

**MINUTES FOR  
Regular Meeting of the Board of Education  
Corning City School District  
165 Charles Street, Painted Post, NY 14870  
Wednesday, October 16, 2019 at 6:30 p.m.**

**Approved**

**1.0 OPENING**

Meeting called to order at 6:30 p.m. with Dr. Dale R. Wexell, President, presiding

**1.1 ROLL CALL**

Board Members:	<b>Present</b>	<b>Absent</b>
Kevin Ashton	<u>  X  </u>	<u>      </u>
Kelley Bacalles	<u>  X  </u>	<u>      </u>
Kristina Belanger	<u>  X  </u>	<u>      </u>
Mary Franklin	<u>  X  </u>	<u>      </u>
Marjorie Lawlor	<u>  X  </u>	<u>      </u>
Janelle Meteer	<u>      </u>	<u>  Exc.  </u>
Dr. James Webb	<u>  X  </u>	<u>      </u>
Dr. Dale Wexell, President	<u>  X  </u>	<u>      </u>
Victoria Zingler, Vice-President	<u>  X  </u>	<u>      </u>
<b>Administrators:</b>		
Michael Ginalski, Superintendent	<u>  X  </u>	<u>      </u>
Jeff Delorme, Asst. Supt.-Administrative Services	<u>  X  </u>	<u>      </u>
Michelle Caulfield, Asst. Supt.-Secondary Ed.	<u>      </u>	<u>  Exc.  </u>
Kerry Elsasser, Asst. Supt -Elementary Ed.	<u>  X  </u>	<u>      </u>
William Pierce, Asst. Supt.-School Operations	<u>  X  </u>	<u>      </u>
Paul Webster, School Business Official	<u>  X  </u>	<u>      </u>
<b>Officers:</b>		
Karen Dutcher, Clerk of the Board	<u>  X  </u>	<u>      </u>

Media: Leader        Star Gazette        Spectrum        WETM-TV        WENY-TV       

**Pledge of Allegiance**

**1.2 Acceptance of the Agenda**

Moved by: Webb Seconded by: Belanger  
Aye   8   Nay   0   Absent   1   Accepted

**1.3 Approval of Minutes**

Moved by: Zingler Seconded by: Belanger to approve the minutes of the Regular Meeting of September 25, 2019 and the Board Workshop of October 9, 2019.  
Aye   8   Nay   0   Absent   1   Accepted

**1.4 Report from the President of the Board of Education:** None

**1.5 Report from the Superintendent of Schools:** Mr. Ginalski extended his condolences to the Rossi Family for the passing of Gus Rossi, who was a former Principal in the District.

**BOARD MEMBER COMMENTS:** Mrs. Franklin attended MFG Day at the Middle School and noted how well done the event was and how excited the students were.

**VISITOR COMMENTS:** The Board heard comments from one visitor who requested they visit the possibility of allowing a Veterans Exemption on school taxes. The Superintendent noted that they would be bringing a report to the Board in November on the Sr. Citizens and Veterans Tax Exemptions.

October 16, 2019

## 1.6 Authorization of Funds to Implement Special Education Programs/Services

**RESOLVED**, that the Board of Education approves the authorization of funds to implement the Special Education Programs and Services consistent with such recommendations from the CSE meetings of September 20, 2019 through October 10, 2019.

Moved by: Webb Seconded by: Lawlor  
Aye 8 Nay 0 Absent 1 Accepted

## 2.0 REPORTS

### 2.1 Energy Audit Update -Jeff Day and Dana Wood-Day Automation

Mr. Day and Mr. Wood provided an update on the status of the Energy Performance contract originally presented to the Board in June. They answered questions from the Board.

### 2.2 Master Plan Presentation- Michael Ginalski, Superintendent

#### 2.2.1 Presentation of Strategic Intent – Kerry Elsasser, Asst. Superintendent Robin Sheehan, HS Principal Sarah Ainsworth, MS Asst. Principal

Ms. Elsasser, Mrs. Sheehan and Mrs. Ainsworth provided an overview of the District's Strategic Intent at each level, K-5, 6-8 and 9-12. They answered questions from the Board.

