

**MINUTES FOR**  
**Regular Meeting of the Board of Education**  
**Corning City School District**  
**165 Charles Street, Painted Post, NY 14870**  
**Wednesday, December 16, 2020 at 6:30 p.m.**  
**Moved to December 22, 2020 due to weather cancellation**  
**via ZOOM**

**Approved**

**1.0 OPENING**

Meeting called to order at 6:30 p.m. with Dr. Dale R. Wexell, President, presiding

**1.1 ROLL CALL**

Board Members:	<b>Present</b>	<b>Absent</b>
Kevin Ashton	<u>  X  </u>	<u>      </u>
Kelley Bacalles	<u>  X  </u>	<u>      </u>
Kristina Belanger	<u>  X  </u>	<u>      </u>
Mary Franklin	<u>  X  </u>	<u>      </u>
Marjorie Lawlor	<u>  X  </u>	<u>      </u>
Janelle Meteer	<u>  X  </u>	<u>      </u>
Dr. James Webb	<u>  X  </u>	<u>      </u>
Dr. Dale Wexell, President	<u>  X  </u>	<u>      </u>
Victoria Zingler, Vice-President	<u>  X  </u>	<u>      </u>
Administrators:		
Michelle Caulfield, Superintendent	<u>  X  </u>	<u>      </u>
Jeff Delorme, Asst. Supt.-Administrative Services	<u>  X  </u>	<u>      </u>
Linda Perry, Asst. Supt.-Secondary Ed.	<u>  X  </u>	<u>      </u>
Kerry Elsasser, Asst. Supt.-Elementary Ed.	<u>  X  </u>	<u>      </u>
William Pierce, Asst. Supt.-School Operations	<u>  X  </u>	<u>      </u>
Paul Webster, School Business Official	<u>  X  </u>	<u>      </u>
Officers:		
Karen Dutcher, Clerk of the Board	<u>      </u>	<u>      </u>

Media: Leader        Star Gazette        Spectrum        WETM-TV        WENY-TV       

**Pledge of Allegiance**

**1.2 Acceptance of the Agenda**

Moved by: Webb Seconded by: Franklin  
 Aye   9   Nay   0   Absent   0   Accepted

**1.3 Approval of Minutes**

Moved by: Zingler Seconded by: Lawlor to approve the minutes of the Regular Meeting of November 18, 2020.

Aye   9   Nay   0   Absent   0   Accepted

**1.4 Board Recognition-**Mrs. Franklin, on behalf of the Board, presented Excellence in Action Awards to our Health Care Staff (District Medical Director Dr. Andrea Worley, District Head Nurse Anne Stefanini and Health Office Personnel Kelly Abel, Kim Cady, Kaylee Carr, Beth Costello, Katie Cragg, Jill Guyette, Kara Hartnett, Amy Huneau, Cheri LaScolea, Annette Merrill, Beth Pitts, Jodie Scott, Ashley Tenny, Amanda Thompson, Joan Weyand and Lori Wood) who were nominated by PPS Director Jennifer Batzing and Supervisor of Special Education Becky Henderson for their “dedication to keeping our students safe and healthy.” The Board also viewed a video clip compilation of the awards presented to each Health Care Professional.

**1.5 Report from the President of the Board of Education:** Dr. Wexell informed the Board that he will provide the process that will be used for School Visitations at the beginning of January as it will be different than in the past due to COVID restrictions.

December 16, 2020

**1.6 Report from the Superintendent of Schools:** Ms. Caulfield highlighted some events taking place virtually in our schools, such as PJ Days, story-telling, food pantry collections and trivia at the Middle School to name just a few. These activities and events all help to provide some normalcy with our students and staff.

**BOARD MEMBER COMMENTS:** None

**1.7 Authorization of Funds to Implement Special Education Programs/Services**

**RESOLVED**, that the Board of Education approves the authorization of funds to implement the Special Education Programs and Services consistent with such recommendations from the CSE meetings of November 13, 2020 through December 10, 2020.

Moved by: Meteer Seconded by: Lawlor  
Aye 9 Nay 0 Absent 0 Accepted

**2.0 REPORTS**

**2.1 Ad Hoc Committee on Technology Use Update-Kelley Bacalles, Chair-**Mrs. Bacalles provided the Board with a status update relative to the Board moving from the ZOOM platform to Google Webinar. She noted that a final recommendation will be presented in February. She answered questions from the Board.

**2.2 Facilities Update-Bill Pierce, Assistant Superintendent for School Operations:** Mr. Pierce noted that the EPC is moving forward quickly and the Middle School and High School.

