

**MINUTES FOR  
Regular Meeting of the Board of Education  
Corning City School District  
165 Charles Street, Painted Post, NY 14870  
Wednesday, November 20, 2019 at 6:30 p.m.**

**Approved**

**1.0 OPENING**

Meeting called to order at 6:30 p.m. with Dr. Dale R. Wexell, President, presiding

**1.1 ROLL CALL**

Board Members:	<b>Present</b>	<b>Absent</b>
Kevin Ashton	<u>  x  </u>	<u>        </u>
Kelley Bacalles	<u>        </u>	<u>  Exc.  </u>
Kristina Belanger	<u>  x  </u>	<u>        </u>
Mary Franklin	<u>  x  </u>	<u>        </u>
Marjorie Lawlor	<u>  x  </u>	<u>        </u>
Janelle Meteer	<u>  x  </u>	<u>        </u>
Dr. James Webb	<u>  x  </u>	<u>        </u>
Dr. Dale Wexell, President	<u>  x  </u>	<u>        </u>
Victoria Zingler, Vice-President	<u>        </u>	<u>  Exc.  </u>
<b>Administrators:</b>		
Michael Ginalski, Superintendent	<u>  x  </u>	<u>        </u>
Jeff Delorme, Asst. Supt.-Administrative Services	<u>  x  </u>	<u>        </u>
Michelle Caulfield, Asst. Supt.-Secondary Ed.	<u>  x  </u>	<u>        </u>
Kerry Elsasser, Asst. Supt.-Elementary Ed.	<u>        </u>	<u>  Exc.  </u>
William Pierce, Asst. Supt.-School Operations	<u>  x  </u>	<u>        </u>
Paul Webster, School Business Official	<u>  x  </u>	<u>        </u>
<b>Officers:</b>		
Karen Dutcher, Clerk of the Board	<u>        </u>	<u>        </u>

Media: Leader   x   Star Gazette          Spectrum          WETM-TV          WENY-TV         

**Pledge of Allegiance**

**1.2 Acceptance of the Agenda**

Moved by:   Belanger   Seconded by:   Franklin/Ashton    
Aye   7   Nay   0   Absent   2   Accepted

**1.3 Approval of Minutes**

Moved by:                  Seconded by:                  to approve the minutes of the Regular Meeting of October 16, 2019 and the Special Board Meeting of November 4, 2019.  
Aye   7   Nay   0   Absent   2   Accepted

**1.4 Architectural Award-Presented by Jeff Robbins, Hunt Engineers:** Presentation postponed.

**1.5 Excellence in Action Award-Presented by Committee Members:** Presentation postponed. This is scheduled to take place on Tuesday, November 26<sup>th</sup> at the Middle School

**1.6 Report from the President of the Board of Education:** None

**1.7 Report from the Superintendent of Schools:** Mr. Ginalski noted that a committee has been established to discuss ideas behind a scholarship in Billie Gammara's name. A recommendation will be brought to the Board for approval in December.

He noted that the Steering Committee will meet on Friday, November 22<sup>nd</sup> to start work on the 2020-2023 Master Plan.

Lastly, Mr. Ginalski informed the Board that the Annual report is in progress and will be ready for presentation in January.

**BOARD MEMBER COMMENTS:** Mrs. Franklin informed the Board she would be absent from the December Meeting.

November 20, 2019

**VISITOR COMMENTS:** None

### 1.8 Authorization of Funds to Implement Special Education Programs/Services

**RESOLVED**, that the Board of Education approves the authorization of funds to implement the Special Education Programs and Services consistent with such recommendations from the CSE meetings of October 11, 2019 through November 14, 2019.

Moved by: Meteer Seconded by: Franklin  
Aye 7 Nay 0 Absent 2 Accepted

## 2.0 REPORTS

### 2.1 New York State Assessment Report-Michelle Caulfield, Asst. Supt. for Secondary Ed. Cathy Honness & Kristi Radford, IB Coordinators

A review of 2018-2019 assessment results at the high school level for the Regents, IB, AP, SAT and ACT were presented. Ms. Caulfield, Mrs. Honness and Mrs. Radford answered questions from the Board.