#### 2.2.2 Presentation of 2019-2020 Goals (Year 5) - Task Force Conveners

Superintendent Ginalski provided a brief summary of the status of the current Master Plan and Task Force Conveners presented their Year 5 Master Plan Goals. They answered questions from the Board.

**The Board agreed by consensus to a 5-minute recess (7:55-8:00 pm)**

### 2.3 Facilities Update-Michael Ginalski, Superintendent

Superintendent Ginalski updated the Board on the progress of facilities renovations.

### 2.4 Equity Update-Michael Ginalski, Superintendent

Superintendent Ginalski noted that next week Pilot groups, the student and parent engagement groups and Administrators will be meeting with the Equity Collaborative for continued work as they move into Year 3.

## 2.5 Written Reports

### 2.5.1 September Claims Auditor Report – Submitted by Kim Dykes, BOCES CBO

## 3.0 PERSONNEL

### 3.1 Retirement of Personnel

**Superintendent's Recommendation:** that the Board of Education accepts, with genuine regret, the Retirement requests of:

1. **Kevin Corby**, Sole Custodian, Erwin Valley Elementary School effective October 1, 2020 after 30 years and 2 months of service.
2. **Paula Smith**, Testing & Assessment Coordinator effective December 14, 2020 after 15 years of service.
3. **Kyla Lester**, Science, C-PP High School effective June 30, 2020 after 18 years of service.

**October 16, 2019**

The Board offers the following resolution:

**WHEREAS, Kevin Corby, Paula Smith and Kyla Lester**, have served the children of the Corning-Painted Post area with distinction for many years, and

**WHEREAS**, throughout the years they have consistently discharged their duties in an outstanding and highly professional manner, giving unselfishly of their time and efforts,

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education of the Corning-Painted Post Area School District, County of Steuben, State of New York, accepts with deep regret the retirement requests of **Kevin Corby, Paula Smith and Kyla Lester**, and records in the minutes of this meeting this expression of the Board's deep appreciation of their devoted service, as well as its sensitivity to the loss from the staff of these trusted and valued employees.

**BE IT FURTHER RESOLVED**, that the Clerk of the Board be and hereby is instructed to transmit to **Kevin Corby, Paula Smith and Kyla Lester** a copy of this expression of the Board's gratitude.

Moved by: Webb Seconded by: Franklin  
Aye 8 Nay 0 Absent 1 Accepted

### **3.2 Change in Retirement of Personnel**

**Superintendent's Recommendation:** that the Board of Education accepts the change in the retirement request **Linda Wheat**, Cleaner, C-PP Middle School from retirement date of June 20, 2021 to retirement date of November 29, 2019.

Moved by: Lawlor Seconded by: Zingler/Ashton  
Aye 8 Nay 0 Absent 1 Accepted

### **3.3 Personnel Items-Resignations, Leaves, Appointments, Changes of Assignment**

**Superintendent's Recommendation:** that the Board approves the personnel items as listed on the attached pink sheets in Section 3.3.1, 3.3.2, 3.3.3, 3.3.4, 3.3.5, 3.3.6, 3.3.7, 3.3.8, 3.3.9 and 3.3.10.

Moved by: Webb Seconded by: Belanger  
Aye 8 Nay 0 Absent 1 Accepted

## **4.0 BUSINESS ITEMS**

### **4.1 Business Items – Consent Agenda**

#### **A. Approval of Monthly Treasurer's Report for August 31, 2019**

the Monthly Treasurer's Report is submitted in the prescribed format in accordance with Regulations of the Commissioner of Education, Sec. 170.2 (p.) Included is a cash flow report. A copy of the report to be filed with these minutes.

#### **B. Capital Outlay Project Bid Award**

that the Board approve bid award #20-024 2019-20 Capital Outlay Project per the attached "Bid Recommendation Report" from our architect at Hunt, filed as part of the Board minutes.

#### **C. Accept and Appropriate \$2,800 Donation from CPP Band Aides, Inc.**

that the Board accept a donation of \$2,800 from CPP Band Aides, Inc. for the NYS Field Band Competition Judges September 21, 2019; further that the Board appropriate \$2,800 to revenue code A2705 "Gifts and Donations," and \$2,800 to expenditure code A-2110-400-23-01 "HS Regular School Contractual".