**2.3 Equity Update-Michelle Caulfield, Superintendent:** Ms. Caulfield noted that the next staff training will take place in February. The parent group training is continuing. She also noted that Equity Collaborative has added a new member to their group, Betina, who will deal with the technology piece.

**2.4 School Reopening Update-Michelle Caulfield, Superintendent:** Ms. Caulfield shared with the Board the new Zoning updates and how they affect schools.

**2.5 Board Committees**

**2.5.1 Policy Committee**

**2.5.1.1** The Policy Committee submits the following policy per enclosed, to be presented for a first reading as a new policy and to bypass the second reading requirement and approve the policy as presented because it must be in place by January 1, 2021.

8635 Data Privacy and Security

Motion submitted by Ms. Kristina Belanger on behalf of the Policy Committee  
Aye 9 Nay 0 Absent 0 Accepted

**2.5.1.2** The Policy Committee submits the following policies, per enclosed, to be presented for approval with revisions:

0320 Evaluation of Superintendent	1420 Complaints about Curricula/Instructional Materials
1120 School District Records	3100 Superintendent of Schools
1150 School Budget/Bond Referenda	8130 School Safety Plans

Motion submitted by Ms. Kristina Belanger on behalf of the Policy Committee  
Aye 9 Nay 0 Absent 0 Accepted

**December 16, 2020**

**2.5.1.3** The Policy Committee submits the following policies, per enclosed, to be presented for approval with no revisions:

- |  |  |
|--|--|
| 1100 Public Information Program          | 1460 Appeals to the Board of Education           |
| 1130 News Media Relations                | 1512 Promotion and Material Display for Students |
| 1131 Parent Notification                 | 1900 Parent/Family Engagement                    |
| 1135 Media Coverage                      | 1925 Interpreters for Hearing Impaired Parents   |
| 1200 Community Involvement               | 3000 Goals and Objectives for Administration     |
| 1220 Relations w/Community & Business    | 3250 School Building Administration              |
| 1221 Relations w/ Parent Organizations   | 3260 Administrative Intern Program               |
| 1230 Public Participation at Board Mtgs. | 3310 Administrative Procedures                   |

Motion submitted by Ms. Kristina Belanger on behalf of the Policy Committee  
Aye   9   Nay   0   Absent   0   Accepted

**2.6 Written Reports**

**2.6.1 November Claims Auditor Report-Submitted by Kim Dykes, BOCES CBO**

**3.0 PERSONNEL**

**3.1 Retirement of Personnel**

**Superintendent's Recommendation:** that the Board of Education accepts, with genuine regret, the Retirement requests of:

1. **Jackeline Cronin**, Spanish, C-PP High School effective June 30, 2021 after 20 years and 5 months of service.
2. **Silvia Serrano Brucie**, Typist, C-PP High School effective December 30, 2022 after 32 years and 6 months of service.

The Board offers the following resolution:

**WHEREAS, Jackeline Cronin and Silvia Serrano Brucie**, have served the children of the Corning-Painted Post area with distinction for many years, and

**WHEREAS**, throughout the years they have consistently discharged their duties in an outstanding and highly professional manner, giving unselfishly of their time and efforts,

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education of the Corning-Painted Post Area School District, County of Steuben, State of New York, accepts with deep regret the retirement requests of **Jackeline Cronin and Silvia Serrano Brucie** and records in the minutes of this meeting this expression of the Board's deep appreciation of their devoted service, as well as its sensitivity to the loss from the staff of these trusted and valued employees.

**BE IT FURTHER RESOLVED**, that the Clerk of the Board be and hereby is instructed to transmit to **Jackeline Cronin and Silvia Serrano Brucie** a copy of this expression of the Board's gratitude.

Moved by:   Webb   Seconded by:   Lawlor    
Aye   9   Nay   0   Absent   0   Accepted

December 16, 2020

### 3.2 Change in Retirement:

**Superintendent's Recommendation:** that the Board approves the change in retirement date for **Mark Scouten**, Custodial, Buildings and Grounds from January 30, 2022 to July 30, 2022.

Moved by: Franklin/Meteer Seconded by: Belanger  
Aye 9 Nay 0 Absent 0 Accepted

### 3.3 Personnel Items-Resignations, Leaves of Absence, Appointments, Changes of Assignment

**Superintendent's Recommendation:** that the Board approves the personnel items as listed on the attached pink sheets in Section 3.3.1, 3.3.2, 3.3.3, 3.3.4, 3.3.5, 3.3.6, 3.3.7, 3.3.8, 3.3.9, 3.3.10 and 3.3.11.

