

**MINUTES FOR  
Regular Meeting of the Board of Education  
Corning City School District  
165 Charles Street, Painted Post, NY 14870  
Wednesday, March 20, 2019 at 6:30 p.m.**

**Approved**

**1.0 OPENING**

Meeting called to order at 6:15 p.m. with Dr. Dale R. Wexell, President, presiding

**1.1 ROLL CALL**

Board Members:	<b>Present</b>	<b>Absent</b>
Nancy Arkin	<u>  x  </u>	<u>      </u>
Kevin Ashton	<u>  x  </u>	<u>      </u>
Kelley Bacalles	<u>  x  </u>	<u>      </u>
Kristina Belanger	<u>  x  </u>	<u>      </u>
Mary Franklin	<u>  x  </u>	<u>      </u>
Janelle Meteer	<u>  x  </u>	<u>      </u>
Dr. James Webb	<u>  x  </u>	<u>      </u>
Dr. Dale Wexell, President	<u>  x  </u>	<u>      </u>
Victoria Zingler, Vice-President	<u>  x  </u>	<u>      </u>
<b>Administrators:</b>		
Michael Ginalski, Superintendent	<u>  x  </u>	<u>      </u>
Jeff Delorme, Asst. Supt.-Administrative Services	<u>  x  </u>	<u>      </u>
Michelle Caulfield, Asst. Supt.-Secondary Ed.	<u>  x  </u>	<u>      </u>
Kerry Elsasser, Asst. Supt -Elementary Ed.	<u>  x  </u>	<u>      </u>
William Pierce, Asst. Supt.-School Operations	<u>  x  </u>	<u>      </u>
Paul Webster, School Business Official	<u>  x  </u>	<u>      </u>
<b>Officers:</b>		
Karen Dutcher, Clerk of the Board	<u>  x  </u>	<u>      </u>

Media: Leader   x   Star Gazette        Spectrum        WETM-TV        WENY-TV       

**Executive Session**

Moved by:   Meteer   Seconded by:   Belanger   to enter into Executive Session at 6:15 p.m. to discuss matters related to the appointment of a particular person or persons.

Aye   9   Nay   0   Absent   0   Accepted

**Resume Regular Order of Business**

Moved by:   Meteer   Seconded by:   Ashton   to resume the regular order of business at 6:30 p.m.

Aye   9   Nay   0   Absent   0   Accepted

**Pledge of Allegiance**

**1.2 Acceptance of the Agenda**

Moved by:   Webb/Arkin   Seconded by:   Ashton  , with the addition of Personnel Item 3.4-Approval of Director of Athletics and Business Item 4.7-Carder Column Bid.

Aye   9   Nay   0   Absent   0   Accepted

**1.3 Approval of Minutes**

  Franklin/Ashton   to approve the minutes of the Regular Board Meeting of February 13, 2019 and Special Meeting of March 6, 2019.

Aye   9   Nay   0   Absent   0   Accepted

**1.4 Board Recognitions:**

Board Member Bacalles, on behalf of the Board, recognized Anna Goudreau, 8<sup>th</sup> grade, who is the driving force behind the creation of Hawk Threads Junior. She also recognized Kiely Caulfield and Ada Jarosch, two International Baccalaureate students who were the organizers of a jazz concert entitled *Swing into Spring* to benefit the ARTS Council of the Southern Finger Lakes.

The Board congratulated Board Member Kelley Bacalles and her husband George on the arrival of their first child.

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**1.5 Report from the President of the Board of Education:** None

**1.6 Report from the Superintendent of Schools:** Mr. Ginalski gave Kudos to Kerry Elsasser, Michelle Caulfield and Jeff Delorme for an outstanding staff development day. He also reminded the Board that National Consultant Lynn Riemer, founder and President of ACT on Drugs, will present on the topic of vaping to the community on Monday, March 25 at 6:30 in the C-PP Middle School Theater.

