

**MINUTES FOR  
Regular Meeting of the Board of Education  
Corning City School District  
165 Charles Street, Painted Post, NY 14870  
Wednesday, December 18, 2019 at 6:30 p.m.**

**Approved**

**1.0 OPENING**

Meeting called to order at 6:00 p.m. with Dr. Dale R. Wexell, President, presiding

**1.1 ROLL CALL**

Board Members:	<b>Present</b>	<b>Absent</b>
Kevin Ashton	<u>x</u>	<u>      </u>
Kelley Bacalles	<u>arr 6:10</u>	<u>      </u>
Kristina Belanger	<u>x</u>	<u>      </u>
Mary Franklin	<u>      </u>	<u>Exc.</u>
Marjorie Lawlor	<u>x</u>	<u>      </u>
Janelle Meteer	<u>x</u>	<u>      </u>
Dr. James Webb	<u>x</u>	<u>      </u>
Dr. Dale Wexell, President	<u>x</u>	<u>      </u>
Victoria Zingler, Vice-President	<u>x</u>	<u>      </u>
<b>Administrators:</b>		
Michael Ginalski, Superintendent	<u>x</u>	<u>      </u>
Jeff Delorme, Asst. Supt.-Administrative Services	<u>x</u>	<u>      </u>
Michelle Caulfield, Asst. Supt.-Secondary Ed.	<u>x</u>	<u>      </u>
Kerry Elsasser, Asst. Supt.-Elementary Ed.	<u>x</u>	<u>      </u>
William Pierce, Asst. Supt.-School Operations	<u>x</u>	<u>      </u>
Paul Webster, School Business Official	<u>x</u>	<u>      </u>
<b>Officers:</b>		
Karen Dutcher, Clerk of the Board	<u>x</u>	<u>      </u>

Media: Leader x Star Gazette        Spectrum        WETM-TV        WENY-TV       

**Closed Session**

Moved by: Meteer Seconded by: Ashton to enter into Closed Session at 6:00 p.m. under Public Officers Law §108(3) for the purpose of discussion of matters made confidential by federal or state law.  
Aye 7 Nay 0 Absent 2 Accepted

Mrs. Bacalles arrived at 6:10 p.m.

**Resume Regular Order of Business**

Moved by: Webb Seconded by: Zingler to resume the regular order of business at 6:40 p.m.  
Aye 8 Nay 0 Absent 1 Accepted

**Pledge of Allegiance**

**1.2 Acceptance of the Agenda**

Moved by: Meteer Seconded by: Belanger  
Aye 8 Nay 0 Absent 1 Accepted

**1.3 Approval of Minutes**

Moved by: Belanger Seconded by: Meteer to approve the minutes of the Regular Meeting of November 20, 2019.  
Aye 8 Nay 0 Absent 1 Accepted

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**1.4 Board Recognition-Presented by Board President Dale R. Wexell:** Board President Wexell presented a plaque to Mr. Tony Gammaro in Memory of his wife Billie Gammaro, "Whose leadership, wisdom, guidance and friendship has left a significant impression on the Corning-Painted Post Area School District. We are better because of her efforts."

**1.5 Report from the President of the Board of Education:** None

**1.6 Report from the Superintendent of Schools:** None

**BOARD MEMBER COMMENTS:** Mrs. Zingler informed the Board that the Winfield Board visitation will take place on January 7 from 2-4 pm.

**VISITOR COMMENTS:** None

**1.7 Authorization of Funds to Implement Special Education Programs/Services**

**RESOLVED**, that the Board of Education approves the authorization of funds to implement the Special Education Programs and Services consistent with such recommendations from the CSE meetings of November 15, 2019 through December 12, 2019.

