

**MINUTES FOR**  
**Regular Meeting of the Board of Education**  
**Corning City School District**  
**CPP HIGH SCHOOL, 201 Cantigney Street, Corning, NY 14830**  
**Wednesday, December 19, 2018 at 6:30 p.m.**

**Approved**

**1.0 OPENING**

Meeting called to order at 6:40 p.m. with Dr. Dale R. Wexell, President, presiding

**1.1 ROLL CALL**

Board Members:	<b>Present</b>	<b>Absent</b>
Nancy Arkin	<u>  x  </u>	<u>      </u>
Kevin Ashton	<u>  x  </u>	<u>      </u>
Kelley Bacalles	<u>  x  </u>	<u>      </u>
Kristina Belanger	<u>  x  </u>	<u>      </u>
Mary Franklin	<u>  x  </u>	<u>      </u>
Janelle Meteer	<u>  x  </u>	<u>      </u>
Dr. James Webb	<u>  x  </u>	<u>      </u>
Dr. Dale Wexell, President	<u>  x  </u>	<u>      </u>
Victoria Zingler, Vice-President	<u>  x  </u>	<u>      </u>
<b>Administrators:</b>		
Michael Ginalski, Superintendent	<u>  x  </u>	<u>      </u>
Jeff Delorme, Asst. Supt.-Admin. Services	<u>  x  </u>	<u>      </u>
Michelle Caulfield, Asst. Supt.-Secondary Ed.	<u>  x  </u>	<u>      </u>
Kerry Elsasser, Asst. Supt -Elementary Ed.	<u>  x  </u>	<u>      </u>
Paul Webster, School Business Official	<u>  x  </u>	<u>      </u>
<b>Officers:</b>		
Karen Dutcher, Clerk of the Board	<u>  x  </u>	<u>      </u>

Media: Leader        Star Gazette        Spectrum        WETM-TV   x   WENY-TV       

**Pledge of Allegiance**

**1.2 Acceptance of the Agenda**

Moved by: Franklin Seconded by: Arkin  
 Aye   9   Nay   0   Absent   0   Accepted

**1.3 Approval of Minutes**

Moved by: Ashton Seconded by: Arkin to approve the minutes of the Regular Board Meeting of November 14, 2018 and the Special Board Meeting of December 6, 2018.  
 Aye   9   Nay   0   Absent   0   Accepted

**1.4 Family Services Community Partner Award Presentation to Superintendent:** Renae Carapella-Johnson and Harmony Ayres-Friedlander presented Superintendent Michael Ginalski with the Family Services Partnershi of the Year award.

**1.5 Report from the President of the Board of Education:** None

**1.6 Report from the Superintendent of Schools:** Mr. Ginalski noted that the January meeting is very heavy with reports so he will discuss the possibility of a second meeting with Executive Committee when they meet next. He congratulated 12<sup>th</sup> grader Ted Xie who received a perfect score on his ACT. Mr. Ginalski discussed a cooperative venture with PTA Council on the dangers of vaping following a recent presentation to them.

**BOARD MEMBER COMMENTS:** Dr. Webb noted that the Excellence in Action Award was presented during the recent Football Banquet to Lexi Woodcock for her “outstanding live action photography that enhanced the football season and professionally created lasting memories.”

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**VISITOR COMMENTS:** The Board heard comments from two high school seniors regarding a petition they submitted entitled "Every student that passes away in CPPHS gets recognized during graduation."

### 1.7 Authorization of Funds to Implement Special Education Programs/Services

**RESOLVED**, that the Board of Education approves the authorization of funds to implement the Special Education Programs and Services consistent with such recommendations from the CSE meetings of November 9, 2018 through December 13, 2018.

