

**MINUTES FOR
Regular Meeting of the Board of Education
Corning City School District
165 Charles Street, Painted Post, NY 14870
Wednesday, August 28, 2019 at 6:30 p.m.**

Approved

1.0 OPENING

Meeting called to order at 6:00 p.m. with Dr. Dale R. Wexell, President, presiding

1.1 ROLL CALL

Board Members:	Present	Absent
		<u>Exc.</u>
Kevin Ashton	<u> </u>	<u> </u>
Kelley Bacalles	<u> X </u>	<u> </u>
Kristina Belanger	<u> X </u>	<u> </u>
Mary Franklin	<u> X </u>	<u> </u>
Marjorie Lawlor	<u>Arr 6:25p</u>	<u> </u>
Janelle Meteer	<u> X </u>	<u> </u>
Dr. James Webb	<u> X </u>	<u> </u>
Dr. Dale Wexell, President	<u> X </u>	<u> </u>
Victoria Zingler, Vice-President	<u> X </u>	<u> </u>
Administrators:		
Michael Ginalski, Superintendent	<u> X </u>	<u> </u>
Jeff Delorme, Asst. Supt.-Administrative Services	<u> X </u>	<u> </u>
Michelle Caulfield, Asst. Supt.-Secondary Ed.	<u> X </u>	<u> </u>
Kerry Elsasser, Asst. Supt -Elementary Ed.	<u> X </u>	<u> </u>
William Pierce, Asst. Supt.-School Operations	<u> X </u>	<u> </u>
Paul Webster, School Business Official	<u> </u>	<u> Exc. </u>
Officers:		
Karen Dutcher, Clerk of the Board	<u> X </u>	<u> </u>

Media: Leader Star Gazette Spectrum WETM-TV X WENY-TV X

Executive Session

Moved by: Webb Seconded by: Franklin to enter into Executive Session at 6:00 p.m. to discuss matters related to the employment of a particular person or persons.

Aye 7 Nay 0 Absent 2 Accepted

Ms. Lawlor entered at 6:25 p.m.

Resume Regular Order of Business

Moved by: Webb Seconded by: Franklin to resume the regular order of business at 6:30 p.m.

Aye 8 Nay 0 Absent 1 Accepted

Pledge of Allegiance

1.2 Acceptance of the Agenda, merge of Items 4.6-4.9 into one resolution 4.6, 4.6A, 4.6B, 4.6C

Moved by: Meteer Seconded by: Zingler

Aye 8 Nay 0 Absent 1 Accepted

1.3 Approval of Minutes

Moved by: Franklin Seconded by: Meteer to approve the minutes of the Regular Meeting of July 31, 2019.

Aye 8 Nay 0 Absent 1 Accepted

1.4 Report from the President of the Board of Education: Dr. Wexell announced a Board Workshop on October 9 at 6:30 p.m.

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1.5 Report from the Superintendent of Schools: Mr. Ginalski commended Bill Pierce and his crew for getting the buildings ready for opening day and dealing with construction. He also noted that there are currently 7 teacher vacancies prior to the start of school. Mr. Ginalski also commended Jennifer Batzing, Jeff Marchionda and particularly Becky Henderson for their parent outreach efforts.

BOARD MEMBER COMMENTS: Mrs. Zingler commented on how proud she was of our District that we are able to cover school supply costs for students. Ms. Belanger noted that our work with Equity is building momentum and out in the community and beyond.

VISITOR COMMENTS: None

1.6 Authorization of Funds to Implement Special Education Programs/Services

RESOLVED, that the Board of Education approves the authorization of funds to implement the Special Education Programs and Services consistent with such recommendations from the CSE meetings of July 20, 2019 through August 20, 2019.

