

**MINUTES FOR
Regular Meeting of the Board of Education
Corning City School District
165 Charles Street, Painted Post, NY 14870
Wednesday, February 12, 2020 at 6:30 pm
Executive Session at 5:45 pm**

Approved

1.0 OPENING

Meeting called to order at 5:45 p.m. with Dr. Dale R. Wexell, President, presiding

1.1 ROLL CALL

Board Members:	Present	Absent
Kevin Ashton	<u>arr 5:48</u>	_____
Kelley Bacalles	<u>arr 5:48</u>	_____
Kristina Belanger	<u>x</u>	_____
Mary Franklin	<u>x</u>	_____
Marjorie Lawlor	<u>x</u>	_____
Janelle Meteer	<u>arr 5:48</u>	_____
Dr. James Webb	<u>x</u>	_____
Dr. Dale Wexell, President	<u>x</u>	_____
Victoria Zingler, Vice-President	<u>x</u>	_____
Administrators:		
Michael Ginalski, Superintendent	<u>x</u>	_____
Jeff Delorme, Asst. Supt.-Administrative Services	<u>x</u>	_____
Michelle Caulfield, Asst. Supt.-Secondary Ed.	<u>x</u>	_____
Kerry Elsasser, Asst. Supt -Elementary Ed.	<u>x</u>	_____
William Pierce, Asst. Supt.-School Operations	<u>x</u>	_____
Paul Webster, School Business Official	_____	<u>Excused</u>
Officers:		
Karen Dutcher, Clerk of the Board	<u>x</u>	_____

Media: Leader x Star Gazette _____ Spectrum _____ WETM-TV _____ WENY-TV _____

Executive Session

Moved by: Webb Seconded by: Franklin to enter into Executive Session at 5:47 p.m. to discuss matters related to the employment of a particular person or persons.

Aye 6 Nay 0 Absent 3 Accepted

Ashton, Bacalles and Meteer arrived at 5:48 pm

Resume Regular Order of Business

Moved by: Franklin Seconded by: Lawlor to resume the regular order of business at 6:40 p.m.

Aye 9 Nay 0 Absent 0 Accepted

Pledge of Allegiance

1.2 Acceptance of the Agenda

Moved by: Webb Seconded by: Belanger with the addition of Item 3.4-Appointment of Assistant Superintendent for Secondary Education and Item 5.3-Approval of the School Calendar. A modification was also made to Item 4.3-Authorization to Establish Trust and Agency Account entitled "Art and Lou Wardner Legacy Music Education Fund" (removal of the word Legacy).

Aye 9 Nay 0 Absent 0 Accepted

1.3 Approval of Minutes

Moved by: Meteer Seconded by: Franklin to approve the minutes of the Regular Board Meeting of January 15, 2020.

Aye 9 Nay 0 Absent 0 Accepted

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1.4 Report from the President of the Board of Education: None

1.5 Report from the Superintendent of Schools: Mr. Ginalski noted that they have begun to look closely at the budget in planning for 2020-2021. He also noted that he intends to recognize the National Merit scholars at the March meeting.

BOARD MEMBER COMMENTS: Mrs. Franklin highlighted the Board visitation to Carder School. Ms. Meteer noted that she will not be present at the March meeting as she will be out of the Country. Mrs. Zingler provided highlights of her attendance at the Graduation Measures workshop

VISITOR COMMENTS: None

1.6 Authorization of Funds to Implement Special Education Programs/Services

RESOLVED, that the Board of Education approves the authorization of funds to implement the Special Education Programs and Services consistent with such recommendations from the CSE meetings of January 10, 2020 through February 6, 2020.

Moved by: Meteer Seconded by: Webb
Aye 9 Nay 0 Absent 0 Accepted

2.0 REPORTS

2.1 School Operations Year 1 Review/Update-William Pierce, Asst. Supt. for School Operations: Mr. Pierce provided a summary regarding his first year in his new role as Assistant Superintendent for School Operations, and the impact the position has had on the departments under his supervision: Athletics, Buildings and Grounds, Food Service and Transportation. He answered questions from the Board.

