

**MINUTES FOR**  
**Regular Meeting of the Board of Education**  
**Corning City School District**  
**165 Charles Street, Painted Post, NY 14870**  
**Wednesday, February 10, 2021 at 6:30 pm**  
**Executive Session Began at 5:30 pm**

**Approved**

**Meeting held via ZOOM Webinar**

**1.0 OPENING**

Meeting called to order at 5:35 p.m. with Dr. Dale R. Wexell, President, presiding

**1.1 ROLL CALL**

Board Members:	<b>Present</b>	<b>Absent</b>
Kevin Ashton	<u>  X  </u>	<u>      </u>
Kelley Bacalles	<u>  X  </u>	<u>      </u>
Kristina Belanger	<u>  X  </u>	<u>      </u>
Mary Franklin	<u>  X  </u>	<u>      </u>
Marjorie Lawlor	<u>  X  </u>	<u>      </u>
Janelle Meteer	<u>  X  </u>	<u>      </u>
Dr. James Webb	<u>  X  </u>	<u>      </u>
Dr. Dale Wexell, President	<u>  X  </u>	<u>      </u>
Victoria Zingler, Vice-President	<u>  X  </u>	<u>      </u>
<b>Administrators:</b>		
Michelle Caulfield, Superintendent	<u>  X  </u>	<u>      </u>
Jeff Delorme, Asst. Supt.-Administrative Services	<u>  X  </u>	<u>      </u>
Linda Perry, Asst. Supt.-Secondary Ed.	<u>  X  </u>	<u>      </u>
Kerry Elsasser, Asst. Supt.-Elementary Ed.	<u>  X  </u>	<u>      </u>
William Pierce, Asst. Supt.-School Operation	<u>  X  </u>	<u>      </u>
Paul Webster, School Business Official	<u>  X  </u>	<u>      </u>
<b>Officers:</b>		
Karen Dutcher, Clerk of the Board	<u>  X  </u>	<u>      </u>

Media: Leader        Star Gazette        Spectrum        WETM-TV        WENY-TV       

**Executive Session**

Moved by: Ashton Seconded by: Belanger to enter into Executive Session at 5:35 p.m. to discuss matters related to the employment of a particular person or persons and a confidential student matter pursuant to federal law.

Aye   9   Nay   0   Absent   0   Accepted

**Resume Regular Order of Business**

Moved by: Meteer Seconded by: Webb to resume the regular order of business at 6:40 p.m.

Aye   9   Nay   0   Absent   0   Accepted

**Pledge of Allegiance**

**1.2 Acceptance of the Agenda**

Moved by: Zingler Seconded by: Franklin with the addition of **Item 3.3**-Appointment of Assistant Superintendent for Administrative Services, **Item 3.4**-Appointment of Assistant Superintendent for Elementary Education and **Item 5.4**-Decision on Student Appeal.

Aye   9   Nay   0   Absent   0   Accepted

**1.3 Approval of Minutes**

Moved by: Webb Seconded by: Meteer to approve the minutes of the Regular Meeting of January 20, 2021 and Board Workshop of January 28, 2021.

Aye   9   Nay   0   Absent   0   Accepted

**February 10, 2021**

**1.4 Excellence in Action-Presented by Kristina Belanger:** Ms. Belanger, on behalf of the Board, presented Excellence in Action Awards to Cassidy Galusha (Senior) and Kaila Stefanini (Junior) for their "Outstanding Multimedia Design in Support of the District and High School." A video clip of the presentation was shared with Board.

**1.5 Report from the President of the Board of Education:** Dr. Wexell noted there were a record number of retirements listed on the agenda and he congratulated and thanked them for their years of service and dedication to our students and district.

**1.6 Report from the Superintendent of Schools:** None

**BOARD MEMBER COMMENTS:** None

**1.7 Authorization of Funds to Implement Special Education Programs/Services**

**RESOLVED**, that the Board of Education approves the authorization of funds to implement the Special Education Programs and Services consistent with such recommendations from the CSE meetings of January 15, 2021 through February 4, 2021.

Moved by: Meteer Seconded by: Webb  
Aye 9 Nay 0 Absent 0 Accepted

**2.0 REPORTS**

**2.1 Master Plan Update-Working Team Conveners:** The following individuals provided a PowerPoint presentation on behalf of their Working Teams: Colin Sinko, Diversity, Equity and Inclusion; Lori Pruyne, Educational Programming; Paul Webster, Financial Stability and Doug Osgood, Educational Careers (umbrella of Financial Stability); Jennifer Batzing, Mental Health and Wellness; Bill Pierce, Safe and Supportive Schools team; and, Becky Henderson, Student Achievement and Access that highlighted established goals to date.