Moved by: Meteer Seconded by: Franklin
Aye 8 Nay 0 Absent 1 Accepted

2.0 REPORTS

**2.1 Equity Pilot Schools Report – Robin Sheehan, Principal/Mike Gill, Asst. Principal- HS
Matt Burch, Teacher-HS
Rick Kimble, Principal/Sarah Ainsworth, Asst. Principal-MS
Michele Wright, Principal-Winfield Elementary
John Whaley, Principal-Severn Elementary**

**2.2 K-12 Counseling/MTSS Plan-Michelle Caulfield Asst. Supt. for Secondary Education
Kerry Elsasser, Asst. Supt. for Elementary Education
Jennifer Batzing, Director of Pupil Personnel Services**

2.2.1 Approval of the K-12 Comprehensive School Counseling Plan

Superintendent’s Recommendation: that the Board of Education approves the K-12 Comprehensive School Counseling Plan for submission to the New York State Education Department, as presented.

Moved by: Zingler Seconded by: Franklin
Aye 8 Nay 0 Absent 1 Accepted

2.2.2 Approval of the MTSS Plan

Superintendent’s Recommendation: that the Board of Education approves the Multi-Tiered System of Supports (MTSS) for submission to the New York State Education Department, as presented.

Moved by: Meteer Seconded by: Belanger
Aye 8 Nay 0 Absent 1 Accepted

2.3 Facilities Update – Michael Ginalski, Superintendent

Russ Robinson, Project Manager from Welliver, provided a brief update on the status of construction at Winfield and Smith Elementary Schools. He also noted that the buildings will be ready for the opening of school.

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2.4 Written Reports

2.4.1 July 2019 Claims Auditor Report-Submitted by Kim Dykes, BOCES CBO

3.0 PERSONNEL

3.1 Retirement of Personnel

Superintendent's Recommendation: that the Board of Education accepts, with genuine regret, the Retirement request of **Deborah Rial**, Cleaner, Carder Elementary School effective November 8, 2019 after 6 years and 4 months of service.

The Board offers the following resolution:

WHEREAS, Deborah Rial, has served the children of the Corning-Painted Post area with distinction for many years, and

WHEREAS, throughout the years she has consistently discharged her duties in an outstanding and highly professional manner, giving unselfishly of her time and efforts,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Corning-Painted Post Area School District, County of Steuben, State of New York, accepts with deep regret the retirement request of **Deborah Rial**, and records in the minutes of this meeting this expression of the Board's deep appreciation of her devoted service, as well as its sensitivity to the loss from the staff of these trusted and valued employees.

BE IT FURTHER RESOLVED, that the Clerk of the Board be and hereby is instructed to transmit to **Deborah Rial**, a copy of this expression of the Board's gratitude.

Moved by: Meteer Seconded by: Franklin
Aye 8 Nay 0 Absent 1 Accepted

3.2 Personnel Items-Resignations, Appointments, Change of Assignments

Superintendent's Recommendation: that the Board approves the personnel items as listed on the attached pink sheets in Section 3.2.1, 3.2.2, 3.2.3, 3.2.4, 3.2.5, 3.2.6, 3.2.7, 3.2.8, 3.2.9, 3.2.10 and 3.2.11.

Moved by: Bacalles Seconded by: Webb
Aye 8 Nay 0 Absent 1 Accepted

3.3 Authorization to Approve Employee Assistance Program Benefits

Superintendent's Recommendation: that the Board approves the contract with Clinical Associates of the Southern Tier, PLLC to provide Employee Assistance Program benefits (up to 5 counseling sessions per employee/family) to District staff and their dependents at the rate of \$32 per employee per year for a total of \$32,576 for the 2019-20 school year.

Moved by: Webb Seconded by: Franklin
Aye 8 Nay 0 Absent 1 Accepted

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4.0 BUSINESS ITEMS

4.1 Business Items – Consent Agenda

A. Appropriate \$160,000 to Special Aid Fund

that the Board appropriates \$160,000 to Special Aid Fund for State Supported School Tuition.