2.2 Facilities Update-Michael Ginalski, Superintendent: Mr. Ginalski noted that pool construction was going well and all other aspects of the facilities project and budget are on target.

2.3 Equity Update-Michelle Caulfield, Assistant Superintendent for Secondary Education: Ms. Caulfield noted that the Equity Collaborative presented during the January conference day and they were well received. She also noted that they were in the District currently (Feb 11, 12 and 13) working with Administrators, staff, students and Central Office.

2.4 Board Committees

2.4.1 Policy Committee

2.4.1.1 The Policy Committee submits the following policy, per enclosed, to be presented for approval with no revisions:

5020.3-Students with Disabilities Pursuant to the Rehabilitation Act of 1973, Section 504

Motion submitted by Ms. Kristina Belanger on behalf of the Policy Committee
Aye 9 Nay 0 Absent 0 Accepted

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2.4.1.2 The Policy Committee submits the following policy, per enclosed, to be presented for approval with revisions:

0100-Equal Opportunity **4315.1-Aids Instruction**
5420-Student Health Services **5280-Interscholastic Athletics**
5710-Violent or Disruptive Incident Reporting
6100-Annual Budget

Motion submitted by Ms. Kristina Belanger on behalf of the Policy Committee

Aye 9 Nay 0 Absent 0 Accepted

2.5 Written Reports

2.5.1 December Claims Auditor Report – Submitted by Kim Dykes, BOCES CBO

2.5.2 Quarterly Expenditure/Revenue Status Report-Submitted by Paul Webster, SBO

3.0 PERSONNEL

3.1 Retirement of Personnel

Superintendent’s Recommendation: that the Board of Education accepts, with genuine regret, the Retirement requests of:

1. **Wendy Smith**, Kindergarten, Hugh Gregg Elementary School effective June 30, 2020 after 25 years of service.
2. **Marie Prendergast**, English, C-PP Middle School effective July 10, 2020 after 32 years of service.
3. **Martha Marks**, Business, C-PP High School effective June 30, 2020 after 28 years of service.
4. **Louise Wirz**, Teaching Assistant, Severn Elementary School effective June 30, 2020 after 26 years of service.
5. **Mark Scouten**, Custodial Worker, C-PP Middle School effective January 31, 2022 after 18 years and 4 months of service.
6. **Mark Armstrong**, English, C-PP High School effective June 30, 2020 after 22 years of service.
7. **Wende Ungleich**, Grade 1, Erwin Valley Elementary School effective June 30, 2020 after 23 years of service.
8. **Teresa Telehany**, Art, Carder Elementary School effective June 30, 2020 after 19 years of service.
9. **Lori Linsler**, Grade 1, Erwin Valley Elementary School effective June 30, 2020 after 22 years of service.
10. **Elena Russell**, Helping Teacher Special Education, Pupil Personnel Services effective June 30, 2020 after 39 years of service.

WHEREAS, Wendy Smith, Marie Prendergast, Martha Marks, Louise Wirz, Mark Scouten, Mark Armstrong, Wende Ungleich, Teresa Telehany, Lori Linsler, and Elena Russell, have served the children of the Corning-Painted Post area with distinction for many years, and

WHEREAS, throughout the years they have consistently discharged their duties in an outstanding and highly professional manner, giving unselfishly of their time and efforts,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Corning-Painted Post Area School District, County of Steuben, State of New York, accepts with deep regret the retirement request of **Wendy Smith, Marie Prendergast, Martha Marks, Louise Wirz, Mark Scouten, Mark Armstrong, Wende Ungleich, Teresa Telehany, Lori Linsler, and Elena Russell**, and records in the minutes of this meeting this expression of the Board’s deep appreciation of their devoted service, as well as its sensitivity to the loss from the staff of these trusted and valued employees.