**2.2 Annual Report Presentation-Michelle Caulfield, Superintendent:** Ms. Caulfield provided the Board with a PowerPoint presentation highlighting the 2019-2020 School Year.

**The Board agreed by consensus to a 5-minute recess**

**2.3 Board Building Visitation Report Outs (Bus Garage & HSLC): Board Members:** Ms. Belanger and Dr. Wexell toured the Bus Garage and Mrs. Belanger reported out on their visit. They also thanked Director of Transportation for running a great operation. Ms. Meteer reported out on the High School Learning visit.

**2.4 Ad Hoc Tech Committee Use Recommendation-Kelley Bacalles, Chairperson:** Mrs. Bacalles reported out on the recommendations of the Committee as follows: 1) continue with ZOOM as the platform for Board meetings at this time, 2) explore having Board members engage in Level 1 Google Training in order to become more familiar with how faculty, staff and students interact within that platform; and, 3) explore the migration of board documents from Microsoft SharePoint to Google Drive to be consistent with District Technology. Ms. Bacalles requested that the Tech Use Committee remain in-tact through the Summer until a determination has been made with regard to the document transition piece. They Board agreed to the Level 1 Google Training and asked that she provide them with plan for training session over the next five weeks which is when the next Board meeting will take place.

**2.5 Facilities Update-Bill Pierce, Asst. Supt. for School Operations:** Mr. Pierce noted that closeouts were taking place in all areas. The most active is the EPC work.

**2.6 Equity Update-Michelle Caulfield, Superintendent:** Ms. Caulfield highlighted the two day professional development that took place with teachers and the Equity Collaborative on parent engagement.

February 10, 2021

**2.7 School Reopening Update-Michelle Caulfield, Superintendent:** Ms. Caulfield stated that vaccine clinics at the High School were well underway and it went smoothly. She noted that there is frustration with the Registration links provided with by the County Department of Health but they are working on improving the process. She noted that Board members are eligible to receive the shot through the links the County is providing.

## **2.8 Board Committees**

### **2.8.1 Policy Committee**

**2.8.1.1** The Policy Committee submits the following policies, per enclosed, to be presented for approval with revisions:

**2230 Appointed Board Officials**  
**2320 Special Meetings**  
**2340 Notice of Meetings**  
**2360 Minutes**  
**2710 Communications among Individual Board Members**  
**4740 Class Ranking and Weighted Grades**

Motion submitted by Ms. Kristina Belanger on behalf of the Policy Committee  
Aye 9 Nay 0 Absent 0 Accepted

**2.8.1.2** The Policy Committee submits the following policies, per enclosed, to be presented for approval with no revisions:

<b>2111 Board Member Authority</b>	<b>2160 School District Officer/Employee Code of Ethics</b>
<b>2260 Citizens Advisory Committees</b>	<b>2330 Executive Sessions</b>
<b>4110 School Calendar</b>	<b>4311.1 Display of Flag</b>
<b>4321.2 Preschool Special Education</b>	<b>4321.3 Independent Educational Evaluations</b>
<b>4410 Appropriate Placement of Students</b>	

Motion submitted by Ms. Kristina Belanger on behalf of the Policy Committee  
Aye 9 Nay 0 Absent 0 Accepted

## **2.9 Written Reports**

**2.9.1 1200 Minute Science Lab Requirement-Presented by Linda Perry, Asst. Supt. for Secondary Education**  
**2.9.2 January Claims Auditor Report – Submitted by Kim Dykes, BOCES CBO**  
**2.9.3 Quarterly Expenditure/Revenue Status Report-Submitted by Paul Webster, SBO**  
**2.9.4 Special Discretionary/Scholarship Funds Report-Submitted by Paul Webster, SBO**

## **3.0 PERSONNEL**

### **3.1 Retirement of Personnel**

**Superintendent's Recommendation:** that the Board of Education accepts, with genuine regret, the Retirement request of:

1. **Diane Goodsell**, Teaching Assistant, CPP Middle School effective July 1, 2021 after 28 years and 9 months of service.
2. **Michele Cross**, Special Education, CPP High School, effective June 30, 2021 after 22 years of service.
3. **Rebecca Fowler**, English, CPP High School, effective June 30, 2021 after 12 years of service.

