

**MINUTES FOR
Regular Meeting of the Board of Education
Corning City School District
165 Charles Street, Painted Post, NY 14870
Wednesday, November 18, 2020 at 6:30 p.m.**

Approved

via ZOOM

1.0 OPENING

Meeting called to order at 6:30 p.m. with Dr. Dale R. Wexell, President, presiding

1.1 ROLL CALL

Board Members:	Present	Absent
Kevin Ashton	<u> x </u>	<u> </u>
Kelley Bacalles	<u> x </u>	<u> </u>
Kristina Belanger	<u> x </u>	<u> </u>
Mary Franklin	<u> x </u>	<u> </u>
Marjorie Lawlor	<u> x </u>	<u> </u>
Janelle Meter	<u> x </u>	<u> </u>
Dr. James Webb	<u> x </u>	<u> </u>
Dr. Dale Wexell, President	<u> x </u>	<u> </u>
Victoria Zingler, Vice-President	<u> x </u>	<u> </u>
Administrators:		
Michelle Caulfield, Superintendent	<u> x </u>	<u> </u>
Jeff Delorme, Asst. Supt.-Administrative Services	<u> x </u>	<u> </u>
Linda Perry, Asst. Supt.-Secondary Ed.	<u> x </u>	<u> </u>
Kerry Elsasser, Asst. Supt.-Elementary Ed.	<u> x </u>	<u> </u>
William Pierce, Asst. Supt.-School Operations	<u> x </u>	<u> </u>
Paul Webster, School Business Official	<u> x </u>	<u> </u>
Officers:		
Karen Dutcher, Clerk of the Board	<u> x </u>	<u> </u>

Media: Leader Star Gazette Spectrum WETM-TV WENY-TV

Pledge of Allegiance

1.2 Acceptance of the Agenda

Moved by: Webb Seconded by: Meter
Aye 9 Nay 0 Absent 0 Accepted

1.3 Approval of Minutes

Moved by: Webb Seconded by: Ashton to approve the minutes of the Regular Meeting of October 21, 2020 and Special Meeting of October 27, 2020.
Aye 9 Nay 0 Absent 0 Accepted

1.4 Excellence in Action Award Video Clip - Presented Marjorie Lawlor, Committee Member:

Board Member Lawlor, along with nominees, Assistant Principal Lori Pruyne and CTA President Leslie Kapur, recognized Middle School Teacher Tammie Edinger for “leading us with your technology gifts to make Virtual CPP a dynamic place to learn.”

1.5 Report from the President of the Board of Education: Dr. Wexell noted that Board visitations will look different this year due to COVID and he will send out a proposal on how they will be structured in order to have them take place in December, January and February.

1.6 Report from the Superintendent of Schools: None

BOARD MEMBER COMMENTS: None

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1.7 Authorization of Funds to Implement Special Education Programs/Services

RESOLVED, that the Board of Education approves the authorization of funds to implement the Special Education Programs and Services consistent with such recommendations from the CSE meetings of October 16, 2020 through November 12, 2020.

Moved by: Meteer Seconded by: Lawlor
Aye 9 Nay 0 Absent 0 Accepted

2.0 REPORTS

2.1 EPC/Print Shop Update-Rick Kimble, Supervisor for School Operations: Mr. Kimble, Supervisor of Facilities Operations provided an overview of the Energy Performance Contract Phase 1, along with a short presentation summarizing the creation and progress of the print shop. He answered questions from the Board.

2.2 Strategic Intentions-Linda Perry, Asst. Supt. for Secondary Ed. and Kerry Elsasser, Asst. Supt. for Elementary Ed.: Ms. Elsasser and Ms. Perry, along with IB Coordinators Kristie Radford and Cathy Honness, provided an overview of the District's Strategic Intentions in the areas of ELA, Math (Elementary level) and ELA, Math and graduation rates (Secondary level). They answered questions from the Board.

2.3 Target School Improvement Plan Update-Linda Perry, Asst. Supt. of Secondary Ed. and Sarah Ainsworth, Asst. Principal-MS: Ms. Perry and Mrs. Ainsworth presented the District Comprehensive Education Plan and Building Comprehensive Education Plan for the Middle School. They answered questions from the Board.