B. Bid Award

that the Board approve the Award of Bids to vendors meeting specifications in accordance with the description of items and summary of information as listed on the “Bid Recommendation Report”, filed as part of the Board minutes.

20-018 Cooperative Cafeteria Soap Bid
20-022 Cheerleading Uniforms Bid

C. Resolution to Correct Tax Rolls & Warrant

that in accordance with the statements submitted from the Steuben County Real Property Tax Office and the School Tax Collector, the tax rolls and warrants should be revised according to the schedule annexed hereto.

D. Accept and Appropriate \$15,000 Donation from Community Foundation of Elmira-Corning and the Finger Lakes, Inc.

that the Board accept a donation of \$15,000 from the Community Foundation of Elmira-Corning and the Finger Lakes, Inc., to be used to purchase books for Severn Elementary and Winfield Elementary Schools; further that the Board appropriate \$15,000 to revenue code A2705 “Gifts and Donations”, \$12,000 to expenditure code A-2110-450-09-01 “Severn Regular School Supplies” and \$3,000 to expenditure code A-2110-450-17-01 “Winfield Regular School Supplies”.

E. Accept and Appropriate \$3,000 Donation from First Heritage Federal Credit Union

that the Board accept a donation of \$3,000 from First Heritage Federal Credit Union, to be used to purchase books for Winfield Elementary School; further that the Board appropriate \$3,000 to revenue code A2705 “Gifts and Donations” and \$3,000 to expenditure code A-2110-450-17-01 “Winfield Regular School Supplies”.

F. Accept and Appropriate Triangle Fund Grant

that the Board accept a grant from The Triangle Fund in the amount of \$12,000 in support of the 2019-20 High School Learning Center program; further that the Board appropriate \$12,000 to the Special Aid Fund.

Moved by: Lawlor Seconded by: Franklin
Aye 8 Nay 0 Absent 1 Accepted

4.2 Transfer to Reserve Funds

Superintendent’s Recommendation: that the Board of Education hereby authorizes the transfer of funds exceeding the 4% maximum allowable unreserved, unappropriated fund balance for fiscal year ending June 30, 2019 to the District’s Retirement Contribution Reserve Fund (Employees’ Retirement System) in the amount of \$700,000, the Retirement Contribution Reserve Sub-fund (Teachers Retirement System) in the amount of \$700,000, the Workers’ Compensation Reserve Fund in the amount of \$600,000, and the Tax Certiorari Reserve Fund in the amount of \$210,000, per Education Law.

Moved by: Webb Seconded by: Meteer
Aye 8 Nay 0 Absent 1 Accepted

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4.3 Authorization of Retirement Contribution Reserve Fund Expenditure

RESOLVED, that the Board of Education hereby authorizes the expenditure of \$1,200,000 from the District's existing Retirement Contribution Reserve Fund established in accordance with Section 6-r of the General Municipal Law for the purpose of paying [a portion of] the District's contribution to the New York State and Local Employees' Retirement System pursuant to section 17 of the Retirement and Social Security Law for the 2019-2020 fiscal year.

Moved by: Meteer Seconded by: Franklin
Aye 8 Nay 0 Absent 1 Accepted

4.4 Authorization of Unemployment Reserve Fund Expenditure

RESOLVED, that the Board of Education hereby authorizes the expenditure of up to \$25,000 for actual unemployment claims paid, from the District's existing Unemployment Insurance Payment Reserve Fund established in accordance with Section 6-m of the General Municipal Law for the purpose of reimbursing the State Unemployment Insurance Fund for a portion of the amount of benefits paid to claimants and charged to the District for the 2019-2020 fiscal year.

Moved by: Meteer Seconded by: Belanger
Aye 8 Nay 0 Absent 1 Accepted

4.5 Authorization of Workers' Compensation Reserve Fund Expenditure

RESOLVED, that the Board of Education hereby authorizes the expenditure of up to \$660,000 from the District's existing Workers' Compensation Reserve Fund established in accordance with Section 6-j of the General Municipal Law for the purpose of paying compensation and benefits, medical, hospital or other expenses authorized by article two of the workmen's compensation law and expenses of administering the self-insurance program for the 2019-2020 fiscal year.