Moved by: Meteer Seconded by: Franklin  
Aye 9 Nay 0 Absent 0 Accepted

## 2.0 REPORTS

### 2.1 Hawk Thread Presentation-Julie Pusateri, School Counselor, Robin Robarge & Stacie Martinec, Library Media Specialists

### 2.2 Facilities Update-Michael Ginalski, Superintendent

### 2.3 Equity Update-Michael Ginalski, Superintendent

### 2.4 Board Committees

#### 2.4.1 Policy Committee

**2.4.1.1** The Policy Committee submits the following policies, per enclosed, to be presented for approval with revisions:

**5425 Automated External Defibrillators**  
**6110 Budget Planning**

Motion submitted by Ms. Kristina Belanger on behalf of the Policy Committee  
Aye 9 Nay 0 Absent 0 Accepted

**2.4.1.2** The Policy Committee submits the following policies, per enclosed, to be presented for approval with no revisions:

**5252 Extracurricular Activities Funds Management**  
**5620 Contests for Students**  
**5800 Secondary Student Awards and Scholarships**  
**8650 Copyright Law Compliance**

Motion submitted by Ms. Kristina Belanger on behalf of the Policy Committee  
Aye 9 Nay 0 Absent 0 Accepted

## 2.5 Written Reports

### 2.5.1 BOCES CTE Certifications-Submitted by Michelle Caulfield, Asst. Superintendent

### 2.5.2 Oct./Nov. 2018 Claims Auditor Reports-Submitted by Kim Dykes, BOCES CBO

## 3.0 PERSONNEL

### 3.1 Retirement of Personnel

**Superintendent's Recommendation:** that the Board of Education accepts, with genuine regret, the Retirement request of **Catharine Root**, Resource Room, Pupil Personnel Services, effective June 30, 2019 after 12 years and 6 months of service.

The Board offers the following resolution:

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**WHEREAS, Catharine Root**, has served the children of the Corning-Painted Post area with distinction for many years, and

**WHEREAS**, throughout the years she has consistently discharged her duties in an outstanding and highly professional manner, giving unselfishly of her time and efforts,

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education of the Corning-Painted Post Area School District, County of Steuben, State of New York, accepts with deep regret the retirement request of **Catharine Root** and records in the minutes of this meeting this expression of the Board's deep appreciation of their devoted service, as well as its sensitivity to the loss from the staff of this trusted and valued employee.

**BE IT FURTHER RESOLVED**, that the Clerk of the Board be and hereby is instructed to transmit to **Catharine Root**, a copy of this expression of the Board's gratitude.

Moved by: Ashton Seconded by: Zingler  
Aye 9 Nay 0 Absent 0 Accepted

### **3.2 Personnel Items-Resignations, Appointments, Change of Assignments**

**Superintendent's Recommendation**: that the Board approves the personnel items as listed on the attached pink sheets in Section 3.2.1, 3.2.2, 3.2.3, 3.2.4, 3.2.5, 3.2.6, and 3.2.7.

Moved by: Meteer Seconded by: Webb  
Aye 9 Nay 0 Absent 0 Accepted

### **3.3 Establishment of Position**

**Superintendent's Recommendation**: that the Board authorizes the establishment of the following position: Assistant Superintendent for School Operations (1.0 fte), effective December 20, 2018.

Moved by: Belanger Seconded by: Zingler/Ashton  
Aye 9 Nay 0 Absent 0 Accepted

## **4.0 BUSINESS**

### **4.1 Business Items-Consent Agenda**

#### **A. Approval of Monthly Treasurer's Report for October 31, 2018**

the Monthly Treasurer's Report is submitted in the prescribed format in accordance with Regulations of the Commissioner of Education, Sec. 170.2 (p.) Included is a cash flow report (a copy of the report to be filed with these minutes).

#### **B. Accept and Appropriate Corning Enterprises Grant**

that the Board accepts a grant from Corning Enterprises in the amount of \$17,500 in support of the 2018-2019 High School Learning Center Program. Further, that the Board appropriate \$17,500 to the Special Aid Fund.

#### **C. Accept and Appropriate \$9,725 Grant from Community Foundation of Elmira-Corning and the Finger Lakes, Inc.**

that the Board accepts a donation of \$9,725 from Community Foundation of Elmira-Corning and the Finger Lakes, Inc., in support of the Corning-Painted Post Area School District Unified Sports Program. Further, that the Board appropriate \$9,725 to revenue code A2705 "Gifts and Donations" and \$9,725 to the General Fund A522 Expenditure Code.

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**D. Authorization to Establish Student Club at the C-PP High School**

that the Board authorizes the establishment of the C-PP HS TripleA (Asian American Association) Club to be accounted for under the Student Activity Fund (a copy of the club's constitution is filed with these minutes).

