

**MINUTES FOR
Regular Meeting of the Board of Education
Corning City School District
165 Charles Street, Painted Post, NY 14870
Wednesday, March 18, 2020 at 6:30 p.m.**

Approved

The Regular Meeting was moved to a virtual meeting on Tuesday, March 17, 2020 at 5:15 pm due to the COVID 19 crisis.

1.0 OPENING

Meeting called to order at 5:15 p.m. with Dr. Dale R. Wexell, President, presiding

1.1 ROLL CALL

Board Members:	Present	Absent
Kevin Ashton	<u> x </u>	<u> </u>
Kelley Bacalles	<u> x </u>	<u> </u>
Kristina Belanger	<u> x </u>	<u> </u>
Mary Franklin	<u> x </u>	<u> </u>
Marjorie Lawlor	<u> x </u>	<u> </u>
Janelle Meter	<u> </u>	<u> Exc. </u>
Dr. James Webb	<u> x </u>	<u> </u>
Dr. Dale Wexell, President	<u> x </u>	<u> </u>
Victoria Zingler, Vice-President	<u> x </u>	<u> </u>
Administrators:		
Michael Ginalski, Superintendent	<u> x </u>	<u> </u>
Jeff Delorme, Asst. Supt.-Administrative Services	<u> x </u>	<u> </u>
Michelle Caulfield, Asst. Supt.-Secondary Ed.	<u> x </u>	<u> </u>
Kerry Elsasser, Asst. Supt.-Elementary Ed.	<u> x </u>	<u> </u>
William Pierce, Asst. Supt.-School Operations	<u> x </u>	<u> </u>
Paul Webster, School Business Official	<u> x </u>	<u> </u>
Officers:		
Karen Dutcher, Clerk of the Board	<u> x </u>	<u> </u>

Media: Leader x Star Gazette Spectrum WETM-TV WENY-TV

Pledge of Allegiance

1.2 Acceptance of the Agenda

Moved by: Franklin Seconded by: Belanger with the removal of Items 2.2, 2.3 and 2.4.
Aye 8 Nay 0 Absent 1 Accepted

1.3 Approval of Minutes

Moved by: Seconded by: to approve the minutes of the Regular Board Meeting of February 12, 2020.
Aye 8 Nay 0 Absent 1 Accepted

1.4 Board Recognition Award-National Merit Finalists-Postponed

1.5 Report from the President of the Board of Education: Thanked all staff/administration for their dedication to the District during this challenging time as we are in uncharted waters dealing with COVID -19.

1.6 Report from the Superintendent of Schools: None

BOARD MEMBER COMMENTS: Board members echoed Dr. Wexell's sentiment.

VISITOR COMMENTS: None

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1.7 Authorization of Funds to Implement Special Education Programs/Services

RESOLVED, that the Board of Education approves the authorization of funds to implement the Special Education Programs and Services consistent with such recommendations from the CSE meetings of February 7, 2020 through March 12, 2020.

Moved by: Wexell Seconded by: Franklin
Aye 8 Nay 0 Absent 1 Accepted

2.0 REPORTS

2.1 Coronavirus Planning Report-Michael Ginalski, Superintendent: Superintendent Ginalski provided a summary of C-PP School District's response to the School closings, including near-term plans for the next few weeks.

2.2 2020-2021 Budget Overview: Removed from Agenda

2.3 Facilities Update: Removed from Agenda

2.4 Equity Update: Removed from Agenda

2.5 Written Reports

2.5.1 Graduation Numbers by Student-Submitted by Michelle Caulfield, Asst. Supt.

2.5.2 Jan/Feb Claims Audit Report-Submitted by Paul Webster, School Business Official

3.0 PERSONNEL

3.1 Personnel Items-Resignations, Appointments, Change of Assignments

Superintendent's Recommendation: that the Board approves the personnel items as listed on the attached pink sheets in Section 3.1.1, 3.1.2, 3.1.3, 3.1.4, 3.1.5, 3.1.6, 3.1.7, 3.1.8, 3.1.9 and 3.1.10.

Moved by: Webb Seconded by: Franklin
Aye 8 Nay 0 Absent 1 Accepted

3.2 Tenure Appointment

Superintendent's Recommendation: that the Instructional and Teaching Assistant personnel listed below (see details on attached 3.0, section 3.2), who have completed their probationary period effective as noted, be appointed to tenure:

Brittany Wheeler, Special Education

effective March 6, 2020

Marijane Kirk, Teaching Assistant

effective March 29, 2020

Moved by: Zingler Seconded by: Lawlor
Aye 8 Nay 0 Absent 1 Accepted

4.0 BUSINESS

4.1 Business Items-Consent Agenda

A. Approval of Monthly Treasurer's Report for January 31, 2020

the Monthly Treasurer's Report is submitted in the prescribed format in accordance with Regulations of the Commissioner of Education, Sec. 170.2 (p.) Included is a cash flow report (a copy of the report to be filed with these minutes).