Moved by: Meteer Seconded by: Lawlor  
Aye 8 Nay 0 Absent 1 Accepted

**1.8 Authorization to Establish Trust and Agency Account TA-085-47 entitled "Billie Gammaro Legacy High School Learning Center Discretionary Fund"**

**Superintendent's Recommendation:** that the Board authorizes the establishment of Trust and Agency account TA-085-47 entitled "Billie Gammaro Legacy High School Learning Center Discretionary Fund" to receive donations to provide assistance for personal needs of students attending the High School Learning Center and program needs as identified by the High School Learning Center staff. The Principal of the High School Learning Center and Assistant Superintendent of Secondary Education will administer this fund.

Moved by: Webb Seconded by: Zingler  
Aye 8 Nay 0 Absent 1 Accepted

**2.0 REPORTS**

**2.1 Equity Status Report-The Equity Collaborative:** Graig Meyer and Danya Perry provided an update on the work performed to date. They answered questions from the Board.

**2.2 Energy Performance Contract Final Scope/Savings Presentation-Day Automation:** Jeffrey Day, Vice-President and Steve Heaslip, Senior Energy Services Manager provided an overview of the energy project consisting of 4 phases that coordinate with the Capital Project Plan. They answered questions from the Board.

**2.3 Facilities Update-Michael Ginalski, Superintendent:** Mr. Ginalski updated the Board on the progress of facilities renovations to date.

**2.4 Equity Update-Michael Ginalski, Superintendent:** This is a standing item on the agenda each month and because the Consultants were here to report out, there was no update given by the Superintendent.

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## 2.5 Board Committees

### 2.5.1 Policy Committee

2.5.1.1 The Policy Committee submits the following policy per enclosed, to be presented for approval as a new policy:

#### 5420.3 Immunization of Students

Motion submitted by Ms. Kristina Belanger on behalf of the Policy Committee  
Aye 8 Nay 0 Absent 1 Accepted

2.5.1.2 The Policy Committee submits the following policies, per enclosed, to be presented for approval with no revisions:

#### 2100 School Board Legal Status 2121 Board Member Qualifications

Motion submitted by Ms. Kristina Belanger on behalf of the Policy Committee  
Aye 8 Nay 0 Absent 1 Accepted

2.5.1.3 The Policy Committee submits the following policies, per enclosed, to be presented for approval with revisions:

#### 0150 HIV/AIDS 1050 Annual District Election and Budget Vote 2111.1 Board Member School Visits 2120.2 Voting Procedures 2150 Filling Board Vacancies 2220 Board Officers

Motion submitted by Ms. Kristina Belanger on behalf of the Policy Committee  
Aye 8 Nay 0 Absent 1 Accepted

2.5.1.4 The Policy Committee submits the following policy per enclosed, to be presented for elimination:

#### 2120 School Board Elections

Motion submitted by Ms. Kristina Belanger on behalf of the Policy Committee  
Aye 8 Nay 0 Absent 1 Accepted

## 2.6 Written Reports

2.6.1 November Claims Audit Report-Submitted by Kim Dykes BOCES CBO

2.6.2 New Course Proposals-Submitted by Michelle Caulfield, Asst. Supt. for Sec. Ed.

## 3.0 PERSONNEL

### 3.1 Retirement of Personnel

**Superintendent's Recommendation:** that the Board of Education accepts, with genuine regret, the Retirement requests of:

1. **Darlene Zielinski**, Special Education, Smith Elementary School effective June 30, 2020 after 23 years of service.

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2. **Eleanor Vaughan**, Transition Coordinator, Pupil Personnel Services effective June 30, 2020 after 32 years of service.
3. **Annette Merrill**, Licensed Practical Nurse, C-PP High School effective December 21, 2021 after 20 years and 3 months of service.

The Board offers the following resolution:

**WHEREAS, Darlene Zielinski, Eleanor Vaughan and Annette Merrill**, have served the children of the Corning-Painted Post area with distinction for many years, and

**WHEREAS**, throughout the years they have consistently discharged their duties in an outstanding and highly professional manner, giving unselfishly of their time and efforts,

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education of the Corning-Painted Post Area School District, County of Steuben, State of New York, accepts with deep regret the retirement requests of **Darlene Zielinski, Eleanor Vaughan and Annette Merrill**, and records in the minutes of this meeting this expression of the Board's deep appreciation of their devoted service, as well as its sensitivity to the loss from the staff of these trusted and valued employees.