Moved by: Webb Seconded by: Meteer  
Aye 9 Nay 0 Absent 0 Accepted

### 3.4 Tenure Appointments

**Superintendent's Recommendation:** that the Instructional personnel listed below (details on attachment 3.0, Section 3.4) who will have completed their probationary period effective as noted, be appointed tenure:

**Amanda Pierson**, Elementary effective January 5, 2021

**Tonya Morse**, Elementary effective January 22, 2021

**Stephanie Marchionda**, Special Education effective January 26, 2021

Moved by: Meteer Seconded by: Franklin  
Aye 9 Nay 0 Absent 0 Accepted

## 4.0 BUSINESS ITEMS

### 4.1 Business Items - Consent Agenda

#### A. Approval of Monthly Treasurer's Report for October 31, 2020

the Monthly Treasurer's Report is submitted in the prescribed format in accordance with Regulations of the Commissioner of Education, Sec. 170.2 (p.) Included is a cash flow report. A copy of the report to be filed with these minutes.

#### B. Authorization to Appropriate \$1,243,275 IDEA Section 611 Funds to Special Aid

that the Board authorizes the appropriation to Special Aid Fund of \$1,243,275, which is the amount of "Flow Through Entitlement Funds" the district will receive for the 2020-2021 fiscal year under IDEA Section 611 in support of the District program entitled, "Speech, Physical Therapy, Occupational Therapy, Special Education Teachers and Instructional Materials."

#### C. Accept and Appropriate COVID-19 Unity Response Fund Donation

that the Board accepts a donation from the COVID-19 Unity Response Fund in the amount of \$3,500 in support of homeless student virtual learning needs; further that the Board appropriate \$3,500 to revenue code A2705 "Gifts and Donations" and \$3,500 to the General Fund A522 Expenditure Code.

#### D. Accept and Appropriate Donation from Corning Enterprises

that the Board accepts a donation from Corning Enterprises in the amount of \$50,000 in support of remote learning; further that the Board appropriate \$50,000 to revenue code A2705 "Gifts and Donations" and \$50,000 to the General Fund A522 Expenditure Code.

December 16, 2020

**E. Authorization to Appropriate \$63,625 IDEA Section 619 Funds to Special Aid**

that the Board authorizes the appropriation to Special Aid Fund of \$63,625 which is the amount the District will receive for the 2020-2021 fiscal year under IDEA section 619 Preschool Grant Program to be used to provide free appropriate public education to children with handicapping conditions ages 3-5 years old.

**F. Accept and Appropriate \$9,700 Donation from Community Foundation of Elmira-Corning and the Finger Lakes, Inc.**

that the Board accepts a donation of \$9,700 from Community Foundation of Elmira-Corning and the Finger Lakes, Inc., in support of the Corning-Painted Post Area School District Unified Sports Program; further, that the Board appropriate \$9,700 to revenue code A2705 "Gifts and Donations" and \$9,700 to the General Fund A522 Expenditure Code.

Moved by: Meteer Seconded by: Webb

Aye 9 Nay 0 Absent 0 Accepted

**4.2 Approval of Hunt Engineers Proposal for Furniture, Fixtures and Equipment Design Services**

**Superintendent's Recommendation:** that the Board approves the proposal with Hunt Engineers for Furniture, Fixtures and Equipment Design Services dated August 24, 2020 and authorize the Superintendent to sign the proposal (copy to be filed with these minutes).

Moved by: Zingler Seconded by: Franklin

Aye 9 Nay 0 Absent 0 Accepted

**4.3 Authorization to Establish Trust and Agency Account TA-085.49 entitled "Karen Palmer Memorial Travel Fund"**

**Superintendent's Recommendation:** that the Board authorizes the establishment of Trust and Agency account TA-085-49 entitled "Karen Palmer Memorial Travel Fund" to receive donations to provide assistance to students who are participating in one of the travel opportunities (foreign or domestic) available to students at Corning-Painted Post High School as identified by a committee consisting of a member each from the Individuals and Societies, Language B, and Guidance Departments and approved by the Principal of the High School.

Moved by: Meteer Seconded by: Bacalles

Aye 9 Nay 0 Absent 0 Accepted

**5.0 SPECIAL ITEMS**

**5.1 Approval of 2020-2021 District Goals (Strategic Intent)**

**Superintendent's Recommendation:** that the Board approve the Strategic Intent as presented at the November 18, 2020 Board meeting.

Moved by: Ashton Seconded by: Lawlor

Aye 9 Nay 0 Absent 0 Accepted

**BOARD MEMBER COMMENTS:** Dr. Webb thanked Dr. Wexell for his letter to the staff on behalf of the Board of Education.