**E. Authorization to Appropriate \$66,885 ESSA Title IVA Funds to Special Aid**

that the Board accepts the ESSA Title IV grant funds for the fiscal year 2018-2019 in the amount of \$66,885 to be used to provide all students with access to a well-rounded education, improve school conditions for student learning, and improve the use of technology in order to improve the academic achievement and digital literacy of all students. Further, that the Board authorizes the appropriation of \$66,885 to the Special Aid Fund for expenditures in accordance with the project budget.

**F. Accept Donation of \$1,300 from C-PP HS Drama Club**

that the Board accepts a donation of \$1,300 from the C-PP HS Drama Club to pay for staff services rendered in connection with the December 6-9, 2018 performance of *Addams Family* as listed below. Further, that the Board appropriates \$1,300 to revenue code A2705 "Gifts and Donations" and \$1,300 to expenditure code A-2850-150-70.

<u>Service Rendered</u>	<u>Total to be Paid</u>
Box Office Manager	\$200
Costume Designer and Manager	\$500
Costume Designer	\$200
Pit Orchestra – Trombone	\$200
Pit Orchestra – Bass	\$200

**G. Accept Donation of \$250 from C-PP HS Drama Club**

that the Board accepts a donation of \$250 from the C-PP HS Drama Club to pay for staff services rendered in connection with the November 8-11, 2018 performance of *Check Please* as listed below. Further, that the Board appropriates \$250 to revenue code A2705 "Gifts and Donations" and \$250 to expenditure code A-2850-150-70.

<u>Service Rendered</u>	<u>Total to be Paid</u>
Set Designer and Creator	\$250

Moved by: Meteer/Franklin Seconded by: Zingler  
Aye 9 Nay 0 Absent 0 Accepted

**4.2 Acceptance of Certificates of Substantial Completion for Electrical, Food Service, General Trades, HVAC, and Plumbing, Architect's Project No. 2649-084/PH II**

**Superintendent's Recommendation:** that the Board accepts the Certificates of Substantial Completion, received from the Construction Manager and Architect, for the contracts with Schuler-Haas Electric Corp. for Electrical Work (Architect's Project No. 2649-084/PH II), Main Ford General Supply for Food Service Work (Architect's Project No. 2649-084/PH II), Holdsworth Klimowski Construction for General Trades Work (Architect's Project No. 2649-084/PH II), Piccirilli-Slavik & Vincent Plumbing & Heating, Inc. for HVAC Work (Architect's Project No. 2649-084/PH II), and Louis N Picciano and Son, Inc. for Plumbing Work (Architect's Project No. 2649-084/PH II) and which the certificates establish a substantial completion date of September 4, 2018. Further, that the Board authorizes the President to sign the certificates (to be filed with these minutes).

Moved by: Meteer Seconded by: Arkin/Zingler  
Aye 9 Nay 0 Absent 0 Accepted

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**5.0 SPECIAL ITEMS**

**5.1 Authorization to Move Forward with Development of a Comprehensive Facilities Plan**

**RESOLVED**, that the Board of Education authorizes the Superintendent of Schools to develop a facilities proposal based largely on Building Condition Survey items in grades K-12 for a potential referendum date of December 10, 2019.

Moved by: Webb/Mateer Seconded by: Belanger  
Aye 9 Nay 0 Absent 0 Accepted

**BOARD MEMBER COMMENTS:** Ms. Mateer and Mrs. Bacalles noted that they will not be in attendance at the January 16, 2019 meeting.

**VISITOR COMMENTS:** None

**FUTURE AGENDA ITEMS:** None

**BOARD MEMBER REQUESTS FOR INFORMATION:** None

**Executive Session**

Moved by: Mateer Seconded by: Ashton to enter into Executive Session at 7:15 p.m. to discuss matters related to the employment of a particular person or persons.  
Aye 9 Nay 0 Absent 0 Accepted

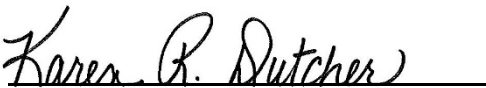
**Resume Regular Order of Business**

Moved by: Mateer Seconded by: Franklin to resume the regular order of business at 8:40 p.m.  
Aye 9 Nay 0 Absent 0 Accepted

**ADJOURNMENT**

Moved by: Mateer Seconded by: Arkin to adjourn the meeting at 8:40 p.m.  
Aye 9 Nay 0 Absent 0 Accepted

Submitted by:



Karen R. Dutcher, District Clerk  
Corning City School District

/krd