**BOARD MEMBER COMMENTS:** Ms. Belanger gave Kudos to Kerry Elsasser, Michelle Caulfield and Cathy Honness for an amazing science fair experience for our students. Dr. Webb noted that he attended the recent Spelling Bee Championships.

**VISITOR COMMENTS:** None

**1.7 Authorization of Funds to Implement Special Education Programs/Services**

**RESOLVED**, that the Board of Education approves the authorization of funds to implement the Special Education Programs and Services consistent with such recommendations from the CSE meetings of February 8, 2019 through March 14, 2019.

Moved by: Meteer/Arkin Seconded by: Franklin  
Aye 9 Nay 0 Absent 0 Accepted

## **2.0 REPORTS**

**2.1 BCS Report-Jeff Robbins, Hunt & Russ Robinson, Welliver**

Mr. Robbins and Mr. Robinson provided a PowerPoint presentation outlining 2019 Future Capital Project Planning. They answered questions from the Board.

**The Board agreed by consensus to a 5 minute recess (7:30-7:35)**

**2.2 2019-2020 Budget Overview-Jeffrey Delorme, Asst. Supt.-Administrative Services  
Paul Webster, School Business Official**

Mr. Webster and Mr. Delorme provided an overview of the 2019-2020 budget. They answered questions from the Board. Dr. Wexell announced there will be a Special meeting on April 10 regarding the budget.

**2.3 Equity Update-Michael Ginalski, Superintendent**

Mr. Ginalski provided a brief update on the status of the Equity initiative.

**2.4 Board Committees**

**2.4.1 Policy Committee**

**2.4.1.1** The Policy Committee submits the following policy to be presented for a first reading as a new policy:

### **1926 Service Animals**

The Board agreed by consensus to send this to the next Board meeting for approval.

**2.4.1.2** The Policy Committee submits the following policy to be presented for approval with no revisions:

### **6215 Senior Citizens Exemption 8411 School Bus Scheduling and Routing**

Motion submitted by Ms. Kristina Belanger on behalf of the Policy Committee

Aye 9 Nay 0 Absent 0 Accepted

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2.4.1.3 The Policy Committee submits the following policy to be presented for approval with revisions:

**4750 Promotion and Retention of Students  
8110 School Building Safety**

Motion submitted by Ms. Kristina Belanger on behalf of the Policy Committee

Aye 9 Nay 0 Absent 0 Accepted

2.4.1.4 The Policy Committee submits the following policy to be presented for elimination:

**8000 Support Services Goals**

Motion submitted by Ms. Kristina Belanger on behalf of the Policy Committee

Aye 9 Nay 0 Absent 0 Accepted

**2.5 Written Reports**

**2.5.1 Master Plan Update-Submitted by Michael Ginalski, Superintendent**

**2.5.2 February Claims Auditor Report-Submitted by Kim Dykes, BOCES CBO**

**2.6 Board Visitation Report Outs:** Mrs. Arkin reported on her visit to Gregg School. She that she also took part in two other school visits and was concerned about the lack of consistency amongst buildings regarding keeping classroom doors open or closed and locked. The Board agreed to turn this matter over to the Superintendent for further review.

Mr. Ashton highlighted his visit to Carder School.

**3.0 PERSONNEL**

**3.1 Retirement of Personnel**

**Superintendent's Recommendation:** that the Board of Education accepts, with genuine regret, the Retirement request of **Sandra Gillespie**, Typist, Calvin U. Smith Elementary School, effective June 28, 2019 after 5 years and 5 months of service.

The Board offers the following resolution:

**WHEREAS, Sandra Gillespie**, has served the children of the Corning-Painted Post area with distinction for many years, and

**WHEREAS**, throughout the years she has consistently discharged her duties in an outstanding and highly professional manner, giving unselfishly of her time and efforts,

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education of the Corning-Painted Post Area School District, County of Steuben, State of New York, accepts with deep regret the retirement request of **Sandra Gillespie**, and records in the minutes of this meeting this expression of the Board's deep appreciation of her devoted service, as well as its sensitivity to the loss from the staff of this trusted and valued employee.