**BE IT FURTHER RESOLVED**, that the Clerk of the Board be and hereby is instructed to transmit to **Darlene Zielinski, Eleanor Vaughan and Annette Merrill**, a copy of this expression of the Board's gratitude.

Moved by: Meteer Seconded by: Webb  
Aye 8 Nay 0 Absent 1 Accepted

### **3.2 Personnel Items-Resignations, Appointments, Changes of Assignment**

**Superintendent's Recommendation:** that the Board approves the personnel items as listed on the attached pink sheets in Section 3.2.1, 3.2.2, 3.2.3, 3.2.4, 3.2.5, 3.2.6, 3.2.7, 3.2.8, 3.2.9 and 3.2.10.

Moved by: Meteer Seconded by: Bacalles  
Aye 8 Nay 0 Absent 1 Accepted

## **4.0 BUSINESS ITEMS**

### **4.1 Business Items-Consent Agenda**

#### **A. Approval of Monthly Treasurer's Report for October 31, 2019**

the Monthly Treasurer's Report is submitted in the prescribed format in accordance with Regulations of the Commissioner of Education, Sec. 170.2 (p.) Included is a cash flow report. A copy of the report to be filed with these minutes.

#### **B. Accept and Appropriate Corning Lions Club Donation**

that the Board accept a donation from Corning Lions Club in the amount of \$500 in support of the CPPHS Greenhouse Project; further that the Board appropriate \$500 to revenue code A2705 Gifts and Donations" and \$500 to the General Fund A522 Expenditure Code.

#### **C. Resolution to Correct Tax Rolls & Warrant**

that in accordance with the statements submitted from the Steuben County Real Property Tax Office and the School Tax Collector, the tax rolls and warrants should be revised according to the schedule annexed hereto.

Moved by: Meteer Seconded by: Zingler  
Aye 8 Nay 0 Absent 1 Accepted

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**D. Resolution to Correct Overdue Tax Rolls and Warrant**

that the 2017-18 overdue warrant be revised according to the schedule submitted by the School Tax Collector and attached hereto.

Moved by: Belanger Seconded by: Webb

Aye 7 Nay 0 Absent 1 Abstain 1 Accepted

Ashton  
Belanger  
Lawlor  
Meteer  
Webb  
Wexell  
Zinglerl  
Franklin  
Bacalles

**4.2 Authorization to Dispose of Surplus Items**

**Superintendent's Recommendation:** that the Board declares surplus the attached list of items and authorizes the School Business Official to dispose them.

Moved by: Meteer Seconded by: Belanger

Aye 8 Nay 0 Absent 1 Accepted

**4.3 High School Greenhouse Project Bid Award Recommendations**

**Superintendent's Recommendation:** that the Board approves the Bid Awards for the High School Greenhouse Project per the attached bid recommendation reports from our Construction Manager at Welliver, filed as part of the Board minutes.

<u>Bid</u>	<u>Contractor</u>	<u>Award Amount</u>
20-032 General Trades	Marchuska Brothers Construction, LLC	\$516,900
20-033 Plumbing	Kimble, Inc.	\$ 68,800
20-034 Mechanical	Kimble, Inc.	\$ 59,600
20-035 Electrical	Schuler-Haas Electric Corp.	\$ 80,950

Moved by: Lawlor Seconded by: Zingler

Aye 8 Nay 0 Absent 1 Accepted

**BOARD MEMBER COMMENTS:** None

**VISITOR COMMENTS:** None

**FUTURE AGENDA ITEMS:** None

**BOARD MEMBER REQUESTS FOR INFORMATION:** None

**ADJOURNMENT**

Moved by: Meteer Seconded by: Ashton to adjourn the meeting at 7:24 p.m.

Aye 8 Nay 0 Absent 1 Accepted

Submitted by:

Karen R. Dutcher  
Karen R. Dutcher, District Clerk  
Corning City School District

/krd