February 10, 2021

4. **Laurie Nelson**, Special Education, CPP High School, effective June 25, 2021 after 14 years of service.
5. **Donald Swanson**, Technology, CPP Middle School, effective June 30, 2021 after 30 years of service.
6. **Mitchell Peck**, Grade 3, Calvin U. Smith Elementary School, effective June 30, 2021 after 26 years of service.
7. **Kevin Clarkson**, Reading, CPP Middle School, effective June 30, 2021 after 29 years of service.
8. **Susan Szewczyk-Black**, Grade 5, Erwin Valley Elementary School, effective June 30, 2021 after 32 years of service.
9. **Katherine Miller**, Art, Severn Elementary School, effective August 4, 2021 after 21 years of service.
10. **Maura Brown**, Kindergarten, Severn Elementary School, effective June 30, 2021 after 21 years of service.
11. **Catherine Honness**, IB/MYP Coordinator, Instructional Services, effective June 30, 2021 after 34 years of service.
12. **Claire Smock**, Music, Erwin Valley Elementary School, effective June 30, 2021 after 22 years of service.

The Board offers the following resolution:

**WHEREAS, Diane Goodsell, Michele Cross, Rebecca Fowler, Laurie Nelson, Donald Swanson, Mitchell Peck, Kevin Clarkson, Susan Szewczyk-Black, Katherine Miller, Maura Brown, Catherine Honness and Claire Smock**, have served the children of the Corning-Painted Post area with distinction for many years, and

**WHEREAS**, throughout the years they have consistently discharged their duties in an outstanding and highly professional manner, giving unselfishly of their time and efforts,

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education of the Corning-Painted Post Area School District, County of Steuben, State of New York, accepts with deep regret the retirement request of **Diane Goodsell, Michele Cross, Rebecca Fowler, Laurie Nelson, Donald Swanson, Mitchell Peck, Kevin Clarkson, Susan Szewczyk-Black, Katherine Miller, Maura Brown, Catherine Honness and Claire Smock**, and records in the minutes of this meeting this expression of the Board's deep appreciation of their devoted service, as well as its sensitivity to the loss from the staff of these trusted and valued employees.

**BE IT FURTHER RESOLVED**, that the Clerk of the Board be and hereby is instructed to transmit to **Diane Goodsell, Michele Cross, Rebecca Fowler, Laurie Nelson, Donald Swanson, Mitchell Peck, Kevin Clarkson, Susan Szewczyk-Black, Katherine Miller, Maura Brown, Catherine Honness and Claire Smock**, a copy of this expression of the Board's gratitude.

Moved by:   Meter   Seconded by:   Franklin    
Aye   9   Nay   0   Absent   0   Accepted

### **3.2 Personnel Items-Resignations, Leaves of Absence, Appointments, Changes of Assignment**

**Superintendent's Recommendation:** that the Board approves the personnel items as listed on the attached pink sheets in Section 3.2.1, 3.2.2, 3.2.3, 3.2.4, 3.2.5, 3.2.6, 3.2.7, 3.2.8 and 3.2.9.

Moved by:   Meter   Seconded by:   Franklin    
Aye   9   Nay   0   Absent   0   Accepted

February 10, 2021

### 3.3 Appointment of Assistant Superintendent Administrative Services

**Superintendent's Recommendation:** that the Board of Education appoints **Kerry Elsasser** as Assistant Superintendent for Administrative Services for a three year contract commencing July 1, 2021 at an annual salary of \$177,000, and authorizes the President of the Board of Education to sign said employment contract.

Moved by: Zingler Seconded by: Belanger/Lawlor  
Aye 9 Nay 0 Absent 0 Accepted

### 3.4 Appointment of Assistant Superintendent for Elementary Education

**Superintendent's Recommendation:** that the Board of Education appoints **Jennifer Batzing** as Assistant Superintendent for Elementary Education for a three year contract commencing July 1, 2021 with an annual salary of \$162,000, and authorizes the President of the Board of Education to sign said employment contract.

Moved by: Zingler Seconded by: Ashton  
Aye 9 Nay 0 Absent 0 Accepted

## 4.0 BUSINESS ITEMS

### 4.1 Business Items - Consent Agenda

**A. Approval of Monthly and Quarterly Treasurer's Report, Period Ending December 31, 2020**  
the Monthly Treasurer's Report and Quarterly Treasurer's Report is submitted in the prescribed format in accordance with the Regulations of the Commissioner of Education, Sec. 170.2 (p). Included is a cash flow report; the computer budget report by facility, summarizing all budget changes and expenditures from December 31, 2020, and the Extra Classroom Activities Funds Treasurer's Reports. A copy of the report to be filed with these minutes.