**BE IT FURTHER RESOLVED**, that the Clerk of the Board be and hereby is instructed to transmit to **Sandra Gillespie**, a copy of this expression of the Board's gratitude.

Moved by: Meteor Seconded by: Webb

Aye 9 Nay 0 Absent 0 Accepted

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### 3.2 Personnel Items-Resignations, Appointments, Change of Assignments

**Superintendent's Recommendation:** that the Board approves the personnel items as listed on the attached pink sheets in Section 3.2.1, 3.2.2, 3.2.3, 3.2.4, 3.2.5, and 3.2.6.

Moved by: Webb Seconded by: Zingler  
Aye 9 Nay 0 Absent 0 Accepted

### 3.3 Tenure Appointment

**Superintendent's Recommendation:** that the Teaching Assistant personnel listed below (see details on attached 3.0, section 3.3), who has completed their probationary period effective as noted, be appointed to tenure:

**Bethany Belasky, Teaching Assistant** effective March 9, 2019

Moved by: Meteer Seconded by: Belanger  
Aye 9 Nay 0 Absent 0 Accepted

### 3.4 Appointment of Director of Athletics

**Superintendent's Recommendation:** that the Board of Education appoints **Damian Saks** as Director of Athletics, effective April 22, 2019 at an annual salary of \$99,000, prorated for the 2019-2020 school year. The four year probationary period will commence April 22, 2019 and terminate on April 22, 2023.

Moved by: Arkin Seconded by: Belanger  
Aye 9 Nay 0 Absent 0 Accepted

## 4.0 BUSINESS

### 4.1 Business Items-Consent Agenda

#### A. Approval of Monthly Treasurer's Report for January 31, 2019

the Monthly Treasurer's Report is submitted in the prescribed format in accordance with Regulations of the Commissioner of Education, Sec. 170.2 (p.) Included is a cash flow report. A copy of the report to be filed with these minutes.

#### B. Bid Awards

that the Board approves the Award of Bids to vendors meeting specifications in accordance with the description of items and summary of information as listed on the "Bid Recommendation Report", filed as part of the Board minutes.

19-027 Cooperative Smallwares Equipment Bid  
20-003 Computer Supplies Bid  
20-006 Paper & Reproduction Supplies Bid  
20-010 Cooperative Grocery Bid

#### C. Accept and Appropriate \$50 Donation from Southern Tier Running Club

that the Board accepts a donation of \$50 from the Southern Tier Running Club to be used to purchase supplies for the High School Learning Center. Further that the Board appropriate \$50 to revenue code A2705 "Gifts and Donations" and \$50 to expenditure code A-2110-450-15-01 "HLC Reg Sch Supplies".

#### D. Accept Donation of Science Supplies from Corning Incorporated

that the Board accepts the donation of science glassware supplies from Corning Incorporated with an estimated value of \$1,462.62.

**E. Resolution to Correct Tax Rolls & Warrant**

that in accordance with the statements submitted from the Steuben County Real Property Tax Office and the School Tax Collector, the 2018-2019 tax rolls and warrant should be revised according to the schedule annexed hereto.

**F. Authorization to Establish Student Club at the C-PP High School**

that the Board authorizes the establishment of the C-PP High School African American Culture Club to be accounted for under the Student Activity Fund. A copy of the Club's Constitution is filed with these minutes.

**G. Authorization to Establish Student Club at the C-PP High School**

that the Board authorizes the establishment of the C-PP High School Environmental Club to be accounted for under the Student Activity Fund. The C-PP High School Environmental Club will replace the existing C-PP High School Recycling Club. A copy of the Club's Constitution is filed with these minutes.