Mrs. Honness noted that Personal Projects will be presented January 30 through February 12 and the Board is invited to attend. The Board also noted they are interested in seeing samples of the students' reflections. Lastly, the Board also requested at a future meeting that they see a presentation from students about their personal projects.

### 2.2 School Transparency Finance Form Report-Paul Webster, School Business Official: Paul Webster provided a PowerPoint presentation of an overview of School Transparency reporting, summary of submitted report and cost per student per school. He answered questions from the Board.

**The Board agreed by consensus to a 5 minute recess 7:40-7:45**

### 2.3 NYSSBA Convention Update-Kelley Bacalles/Marjorie Lawlor, Delegates: Mrs. Lawlor highlighted four of the workshops she attended at the recent NYSSBA convention. She also commented briefly on how fascinating the business meeting process was.

### 2.4 Facilities Update-Michael Ginalski, Superintendent: Mr. Ginalski noted that the Pool bids are in and they are on budget. The Greenhouse project is in the midst of the design phase and they are still working on a couple of punch list items to close out the Winfield and Smith building projects.

### 2.5 Equity Update-Michael Ginalski, Superintendent: There were no meetings scheduled in the month of November. However, the Superintendent noted that the students are very engaged in the process; they organized a luncheon that was very successful. The consultants will be back in December to continue their work with the Parent and Student Equity groups.

## 2.6 Board Committees

### 2.6.1 Policy Committee

**2.6.1.1** The Policy Committee submits the following policy per enclosed, to be presented for a first reading due to major revisions:

#### 5420.3 Immunization of Students

**The Board agreed by consensus to send this for approval at the December Board meeting.**

**2.6.1.2** The Policy Committee submits the following policy per enclosed, to be presented for elimination:

#### 8505 Charging School Meals

Motion submitted by Ms. Kristina Belanger on behalf of the Policy Committee

Aye 7 Nay 0 Absent 2 Accepted

November 20, 2019

2.6.1.3 The Policy Committee submits the following policies, per enclosed, to be presented for approval with revisions:

- 1741 Home Instruction
- 1530 Smoking and Other Tobacco Use on School Premises
- 5450.1 Notification about Sex Offenders

Motion submitted by Ms. Kristina Belanger on behalf of the Policy Committee

Aye 7 Nay 0 Absent 2 Accepted

## 2.7 Written Reports

2.7.1 October Claims Auditor Report-Submitted by Kim Dykes, BOCES CBO

2.7.2 Quarterly Expense/Revenue Status Report-Submitted by Paul Webster, SBO

## 3.0 PERSONNEL

### 3.1 Termination

**Superintendent's Recommendation:** that the services of **Judith Beach**, Food Service Helper, C-PP Middle School, effective November 20, 2019 be terminated effective November 20, 2019.

Moved by: Webb Seconded by: Meteer  
Aye 7 Nay 0 Absent 2 Accepted

### 3.2 Personnel Items-Resignations, Appointments, Changes of Assignment

**Superintendent's Recommendation:** that the Board approves the personnel items as listed on the attached pink sheets in Section 3.2.1, 3.2.2, 3.2.3, 3.2.4, 3.2.5, 3.2.6, 3.2.7, 3.2.8 and 3.2.9.

Moved by: Webb Seconded by: Belanger  
Aye 7 Nay 0 Absent 2 Accepted

### 3.3 Tenure Appointment

**Superintendent's Recommendation:** that the Teaching Assistant personnel listed below (see details on attached 3.0, section 3.3), who have completed their probationary period effective as noted, be appointed to tenure:

**Patricia Thompson**, Teaching Assistant effective December 3, 2019

**Leslie Willett**, Teaching Assistant effective December 7, 2019

Moved by: Meteer Seconded by: Ashton  
Aye 7 Nay 0 Absent 2 Accepted

### 3.4 Approval of Terms and Conditions of Employment for Confidential Personnel

**Superintendent's Recommendation:** that the Board approves the Terms and Conditions of Employment for Confidential Personnel as outlined in the attached for the 2019-20 school year.