#### **B. Bid Awards**

that the Board approve the Award of Bids to vendors meeting specifications in accordance with the description of items and summary of information as listed on the "Bid Recommendation Report", filed as part of the Board minutes.

21-021 Cooperative Grocery Bid

#### **C. Authorization to Appropriate \$100,000 ESSA Title I, School Improvement Funds to Special Aid**

that the Board accepts the ESSA Title I, School Improvement grant funds for the fiscal year 2020-2021 in the amount of \$100,000 to support planning of school improvement activities as required by ESSA. Further, that the Board authorize the appropriation of \$100,000 to the Special Aid Fund for expenditures in accordance with the project budget.

#### **D. Resolution to Correct Tax Rolls & Warrant**

that in accordance with the statements submitted from the Steuben County Real Property Tax Office and the School Tax Collector, the tax rolls and warrants should be revised according to the schedule annexed hereto.

Moved by: Webb Seconded by: Ashton  
Aye 9 Nay 0 Absent 0 Accepted

February 10, 2021

#### 4.2 Authorization to Dispose of Surplus Items

**Superintendent's Recommendation:** that the Board declare surplus the following list of items and authorize the School Business Official to dispose them.

<u>Description</u>	<u>Location</u>	<u>Quantity</u>
Library Books	F. Carder	169

Moved by: Lawlor Seconded by: Franklin  
Aye 9 Nay 0 Absent 0 Accepted

#### 5.0 SPECIAL ITEMS

##### 5.1 Approve Resolution to Place Library 259 Vote on May Ballot

**WHEREAS**, the Board approves the resolution attached for the Southeast Steuben County Library's 259 vote to be placed on the May 18, 2021 Annual Election and Budget vote ballot. Voting shall take place at all four District voting locations.

Moved by: Lawlor Seconded by: Webb  
Aye 9 Nay 0 Absent 0 Accepted

##### 5.2 Resolution Naming Board of Registration, February 16, 2021 to February 15, 2022.

**Superintendent's Recommendation:** that the Board adopts the following resolution:

**RESOLVED**, that the following be appointed as the Board of Registration for the City School District of the City of Corning, to wit:

Patricia Beiswenger	146 Fuller Avenue	Corning, NY 14830
Patricia Osborn	PO Box 835	Corning, NY 14830

**ALTERNATE**

Shirley Brownell	1227 Clendenning Creek Road	Painted Post, NY 14870
Sharyon Fye	1 Pine Tree Village, Apt. 104	Painted Post, NY 14870

the named being duly qualified voters of the District, not more than one-half of whom belong to the same political party, as provided in Section 2606 of the Education Law of the State of New York, each to serve a term of one year from the date hereof February 16, 2021.

Moved by: Meteer Seconded by: Franklin  
Aye 9 Nay 0 Absent 0 Accepted

##### 5.3 Approval of the MTSS Plan

**Superintendent's Recommendation:** that the Board of Education approves the Multi-Tiered System of Supports (MTSS)/K-12 School Counseling Plan as presented.

Moved by: Webb Seconded by: Lawlor/Bacalles  
Aye 9 Nay 0 Absent 0 Accepted

February 10, 2021

**5.4 Superintendent's Hearing Appeal 2021-01**

**RESOLVED**, that the Board of Education uphold the decision of the Superintendent's Hearing in the student appeal designated as #2021-01 and directs that such decision be conveyed by the Clerk of the Board to the appellant in written or electronic form in a timely manner.

Moved by: Wexell Seconded by: Ashton  
Aye 9 Nay 0 Absent 0 Accepted

**BOARD MEMBER COMMENTS:** Dr. Webb thanked School Business Official Paul Webster for the report on Grant funding. Mrs. Bacalles asked about snow removal in relation to fall sports starting.


**FUTURE AGENDA ITEMS:** None

**BOARD MEMBER REQUESTS FOR INFORMATION:** None

**ADJOURNMENT**

Moved by: Meteer Seconded by: Bacalles to adjourn the meeting at 8:25 p.m.  
Aye 9 Nay 0 Absent 0 Accepted

Submitted by:



\_\_\_\_\_  
Karen Dutcher, District Clerk

/krd