Moved by: Meteer Seconded by: Ashton  
Aye 9 Nay 0 Absent 0 Accepted

**4.2 Acceptance of Internal Auditor's 2018-2019 Internal Audit Risk Assessment Update Report**

**RESOLVED**, that the Board of Education of the Corning-Painted Post Area School District, accept the Internal Audit Risk Assessment Update Report for fiscal year 2018-2019 prepared by our internal auditor at Tompkins Seneca Tioga BOCES. Further, that the Board approves the Corrective Action Plan. (Copy to be filed with these minutes.)

Moved by: Meteer Seconded by: Belanger  
Aye 9 Nay 0 Absent 0 Accepted

**4.3 Appropriate \$52,308 from Tax Certiorari Reserve to the 2018-2019 General Fund Budget**

**Superintendent's Recommendation:** that the Board appropriates \$52,308 from the Tax Certiorari Reserve Fund as follows: \$52,308 to expenditure code A-1930-400-32-00 "Refund of Property Taxes" and to code A-910 "Appropriated Fund Balance" to accommodate the cost of a tax certiorari settlement as directed by the Court.

Moved by: Meteer Seconded by: Webb  
Aye 9 Nay 0 Absent 0 Accepted

**4.4 Authorization to Dispose of Surplus Items**

**Superintendent's Recommendation:** that the Board declares surplus the attached list of items and authorize the School Business Official to dispose them.

Moved by: Franklin Seconded by: Webb  
Aye 9 Nay 0 Absent 0 Accepted

**4.5 Adoption of Bond Resolution for Various School Buses and Vehicles**

**Superintendent's Recommendation:** that the Board approves the Bond Resolution (copy attached) as drafted by New York Legal Counsel, Hawkins, Delafield and Wood; said resolution authorizing the acquisition of various school buses and vehicles, and issuance of Bonds not to exceed \$633,000.

Moved by: Meteer Seconded by: Ashton  
Aye 9 Nay 0 Absent 0 Accepted

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#### 4.6 Adoption of Resolution for a Bond Proposition at the Annual District Meeting and Election

**Superintendent's Recommendation:** that the Board approves the Resolution directing the submission of a Bond Proposition at the Annual District Meeting and Election to be held on May 21, 2019 (copy attached) as drafted by New York Legal Counsel, Hawkins, Delafield and Wood.

Moved by: Meteer Seconded by: Franklin  
Aye 9 Nay 0 Absent 0 Accepted

#### 4.7 Approval of Frederick Carder Emergency Column Repair Project

**Superintendent's Recommendation:** that the Board of Education approves bid award #19-028 Frederick Carder Emergency Column Repair Project per the attached "Bid Recommendation Report" from our construction manager at Welliver, filed as part of the Board minutes.

Moved by: Webb Seconded by: Ashton  
Aye 9 Nay 0 Absent 0 Accepted

### 5.0 SPECIAL ITEMS

#### 5.1 Resolution for Holding School District Registration Day

**Recommendation:** that the resolution for providing for a Registration Day for the Annual School District Election and Budget Vote be approved.

**WHEREAS**, the Board of Education of the City School District of the City of Corning, Steuben County, New York desires to provide for registration for the City School District Election and Budget Vote to be held on May 21, 2019.

**RESOLVED**, that the registration date for said Election and Budget Vote is hereby designated as **May 7, 2019**. The place where such Board of Registration shall meet shall be at the City School District Administration Office, 165 Charles Street, Painted Post, New York in said City School District, and the hours for said registration on said date shall be between NOON and 4:00 p.m.

Moved by: Meteer Seconded by: Webb  
Aye 9 Nay 0 Absent 0 Accepted

#### 5.2 Resolution for Holding School District Public Hearing

**Superintendent's Recommendation:** that the resolution for providing for a Public Hearing for the Annual School District Election and Budget Vote be approved.

**WHEREAS**, the Board of Education of the City School District of the City of Corning, Steuben County, New York desires to provide for a public hearing for the City School District Election and Budget Vote to be held on May 21, 2019.