Moved by: Meteer Seconded by: Lawlor  
Aye 7 Nay 0 Absent 2 Accepted

### 3.5 Approval of Memorandum of Agreement – Unified Sports Bowling Coach

**Superintendent's Recommendation:** that the Board approves the Memorandum of Agreement between the District and the Corning Teachers' Association concerning the Unified Sports Bowling Coach position.

Moved by: Meteer Seconded by: Franklin  
Aye 7 Nay 0 Absent 2 Accepted

November 20, 2019

### 3.6 Approval of Memorandum of Agreement – High School Greenhouse Coordinator

**Superintendent's Recommendation:** that the Board approves the Memorandum of Agreement between the District and the Corning Teachers' Association concerning the High School Greenhouse Coordinator position.

Moved by: Meteer Seconded by: Ashton  
Aye 7 Nay 0 Absent 2 Accepted

### 3.7 Approval of Memorandum of Agreement – PE Coordinator

**Superintendent's Recommendation:** that the Board approves the Memorandum of Agreement between the District and the Corning Administrators' Association concerning the PE Coordinator position.

Moved by: Meteer Seconded by: Webb  
Aye 7 Nay 0 Absent 2 Accepted

## 4.0 BUSINESS ITEMS

### 4.1 Business Items-Consent Agenda

#### A. Approval of Monthly and Quarterly Treasurer's Report, Period Ending September 30, 2019

the Quarterly Treasurer's Report for the period ending September 30, 2019 is submitted in the prescribed format in accordance with the Regulations of the Commissioner of Education, Sec. 170.2 (p). Included are cash flow reports, the computer budget report by facility, summarizing all budget changes and expenditures from September 30, 2019, and the Extra Classroom Activities Funds Treasurer's Reports. Copy of the report to be filed with these minutes.

#### B. Bid Awards

that the Board approves the Award of Bids to vendors meeting specifications in accordance with the description of items and summary of information as listed on the "Bid Recommendation Report", filed as part of the Board minutes.

20-023 Tire, Recaps & Service Bid

#### C. Authorization to Appropriate \$884,849 ESSA Title IA Funds to Special Aid

that the Board accepts the ESSA Title IA grant funds for the fiscal year 2019-2020 in the amount of \$884,849 to be used in support of reading, writing, and mathematics. Further, that the Board authorize the appropriation of \$884,849 to the Special Aid Fund for expenditures in accordance with the project budget.

#### D. Accept and Appropriate \$250 Donation from CollegeBoard

that the Board accepts a donation of \$250 from CollegeBoard to be used to purchase AP testing supplies; further that the Board appropriate \$250 to revenue code A2705 "Gifts and Donations" and \$250 to expenditure code A-2110-450-30-01 "Regular School Supplies District."

#### E. Accept and Appropriate \$977.22 Donation from Erwin Valley PTA

that the Board accepts a donation of \$977.22 from Erwin Valley PTA to be used to purchase school supplies; further that the Board appropriate \$977.22 to revenue code A2705 "Gifts and Donations" and \$977.22 to expenditure code A-2110-450-12-00 "EV Regular School Supplies."

#### F. Accept Donation of Yamaha Clavinova from Michael Hudson

that the Board accepts a donation of a Yamaha Clavinova from Michael Hudson with an estimated value of \$899 to be used at the CPP High School.

**G. Authorization to Establish Scholarship Fund TE-0097 entitled “Dr. James & Bonnie Hudson Memorial Teacher Scholarship Fund”**

that the Board authorizes the establishment of scholarship fund TE-0097 entitled “Dr. James & Bonnie Hudson Memorial Teacher Scholarship Fund” to receive donations to be used for an annual scholarship of \$1,000 to be awarded to a high school senior meeting the scholarship criteria: intend to pursue a career in either Music Education or Early Childhood Education; demonstrate financial need; and have excellent citizenship and concern for others. The High School Principal will administer this fund.