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BE IT FURTHER RESOLVED, that the Clerk of the Board be and hereby is instructed to transmit to **Wendy Smith, Marie Prendergast, Martha Marks, Louise Wirz, Mark Scouten, Mark Armstrong, Wende Ungleich, Teresa Telehany, Lori Linsler, and Elena Russell**, a copy of this expression of the Board's gratitude.

Moved by: Meteer Seconded by: Franklin
Aye 9 Nay 0 Absent 0 Accepted

3.2 Personnel Items-Resignations, Appointments, Change of Assignments

Superintendent's Recommendation: that the Board approves the personnel items as listed on the attached pink sheets in Sections 3.2.1, 3.2.2, 3.2.3, 3.2.4, 3.2.5, 3.2.6, 3.2.7, 3.2.8, 3.2.9, 3.2.10, 3.2.11 and 3.2.12.

Moved by: Meteer Seconded by: Ashton
Aye 9 Nay 0 Absent 0 Accepted

3.3 Approval of Memorandum of Agreement – SOCE Reimbursement

Superintendent's Recommendation: that the Board approves the Memorandum of Agreement between the District and the Corning Teachers' Association concerning the SOCE application process for Special Education teachers.

Moved by: Zingler Seconded by: Lawlor
Aye 9 Nay 0 Absent 0 Accepted

3.4 Appointment of Assistant Superintendent for Secondary Education

Superintendent's Recommendation: that the Board of Education appoints **Linda Perry** as Assistant Superintendent for Secondary Education for a three year contract commencing March 16, 2020 at an annual salary of \$150,000, prorated, for the 2019-2020 school year and authorize the President of the Board of Education to sign said employment contract.

Moved by: Lawlor Seconded by: Belanger
Aye 9 Nay 0 Absent 0 Accepted

4.0 BUSINESS

4.1 Business Items-Consent Agenda

A. Approval of Monthly and Quarterly Treasurer's Report, Period Ending December 31, 2019
the Monthly Treasurer's Report and Quarterly Treasurer's Report is submitted in the prescribed format in accordance with the Regulations of the Commissioner of Education, Sec. 170.2 (p). Included is a cash flow report; the computer budget report by facility, summarizing all budget changes and expenditures from December 31, 2019, and the Extra Classroom Activities Funds Treasurer's Reports. A copy of the report to be filed with these minutes.

B. Bid Awards

that the Board approves the Award of Bids to vendors meeting specifications in accordance with the description of items and summary of information as listed on the "Bid Recommendation Report", filed as part of the Board minutes.

20-0 Cooperative Grocery Bid
20-0 Cooperative Paper Bid

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C. Accept Donation of \$1,350 from C-PP High School Drama Club

that the Board accepts a donation of \$1,350 from the C-PP High School Drama Club to pay for staff services rendered in connection with the December 12-15, 2019 performance of *Beauty & the Beast* as listed below. Further, that the Board appropriate \$1,350 to revenue code A2705 "Gifts and Donations" and \$1,350 to expenditure code A-2850-150-70.

<u>Service Rendered</u>	<u>Total to be Paid</u>
Costuming	\$100
Make-up Supervisor	\$250
Pit Orchestra – Oboe	\$250
Pit Orchestra – Trombone	\$250
Pit Orchestra – French Horn	\$250
Pit Orchestra – Piano	\$250

D. Resolution to Correct Tax Rolls & Warrant

that in accordance with the statements submitted from the Steuben County Real Property Tax Office and the School Tax Collector, the tax rolls and warrants should be revised according to the schedule annexed hereto.

Moved by: Meteer Seconded by: Belanger
Aye 9 Nay 0 Absent 0 Accepted

4.2 Acceptance of Certificates of Substantial Completion for General Construction Architect's Project No. 2649-082 and Mechanical Architect's Project No. 2649-086

Superintendent's Recommendation: that the Board accepts the Certificates of Substantial Completion, received from the Construction Manager and Architect, for the contracts with **Elmira Structures, Inc. for General Construction** (Architect's Project No. 2649-082) and **AFT Mechanical, LLC for Mechanical Work** (Architect's Project No. 2649-086) of which certificates establish a substantial completion date of September 2, 2019. Further, that the Board authorizes the President to sign the certificates (to be filed with these minutes).