**RESOLVED**, that the Public Hearing date for said election and budget vote is hereby designated as **May 14, 2019**. The place where such Public Hearing shall meet shall be at the Administration Building, 165 Charles Street, Painted Post, New York in said City School District, and the hearing shall begin at 6:30 p.m.

Moved by: Webb Seconded by: Arkin  
Aye 9 Nay 0 Absent 0 Accepted

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### 5.3 Resolution for School District Election and Budget Vote

**Superintendent's Recommendation:** that the resolution for providing for the holding of the Annual City School District Election and Budget Vote for the City School District of the City of Corning, Steuben County, New York, be approved.

**WHEREAS**, the Board of Education of the City School District of the City of Corning, Steuben County, New York desires to provide for the holding of the Annual City School District Election and Budget Vote to be held on May 21, 2019.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Education of the City School District of the City of Corning, Steuben County, New York as follows:

Section 1: Said City School District election shall be held on May 21, 2019 at the polling places hereinafter set forth and the polls shall be kept open for voting between the hours of 11:00 a.m. and 8:00 p.m.

Section 2: The location of the polling places shall be 4 in number, as approved by the Board (a copy of polling place locations is attached to this resolution and made a part of these minutes).

Section 3: The Clerk of said City School District is hereby authorized and directed to cause a notice of said City School District election to be published in the Leader and the Star Gazette, two newspapers having general circulation in said City School District, such publications to be made so that such notice shall appear in each of said newspapers 4 times in the seven weeks preceding the election.

Section 4: The Board of Education shall meet on May 22, 2019, to canvass the election returns and declare the results.

Moved by: Webb Seconded by: Belanger  
Aye 9 Nay 0 Absent 0 Accepted

### 5.4 Appointment of Election Inspectors for Annual Election and Budget Vote May 21, 2019

**Recommendation:** that the following resolution be approved, along with the list of Election Inspectors filed with these minutes.

**RESOLVED**, that the qualified voters named on the list attached hereto and made a part hereof are hereby appointed to serve as Inspectors of Election therein, to perform all the duties pursuant to Section 3607 of the Education Law at the Annual School Election and Budget Vote to be held on May 21, 2019, and the Clerk of the Board of Education is hereby directed to give written notification of such appointment to each person hereby appointed, and it is further

**RESOLVED**, that, in the opinion of the Board of Education, special circumstances exist in certain districts requiring the appointment of more than three inspectors in said districts, and it is further

**RESOLVED**, that each inspector shall be compensated for his or her services at a rate of \$10.00 per hour for regular inspector work and \$12.00 per hour for supervisory work.

**RESOLVED**, that each inspector and alternate will be certified by the Steuben County Board of Elections by having attended their training session.

Moved by: Meteer Seconded by: Franklin  
Aye 9 Nay 0 Absent 0 Accepted

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**5.5 Approval of the 2019-2020 School Calendar**

**Superintendent's Recommendation:** that the Board approves the 2019-2020 School calendar, as presented.

Moved by: Webb Seconded by: Meteer  
Aye 9 Nay 0 Absent 0 Accepted

**5.6 NYSSBA Distinguished Board Member Award Nomination**

**RESOLVED**, that the Board of Education of the Corning-Painted Post Area School District here by nominates Dr. Dale R. Wexell of the Corning-Painted Post Board of Education for the Everett R. Dyer Award for Distinguished School Board Service.

Moved by: Belanger Seconded by: Webb  
Aye 9 Nay 0 Absent 0 Accepted

**BOARD MEMBER COMMENTS:** None

**VISITOR COMMENTS:** None

**FUTURE AGENDA ITEMS:** None

**BOARD MEMBER REQUESTS FOR INFORMATION:** None

**ADJOURNMENT**

Moved by: Meteer Seconded by: Ashton to adjourn the meeting at 8:30 p.m.  
Aye 9 Nay 0 Absent 0 Accepted

Submitted by:



Karen R. Dutcher, District Clerk  
Corning City School District

/krd