October 16, 2019

**D. Resolution to Correct Tax Rolls & Warrant**

that in accordance with the statements submitted from the Steuben County Real Property Tax Office and the School Tax Collector, the tax rolls and warrants should be revised according to the schedule annexed hereto.

**E. Authorization to Establish Student Club at the C-PP High School**

that the Board authorize the establishment of the C-PP HS Wrestling Club to be accounted for under the Student Activity Fund. A copy of the club's constitution is filed with these minutes.

**F. Authorization to Appropriate \$159,276 ESSA Title IIA Funds to Special Aid**

that the Board accept the ESSA Title IIA grant funds for the fiscal year 2019-2020 in the amount of \$159,276 to be used for in service training of teachers and principals; further that the Board authorize the appropriation of \$159,276 to Special Aid Fund for expenditures in accordance with the project budget.

Moved by: Franklin Seconded by: Zingler  
Aye 8 Nay 0 Absent 1 Accepted

**4.2 Acceptance of Independent Audit, Extra-Classroom Activities Funds Audit and Single Audit for the Fiscal Year Ended June 30, 2019**

**Superintendent's Recommendation:** that the Board accepts the following resolution:

**RESOLVED**, that the Board of Education of the Corning City School District accepts the annual audit, extra-classroom activities funds audit, and single audit of the 2018-2019 School District's records as prepared by our independent auditors Lumsden & McCormick, CPA, LLP, Rochester, New York. Further, that the Board approve the corrective action plan. (Copy to be filed with these minutes).

Moved by: Belanger Seconded by: Franklin  
Aye 8 Nay 0 Absent 1 Accepted

**4.3 Authorization to Dispose of Surplus Items**

**Superintendent's Recommendation:** that the Board declare surplus the attached list of items and authorize the School Business Official to dispose them.

Moved by: Ashton Seconded by: Webb  
Aye 8 Nay 0 Absent 1 Accepted

**4.4 Approval of Contract with Haley & Aldrich**

**Superintendent's Recommendation:** that the Board approve the contract with Haley & Aldrich dated September 23, 2019 for continued consulting services for the High School and Stadium site; further that the Board authorize the Superintendent to sign the contract (copy of contract filed with these minutes).

Moved by: Zingler Seconded by: Franklin  
Aye 8 Nay 0 Absent 1 Accepted

**4.5 Authorization to Approve All Change Orders Up To \$35,000**

**Superintendent's Recommendation:** that the Board authorize the Superintendent to approve and sign all change orders for capital projects up to \$35,000.

Moved by: Webb Seconded by: Franklin  
Aye 8 Nay 0 Absent 1 Accepted

October 16, 2019

#### 4.6 Authorization of Capital Reserve Fund Expenditure

**RESOLVED** that the Board of Education hereby authorizes the expenditure of \$1,350,000 from the District's existing Capital Reserve Fund established in accordance with Section 3651 of the Education Law, said expenditure approved by voters on the September 24, 2019 referendum, and hereby increasing the 2019-2020 Fiscal Year budget by \$1,350,000 for a new total budget of \$116,849,310. Further, that the Board appropriate \$1,350,000 to budget code A9950-900-32-00 "Transfer to Capital Fund".

Moved by: Zingler Seconded by: Webb  
Aye 8 Nay 0 Absent 1 Accepted

**BOARD MEMBER COMMENTS:** None

**VISITOR COMMENTS:** None


**FUTURE AGENDA ITEMS:** None

**BOARD MEMBER REQUESTS FOR INFORMATION:** Ms. Bacalles asked for some guidance on how to proceed with two resolutions on the being presented at the NYSSBA Convention.

#### **ADJOURNMENT**

Moved by: Webb Seconded by: Franklin to adjourn the meeting at 8:13 p.m.  
Aye 8 Nay 0 Absent 1 Accepted

Submitted by:

  
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Karen R. Dutcher, District Clerk  
Corning City School District

/krd