Moved by: Meteer Seconded by: Belanger
Aye 9 Nay 0 Absent 0 Accepted

4.3 Energy Performance Contract with Day Automation Systems, Inc.

Superintendent's Recommendation: that the Board approves the energy performance contract to Day Automations, Inc. and authorizes the Superintendent to execute the contract (to be filed with these minutes).

Moved by: Meteer Seconded by: Franklin
Aye 9 Nay 0 Absent 0 Accepted

4.4 Authorization to Establish Trust and Agency Account TA-085-48 entitled "Art and Lou Wardner Music Education Fund"

Superintendent's Recommendation: that the Board authorizes the establishment of Trust and Agency account TA-085-48 entitled "Art and Lou Wardner Music Education Fund" to receive donations to provide assistance for the CPP School District Music Department needs as identified by the Music Department staff. The Assistant Superintendent of Elementary Education and the Assistant Superintendent of Secondary Education will administer this fund.

Moved by: Meteer Seconded by: Franklin
Aye 9 Nay 0 Absent 0 Accepted

February 12, 2020

5.0 SPECIAL ITEMS

5.1 Approve Resolution to Place Library 259 Vote on May Ballot

WHEREAS, the Board approves the resolution attached for the Southeast Steuben County Library’s 259 vote to be placed on the May 19, 2020 Annual Election and Budget vote ballot. Voting shall take place at all four District voting locations.

Moved by: Lawlor Seconded by: Webb
Aye 9 Nay 0 Absent 0 Accepted

5.2 Resolution Naming Board of Registration, February 16, 2020 to February 15, 2021.

Superintendent’s Recommendation: that the Board adopts the following resolution:

RESOLVED, that the following be appointed as the Board of Registration for the City School District of the City of Corning, to wit:

Patricia Beiswenger	146 Fuller Avenue	Corning, NY 14830
Patricia Osborn	PO Box 835	Corning, NY 14830

ALTERNATE

Shirley Brownell	1227 Clendenning Creek Road	Painted Post, NY 14870
Sharyon Fye	1 Pine Tree Village, Apt. 104	Painted Post, NY 14870

the named being duly qualified voters of the District, not more than one-half of whom belong to the same political party, as provided in Section 2606 of the Education Law of the State of New York, each to serve a term of one year from the date hereof February 16, 2020.

Moved by: Meteer Seconded by: Franklin
Aye 9 Nay 0 Absent 0 Accepted

5.3 Approval of the 2020-2021 School Calendar

Superintendent’s Recommendation: that the Board approves the 2020-2021 School calendar, as presented.

Moved by: Webb Seconded by: Belanger
Aye 9 Nay 0 Absent 0 Accepted

BOARD MEMBER COMMENTS: Mrs. Lawlor thanked the Board and District for partnering with ProAction to bring the Resiliency Screening to the community.

VISITOR COMMENTS: None

FUTURE AGENDA ITEMS: None

BOARD MEMBER REQUESTS FOR INFORMATION: Mr. Ashton requested a report on the Schools Epidemic Response Plan. The Board agreed by consensus. President Wexell asked the Superintendent to provide it in the form of a written report at the March meeting.

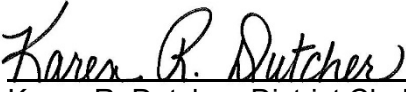
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ADJOURNMENT

Moved by: Meteer Seconded by: Webb to adjourn the meeting at 7:45 p.m.

Aye 9 Nay 0 Absent 0 Accepted

Submitted by:



Karen R. Dutcher, District Clerk
Corning City School District

/krd