2.4 NYSSBA Convention Update-Marjorie Lawlor, Delegate: Mrs. Lawlor spoke to her recent attendance at the convention which took place in October and she noted that 19 of the 27 resolutions passed.

2.5 Facilities Update-Bill Pierce, Assistant Superintendent for School Operations: Mr. Pierce noted that the Pool, Bus Garage and Administration building are fully completed and all other projects in the district are on schedule.

2.6 Equity Update-Michelle Caulfield, Superintendent: Ms. Caulfield highlighted the recent staff training that took place with the Equity Collaborative.

2.7 School Reopening Update-Michelle Caulfield, Superintendent: Ms. Caulfield updated the Board on changes that were announced by the Governor with regard to the Yellow Zone and how it relates to attendance at testing.

2.8 Written Reports

2.8.1 October Claims Auditor Report-Submitted by Kim Dykes, BOCES CBO

2.8.2 Quarterly Expense/Revenue Status Report-Submitted by Paul Webster, SBO

2.8.3 January Regents Update-Linda Perry, Asst. Supt. for Secondary Education

3.0 PERSONNEL

3.1 Retirement of Personnel

Superintendent's Recommendation: that the Board of Education accepts, with genuine regret, the Retirement request of **Laurie DiFrancesco**, Special Education, Calvin U. Smith Elementary School, effective June 30, 2021 after 26 years of service.

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The Board offers the following resolution:

WHEREAS, Laurie DiFrancesco, has served the children of the Corning-Painted Post area with distinction for many years, and

WHEREAS, throughout the years she has consistently discharged her duties in an outstanding and highly professional manner, giving unselfishly of her time and efforts,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Corning-Painted Post Area School District, County of Steuben, State of New York, accepts with deep regret the retirement request of **Laurie DiFrancesco** and records in the minutes of this meeting this expression of the Board's deep appreciation of her devoted service, as well as its sensitivity to the loss from the staff of this trusted and valued employee.

BE IT FURTHER RESOLVED, that the Clerk of the Board be and hereby is instructed to transmit to **Laurie DiFrancesco** a copy of this expression of the Board's gratitude.

Moved by: Meteer Seconded by: Webb
Aye 9 Nay 0 Absent 0 Accepted

3.2 Personnel Items-Resignations, Leaves of Absence, Appointments, Changes of Assignment

Superintendent's Recommendation: that the Board approves the personnel items as listed on the attached pink sheets in Section 3.2.1, 3.2.2, 3.2.3, 3.2.4, 3.2.5, 3.2.6, 3.2.7 and 3.2.8.

Moved by: Meteer Seconded by: Webb
Aye 9 Nay 0 Absent 0 Accepted

3.3 Tenure Appointments

Superintendent's Recommendation: that the Instructional and Teaching Assistant personnel listed below (details on attachment 3.0, Section 3.3) who will have completed the probationary period effective as noted, be appointed tenure:

Laurie Friends, School Social Worker, effective November 20, 2020
Carrie Pagano, Special Education, effective December 1, 2020
Tracy Clark, Teaching Assistant, effective November 21, 2020
Amy Savino, Teaching Assistant, effective December 15, 2020

Moved by: Meteer Seconded by: Bacalles
Aye 9 Nay 0 Absent 0 Accepted

The Board agreed by consensus to combine Items 3.4, 3.5 and 3.6 into one resolution as Item 3.4

3.4 Approval of Memorandum of Agreements

Superintendent's Recommendation:

COVID-19 Compassion Leave Bank (CSEA), that the Board approves the following Memorandums of Agreement: between the District and the Civil Service Employees Association concerning the COVID-19 Compassion Leave Bank for the 2020-2021 school year.

Vacation Time, between the District and the Corning Administrators Association concerning Article 14 Vacations.

COVID-19 Compassion Leave Bank (CTAA), between the District and the Corning Teaching Assistant Association concerning the COVID-19 Compassion Leave Bank establishment for the 2020-2021 school year.