Moved by: Bacalles Seconded by: Webb
Aye 8 Nay 0 Absent 1 Accepted

4.6 Acceptance of Certificates of Substantial Completion for Electrical, HVAC, Plumbing, Food Service, and General Construction, Architect's Project No. 2649-086

Superintendent's Recommendation: that the Board accept the Certificates of Substantial Completion, received from the Construction Manager and Architect, for the contracts with **Schuler-Haas Electric Corp. for Electrical Work** (Architect's Project No. 2649-086), **Kimble, Inc. for HVAC Work** (Architect's Project No. 2649-086), **Kimble, Inc. for Plumbing Work** (Architect's Project No. 2649-086), **Main Ford General Supply for Food Service Work** (Architect's Project No. 2649-086), and **LeChase Construction Services, LLC for General Construction Work** (Architect's Project No. 2649-086), and which the certificates establish a substantial completion date of June 28, 2019. Further, that the Board authorize the President to sign the certificates (to be filed with these minutes).

A. Acceptance of Certificate of Substantial Completion, Joseph Flihan Co. (Architect's Project No. 2649-087)

Superintendent's Recommendation: that the Board accept the Certificate of Substantial Completion, received from the Construction Manager and Architect, for the contract with **Joseph Flihan Co. for Food Service Work** (Architect's Project No. 2649-087), which certificate establishes a substantial completion date of April 29, 2019.

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B. Acceptance of Certificate of Substantial Completion, LeChase Construction Services, LLC (Architect's Project No. 2649-103)

Superintendent's Recommendation: that the Board accept the Certificate of Substantial Completion, received from the Construction Manager and Architect, for the contract with **LeChase Construction Services, LLC for General Construction Work** (Architect's Project No. 2649-103), which certificate establishes a substantial completion date of May 31, 2019. Further, that the Board authorize the President to sign the Certificate (copy to be filed with these minutes).

C. Acceptance of Certificate of Substantial Completion, O.H. Striping (Architect's Project No. 2649-084)

Superintendent's Recommendation: that the Board accept the Certificate of Substantial Completion, received from the Construction Manager and Architect, for the contract with **O.H. Striping for General Construction Work** (Architect's Project No. 2649-084), which certificate establishes a substantial completion date of April 29, 2019. Further, that the Board authorize the President to sign the Certificate (copy to be filed with these minutes).

Moved by: Lawlor Seconded by: Webb
Aye 8 Nay 0 Absent 1 Accepted

5.0 SPECIAL ITEMS

5.1 Resolution to Approve the District Safety Team and District Health and Safety Team

Superintendent's Recommendation: that the Board appoint the following persons to serve on the District Safety Team pursuant to the requirements in Education Law 807 and 2801-a, and Commissioner's Regulations 155.17, and the District Health and Safety Team pursuant to Commissioner's regulations 155.4:

Jeffrey Delorme, Asst. Supt.-Administrative Services/Chief Emergency Officer
William Pierce, Asst. Supt.-School Operations
Mary Franklin, School Board Member
Janelle Meteer, School Board Member
Richard Gallant, Teacher, CTA Rep.
Lori Clark, Teacher, CTA Rep.
Joanne Bellardini, Teaching Asst, CTAA Rep.
Teri Denson, Teaching Assistant, CTAA Rep.
Mark Scouten, Custodial Worker, CSEA Rep.
Art Jones, Bus Driver, CSEA Rep.
Dan Davis, Elementary Principal, CAA Rep.
Jeff Marchionda, Supervisor of Special Education, CAA Rep.
Frank Barber, Assistant Principal, CAA Rep.
Ryan Naylor, Parent Rep.