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B. Bid Awards

that the Board approves the Award of Bids to vendors meeting specifications in accordance with the description of items and summary of information as listed on the "Bid Recommendation Report", filed as part of the Board minutes.

21-003 Computer Supplies Bid
21-004 Paper & Reproduction Supplies Bid

C. Authorization to Appropriate \$44,876 IDEA Section 611 Funds to Special Aid

that the Board authorizes the increase of the IDEA Section 611 grant funds for the fiscal year 2019-2020 in the amount of \$44,876. Further, that the Board authorizes the appropriation of \$44,876 to the Special Aid Fund for a new budget total of \$1,250,148.

D. Authorization to Appropriate \$2,585 IDEA Section 619 Funds to Special Aid

that the Board authorizes the increase of the IDEA Section 619 grant funds for the fiscal year 2019-2020 in the amount of \$2,585. Further, that the Board authorizes the appropriation of \$2,585 to the Special Aid Fund for a new budget total of \$65,919.

E. Accept and Appropriate \$2,700 Donation from CPP Band Aides, Inc.

that the Board accepts a donation of \$2,700 from the CPP Band Aides, Inc. for the payment of Winter Guard show judges. Further, that the Board appropriates \$2,700 to revenue code A2705 "Gifts and Donations" and \$2,700 to expenditure code A-2110-400-23-00 "HS Regular School Contractual".

F. Accept and Appropriate \$7,000 Donation from Watkins Glen RACE Foundation

that the Board accepts a donation of \$7,000 from Watkins Glen RACE Foundation in support of the school lunch fund. Further, that the Board appropriates \$7,000 to revenue code A2705 "Gifts and Donations" and \$7,000 to expenditure code A-2110-450-30-00 "Regular School Supplies".

G. Accept and Appropriate \$900 Donation from Corning Incorporated Foundation Dollars for Doers Program

that the Board accepts a donation of \$900 from Corning Incorporated Foundation Dollars for Doers Program in support of the C-PP High School Boys Swimming Club and Frederick Carder Elementary School Child Care and Mentoring Curl Up and Read Program. Further, that the Board appropriates \$900 to revenue code A2705 "Gifts and Donations"; \$750 to expenditure code A-2110-450-23-01 "HS Regular School Supplies" and \$150 to expenditure code A-2110-450-04-01 "CR Regular School Supplies".

H. Resolution to Correct Tax Rolls & Warrant

that in accordance with the statements submitted from the Steuben County Real Property Tax Office and the School Tax Collector, the tax rolls and warrants should be revised according to the schedule annexed hereto.

I. Approval of Corning Incorporated Foundation Grant

that the Board approves a grant from the Corning Incorporated Foundation in the amount of \$150,000 in support of the greenhouse project at the Corning-Painted Post High School. Further, that the Board appropriates \$150,000 to revenue code FAC14-2705 "Gifts and Donations" and \$150,000 to expenditure code FAC14-522 "2014 Facilities Project Expenditures" for a new budget total of \$63,300,000.

J. Authorization to Establish Scholarship Fund TE-0098 entitled "Gregory William Partridge Memorial Scholarship Fund"

that the Board authorizes the establishment of scholarship fund TE-0098 entitled "Gregory William Partridge Memorial Scholarship Fund" to receive donations to be used for an annual scholarship of \$500 to be awarded to a high school senior meeting the scholarship criteria: a student/athlete at some time during High School, academic average of at least 80, volunteer service outside of school and school related activities, and should display qualities and traits that embodied those of Gregory Partridge. The High School Principal will administer this fund.

Moved by: Franklin Seconded by: Webb
Aye 8 Nay 0 Absent 1 Accepted

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4.2 Acceptance of Certificate of Substantial Completion for HVAC Architect's Project No. 2649-104

Superintendent's Recommendation: that the Board accept the Certificate of Substantial Completion, received from the Architect, for the contract with **Kimble, Inc.** for HVAC work (Architect's Project No. 2649-104) and which certificate establishes a substantial completion date of January 20, 2020. Further, that the Board authorize the President to sign the certificate (to be filed with these minutes).

Moved by: Webb Seconded by: Franklin
Aye 8 Nay 0 Absent 1 Accepted

4.3 Adoption of Bond Resolution for Various School Buses and Vehicles

Superintendent's Recommendation: that the Board approves the Bond Resolution (copy attached) as drafted by New York Legal Counsel, Hawkins, Delafield and Wood; said resolution authorizing the acquisition of various school buses and vehicles, and issuance of Bonds not to exceed \$612,000.

Moved by: Zingler/Webb Seconded by: Franklin
Aye 8 Nay 0 Absent 1 Accepted

4.4 Adoption of Resolution to Include a Bond Proposition at the Annual District Meeting and Election

Superintendent's Recommendation: that the Board approves the Resolution directing the submission of a Bond Proposition at the Annual District Meeting and Election to be held on May 19, 2020 (copy attached) as drafted by New York Legal Counsel, Hawkins, Delafield and Wood.