Moved by: Meteer Seconded by: Franklin
Aye 9 Nay 0 Absent 0 Accepted

4.0 BUSINESS ITEMS

4.1 Business Items - Consent Agenda

A. Approval of Monthly/Quarterly Treasurer's Report, Period Ending September 30, 2020

the Monthly Treasurer's Report for the month of September and the Quarterly Treasurer's Report for the period ending September 30, 2020 are submitted in the prescribed format in accordance with the Regulations of the Commissioner of Education, Sec. 170.2 (p). Included are cash flow reports, the computer budget report by facility, summarizing all budget changes and expenditures from September 30, 2020, and the Extra Classroom Activities Funds Treasurer's Reports. Copy of the report to be filed with these minutes.

B. Accept and Appropriate \$250 Donation from CollegeBoard

that the Board accepts a donation of \$250 from CollegeBoard to be used to purchase AP testing supplies; further that the Board appropriate \$250 to revenue code A2705 "Gifts and Donations and \$250 to expenditure code A-2110-450-30-01 "Regular School Supplies District".

C. Accept and Appropriate Corning Enterprises Grant

that the Board accepts a grant from Corning Enterprises in the amount of \$17,500 in support of the 2020-21 High School Learning Center Program. Further, that the Board appropriate \$17,500 to the Special Aid Fund.

D. Accept and Appropriate \$300 Donation from Corning Incorporated Foundation Dollars for Doers Program

that the Board accepts a donation of \$300 from Corning Incorporated Foundation Dollars for Doers Program. Further, that the Board appropriate \$300 to revenue code A2705 "Gifts and Donations"; \$300 to expenditure code A-2110-450-23-01 "HS Regular School Supplies".

E. Accept and Appropriate \$250 Donation from The Blackbaud Giving Fund

that the Board accepts a donation of \$250 from The Blackbaud Giving Fund in support of Hugh W Gregg Elementary School; further that the Board appropriate \$250 to revenue code A2705 "Gifts and Donations"; \$250 to expenditure code A-2110-450-14-01 "Gregg Regular School Supplies".

F. Resolution to Correct Tax Rolls & Warrant

that in accordance with the statements submitted from the Steuben County Real Property Tax Office and the School Tax Collector, the tax rolls and warrants should be revised according to the schedule annexed hereto.

Moved by: Webb Seconded by: Meteer
Aye 9 Nay 0 Absent 0 Accepted

4.2 Acceptance of Certificates of Substantial Completion for Electric, General Construction, and Plumbing, Architect's Project No. 2649-105

Superintendent's Recommendation: that the Board accept the Certificates of Substantial Completion, received from the Construction Manager and Architect, for the contracts with Schuler-Haas Electric Corp. for Electrical Work, LeChase Construction Services, LLC for General Construction Work, and Kimble, Inc. for Plumbing Work, Architect's Project No. 2649-105 – 2019 Bus Garage Alterations, and which the certificates establish a substantial completion date of October 3, 2020. Further, that the Board authorize the President to sign the certificates (to be filed with these minutes).

Moved by: Meteer Seconded by: Lawlor
Aye 9 Nay 0 Absent 0 Accepted

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5.0 SPECIAL ITEMS

5.1 Approval to Fundraise-Hawks Marching Band

Superintendent's Recommendation: that the Board approves the CPP Hawks Marching Band trip to Dublin, Ireland from March 14-21, 2022; paid through fundraising and parent contribution for a number of students TBD.

Moved by: Zingler Seconded by: Meteer
Aye 9 Nay 0 Absent 0 Accepted

5.2 Approval of Budget Calendar

Budget Committee Recommendation: that the Board of Education approves the 2021-2022 budget review calendar as provided.

Moved by: Zingler Seconded by: Lawlor
Aye 9 Nay 0 Absent 0 Accepted

BOARD MEMBER COMMENTS: Mrs. Belanger congratulated the High School teachers, HS Admin. Team, along with Asst. Supt. Mrs. Perry for the amazing job organizing the High School Parent Teacher Conferences.


FUTURE AGENDA ITEMS: None

BOARD MEMBER REQUESTS FOR INFORMATION: None

ADJOURNMENT

Moved by: Meteer Seconded by: Ashton to adjourn the meeting at 8:02 p.m.
Aye 9 Nay 0 Absent 0 Accepted

Submitted by,



Karen R Dutcher, District Clerk

/krd