**H. Resolution to Correct Tax Rolls & Warrant**

that in accordance with the statements submitted from the Steuben County Real Property Tax Office and the School Tax Collector, the tax rolls and warrants should be revised according to the schedule annexed hereto.

**I. Authorization to Appropriate \$68,332 ESSA Title IV Funds to Special Aid**

that the Board accepts the ESSA Title IV grant funds for the fiscal year 2019-2020 in the amount of \$68,332 to be used to provide all students with access to a well-rounded education, improve school conditions for student learning, and improve the use of technology in order to improve the academic achievement and digital literacy of all students. Further, that the Board authorizes the appropriation of \$68,332 to the Special Aid Fund for expenditures in accordance with the project budget.

Moved by: Meteer Seconded by: Belanger  
Aye 7 Nay 0 Absent 2 Accepted

**4.2 Pool Bid Award Recommendation**

**Superintendent’s Recommendation:** that the Board approves the Bid Award for the High School Pool Project per the attached bid recommendation report from our Construction Manager at Welliver, filed as part of the Board minutes.

<u>Bid</u>	<u>Contractor</u>	<u>Award Amount</u>
20-025 General Trades	Elmira Structures, Inc.	\$2,507,000
20-026 Plumbing	Kimble, Inc.	\$ 246,800
20-027 Mechanical	Kimble, Inc.	\$ 218,100
20-028 Electrical	Schuler-Hass Electric Corp.	\$ 221,000
20-029 Roofing	J&B Installations, Inc.	\$ 247,000
20-030 Performance Sound	Blackmon Farrell Electric Inc.	\$ 55,000
20-031 Pool	Patterson Stevens, Inc.	\$ 480,700

Moved by: Meteer Seconded by: Franklin  
Aye 7 Nay 0 Absent 2 Accepted

**5.0 SPECIAL ITEMS**

**5.1 Approval of Destruction of Unused Ballots**

**RESOLVED**, that the Board of Education of the Corning-Painted Post Area School District direct the District Clerk to archive one copy of an unused ballot from the May 21, 2019 School Board Election and Budget Vote per the New York State ED-1 Records Retention and Disposition Schedule and destroy all remaining unused ballots per Education Law Section 2034 (6)(b).

Moved by: Webb Seconded by: Franklin  
Aye 7 Nay 0 Absent 2 Accepted

November 20, 2019

**5.2 Approval of 2019-2020 District Goals and Year 5 Master Plan Goals**

**Superintendent's Recommendation:** that the Board approve the Strategic Intents and Year 5 Master Plan Goals as presented at the October 16, 2019 Board meeting.

Moved by: Webb Seconded by: Lawlor  
Aye 7 Nay 0 Absent 2 Accepted

**BOARD MEMBER COMMENTS:** Ms. Meteer extended her congratulations to Sara Wilson for her appointment as Interim Assistant Principal at the High School. Ms. Belanger congratulated Owen Roloson, a Middle School student, who won Chopped Jr. Mrs. Lawlor commended the Superintendent for his participation on the panel of the Chasing the Dream event that took place at the High School.

**VISITOR COMMENTS:** The Board heard comments from one visitor regarding construction that will take place at the bus garage.

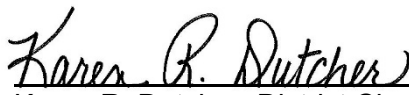
**FUTURE AGENDA ITEMS:** None

**BOARD MEMBER REQUESTS FOR INFORMATION:** None

**ADJOURNMENT**

Moved by: Meteer Seconded by: Belanger to adjourn the meeting at 8:05 p.m.  
Aye 7 Nay 0 Absent 2 Accepted

Submitted by:

  
\_\_\_\_\_  
Karen R. Dutcher, District Clerk  
Corning City School District

/krd