Tom Ketchum, Parent Rep.
Tim Nolan, Health/Safety Specialist, GST BOCES
John McNelis, Undersheriff, Steuben County Sheriff's Department or designee
Tod Kimmey, School Resource Officer, Steuben County Sheriff's Department
Rep. of Corning City Police Department
Rep. of New York State Police
Rep. of Painted Police Department
Rep. of Corning City Fire Department
Rep. of Steuben Cty Office of Emergency Management
Rep. of American Red Cross
Rep. of Steuben County Department of Health
Rep. of Steuben Cty. Dept. of Mental Health

Moved by: Webb Seconded by: Zingler
Aye 8 Nay 0 Absent 1 Accepted

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5.2 Resolution to Approve the District-Wide School Safety Plan and the Building-Level Emergency Response Plans

Superintendent's Recommendation: that the Board approve the District-Wide School Safety Plan and the Building-Level Emergency Plans pursuant to the requirements in Education Law 807 and 2801-a, and Commissioner's Regulations 155.17; and that the District-Wide Safety Plan be posted on the District website within thirty (30) days of adoption; and that the District-Wide Safety Plan also be submitted to the Commissioner of Education within thirty (30) days of adoption; and that the Building-Level Emergency Plans be filed with the New York State Police and local law enforcement within thirty (30) days of adoption; and that the Building-Level Emergency Plans be submitted to the New York State Education Department no later than October 15, 2019.

Moved by: Lawlor Seconded by: Franklin
Aye 8 Nay 0 Absent 1 Accepted

5.3 Approval of Change to Board Meeting Schedule

Superintendent's Recommendation: that the Board approves the change in the yearly Board meeting schedule to reflect the removal of the September 18th Board meeting, the September 25th meeting becomes a regular meeting/canvass at 6:30 p.m.

Moved by: Zingler Seconded by: Belanger
Aye 8 Nay 0 Absent 1 Accepted

5.4 Request to Canvass Vote of Special Election on September 24, 2019

Recommendation: that the Board of Education shall meet on Wednesday, September 25, 2019 at 6:30 pm at the District Office Building located at 165 Charles Street, Painted Post, New York 14870, for the purpose of canvassing the vote of the Special Election held on September 24, 2019.

Moved by: Meteer Seconded by: Bacalles
Aye 8 Nay 0 Absent 1 Accepted

5.5 Appointment of Election Inspectors for the Special Election on September 24, 2019

Recommendation: that the following resolution be approved, along with the list of Election Inspectors filed with these minutes.

RESOLVED, that the qualified voters named on the list attached hereto and made a part hereof are hereby appointed to serve as Inspectors of Election therein, to perform all the duties pursuant to Section 3607 of the Education Law at the Special Election to be held on September 24, 2019, and the Clerk of the Board of Education is hereby directed to give written notification of such appointment to each person hereby appointed, and it is further

RESOLVED, that, in the opinion of the Board of Education, special circumstances exist in certain districts requiring the appointment of more than three inspectors in said districts and it is further

RESOLVED, that each inspector shall be compensated for his or her services at a rate of \$10.00 per hour for regular inspector work and \$12.00 per hour for supervisor work.

Moved by: Meteer Seconded by: Franklin
Aye 8 Nay 0 Absent 1 Accepted

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BOARD MEMBER COMMENTS: None

VISITOR COMMENTS: None

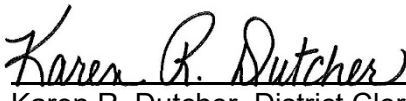
FUTURE AGENDA ITEMS: None

BOARD MEMBER REQUESTS FOR INFORMATION: None

ADJOURNMENT

Moved by: Meteer Seconded by: Franklin to adjourn the meeting at 7:40 p.m.
Aye 8 Nay 0 Absent 1 Accepted

Submitted by:



Karen R. Dutcher, District Clerk
Corning City School District

/krd