Moved by: Webb Seconded by: Ashton
Aye 8 Nay 0 Absent 1 Accepted

4.5 Acceptance of Internal Auditor's 2019-2020 Internal Audit Risk Assessment Update Report

Superintendent's Recommendation: that the Board accepts the following resolution:

RESOLVED that the Board of Education, Corning-Painted Post Area School District, accept the Internal Audit Risk Assessment Update Report for fiscal year 2019-2020 prepared by our internal auditor at Tompkins Seneca Tioga BOCES; further that the Board approve the corrective action plan. (Copy to be filed with these minutes.)

Moved by: Zingler Seconded by: Franklin
Aye 8 Nay 0 Absent 1 Accepted

5.0 SPECIAL ITEMS

5.1 Resolution for Holding School District Registration Day

Recommendation: that the resolution for providing for a Registration Day for the Annual School District Election and Budget Vote be approved.

WHEREAS, the Board of Education of the City School District of the City of Corning, Steuben County, New York desires to provide for registration for the City School District Election and Budget Vote to be held on May 19, 2020.

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RESOLVED, that the registration date for said Election and Budget Vote is hereby designated as **May 5, 2020**. The place where such Board of Registration shall meet shall be at the City School District Administration Office, 165 Charles Street, Painted Post, New York in said City School District, and the hours for said registration on said date shall be between NOON and 4:00 p.m.

Moved by: Webb Seconded by: Lawlor
Aye 8 Nay 0 Absent 1 Accepted

5.2 Resolution for Holding School District Public Hearing

Superintendent's Recommendation: that the resolution for providing for a Public Hearing for the Annual School District Election and Budget Vote be approved.

WHEREAS, the Board of Education of the City School District of the City of Corning, Steuben County, New York desires to provide for a public hearing for the City School District Election and Budget Vote to be held on May 19, 2020.

RESOLVED, that the Public Hearing date for said election and budget vote is hereby designated as **May 12, 2020**. The place where such Public Hearing shall meet shall be at the Administration Building, 165 Charles Street, Painted Post, New York in said City School District, and the hearing shall begin at 6:30 p.m.

Moved by: Webb Seconded by: Franklin/Webb
Aye 8 Nay 0 Absent 1 Accepted

5.3 Resolution for School District Election and Budget Vote

Superintendent's Recommendation: that the resolution for providing for the holding of the Annual City School District Election and Budget Vote for the City School District of the City of Corning, Steuben County, New York, be approved.

WHEREAS, the Board of Education of the City School District of the City of Corning, Steuben County, New York desires to provide for the holding of the Annual City School District Election and Budget Vote to be held on May 19, 2020.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the City School District of the City of Corning, Steuben County, New York as follows:

Section 1: Said City School District election shall be held on May 19, 2020 at the polling places hereinafter set forth and the polls shall be kept open for voting between the hours of 11:00 a.m. and 8:00 p.m.

Section 2: The location of the polling places shall be 4 in number, as approved by the Board (a copy of polling place locations is attached to this resolution and made a part of these minutes).

Section 3: The Clerk of said City School District is hereby authorized and directed to cause a notice of said City School District election to be published in the Leader and the Star Gazette, two newspapers having general circulation in said City School District, such publications to be made so that such notice shall appear in each of said newspapers 4 times in the seven weeks preceding the election.

Section 4: The Board of Education shall meet on May 20, 2020, to canvass the election returns and declare the results.

Moved by: Franklin Seconded by: Ashton
Aye 8 Nay 0 Absent 1 Accepted

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5.4 Appointment of Election Inspectors for Annual Election and Budget Vote May 19, 2020

Recommendation: that the following resolution be approved, along with the list of Election Inspectors filed with these minutes.

RESOLVED, that the qualified voters named on the list attached hereto and made a part hereof are hereby appointed to serve as Inspectors of Election therein, to perform all the duties pursuant to Section 3607 of the Education Law at the Annual School Election and Budget Vote to be held on May 19, 2020, and the Clerk of the Board of Education is hereby directed to give written notification of such appointment to each person hereby appointed, and it is further

RESOLVED, that, in the opinion of the Board of Education, special circumstances exist in certain districts requiring the appointment of more than three inspectors in said districts, and it is further

RESOLVED, that each inspector shall be compensated for his or her services at a rate of \$10.00 per hour for regular inspector work and \$12.00 per hour for supervisory work.

RESOLVED, that each inspector and alternate will be certified by the Steuben County Board of Elections by having attended their training session.

Moved by: Franklin Seconded by: Webb/Lawlor
Aye 8 Nay 0 Absent 1 Accepted

BOARD MEMBER COMMENTS: Dr. Webb thanked Mike and his team for their work in pulling things together during this time of crisis

VISITOR COMMENTS: None


FUTURE AGENDA ITEMS: None

BOARD MEMBER REQUESTS FOR INFORMATION: None

ADJOURNMENT

Moved by: Ashton Seconded by: Webb to adjourn the meeting at 5:45 p.m.
Aye 8 Nay 0 Absent 1 Accepted

Submitted by:



Karen R. Dutcher, District Clerk
Corning City School District

/krd