect's Project No. 2649-082)

Superintendent's Recommendation: that the Board accept the Certificates of Substantial Completion, received from the Construction Manager and Architect, for the contracts with Schuler-Haas Electric Corp. for Electric Work, Elmira Structures, Inc. for General Trades Work, Kimble, Inc. for Mechanical Work, Kimble, Inc. for Plumbing Work, Patterson-Stevens, Inc. for Pool Work, J&B Installations, Inc. for Roofing Work, and Blackmon Farrell Electric, Inc. for Sound Work, Architect's Project No. 2649-082, and which the certificates establish a substantial completion date of August 28, 2020. Further, that the Board authorize the President to sign the certificates (to be filed with these minutes).

Moved by: Meteer Seconded by: Bacalles
Aye 8 Nay 0 Absent 1 Accepted

5.0 SPECIAL ITEMS

5.1 Resolution to Approve the District-Wide School Safety Plan and the Building-Level Emergency Response Plans

Superintendent's Recommendation: that the Board approves the District-Wide School Safety Plan and the Building-Level Emergency Plans pursuant to the requirements in Education Law 807 and 2801-a, and Commissioner's Regulations 155.17; and that the District-Wide Safety Plan be posted on the District website within thirty (30) days of adoption; and that the District-Wide Safety Plan also be submitted to the Commissioner of Education within thirty (30) days of adoption; and that the Building-Level Emergency Plans be filed with the New York State Police and local law enforcement within thirty (30) days of adoption; and that the Building-Level Emergency Plans be submitted to the New York State Education Department no later than October 15, 2020.

Moved by: Meteer Seconded by: Webb
Aye 8 Nay 0 Absent 1 Accepted

BOARD MEMBER COMMENTS: Dr. Webb recommended that Board members listen to the Audio of this meeting and provide feedback to the ad hoc Committee on Technology Use. Mrs. Lawlor commented on the "Hawks at Home" presentation-well done.

FUTURE AGENDA ITEMS: None

BOARD MEMBER REQUESTS FOR INFORMATION: No ne

ADJOURNMENT

Moved by: Meteer Seconded by: Franklin to adjourn the meeting at 7:25 p.m.
Aye 8 Nay 0 Absent 1 Accepted

Submitted by,



Karen Dutcher, District Clerk
Corning City School District