

**MINUTES FOR
Regular Meeting of the Board of Education
Corning City School District
165 Charles Street, Painted Post, NY 14870
Tuesday, August 7, 2018 at 12:15 p.m.**

Approved

1.0 OPENING

Meeting called to order at 12:15 p.m. with Dr. Dale R. Wexell, President, presiding

1.1 ROLL CALL

Board Members:	Present	Absent
Nancy Arkin	<u> x </u>	<u> </u>
Kevin Ashton	<u> x </u>	<u> </u>
Kelley Batrowny	<u> x </u>	<u> </u>
Kristina Belanger	<u> x </u>	<u> </u>
Mary Franklin	<u> x </u>	<u> </u>
Janelle Meteer	<u> x </u>	<u> </u>
Dr. James Webb	<u> x </u>	<u> </u>
Dr. Dale Wexell	<u> x </u>	<u> </u>
Victoria Zingler	<u> x </u>	<u> </u>
Administrators:		
Michael Ginalski, Superintendent	<u> x </u>	<u> </u>
Jeff Delorme, Asst. Supt.-Administrative Services	<u> x </u>	<u> </u>
Michelle Caulfield, Asst. Supt.-Secondary Ed.	<u> x </u>	<u> </u>
Kerry Elsasser, Asst. Supt -Elementary Ed.	<u> x </u>	<u> </u>
Paul Webster, School Business Official	<u> x </u>	<u> </u>
Officers:		
Karen Dutcher, Clerk of the Board	<u> x </u>	<u> </u>

Media: Leader x Star Gazette Spectrum WETM-TV WENY-TV

Pledge of Allegiance

1.2 Acceptance of the Agenda, with the addition of Item 4.7 - Resolution of the Corning-Painted Post Area School District Clarifying Access to Corning Painted Post Area School District Property Comprising the DEC Study Area For Certain Work to be Conducted Under An Interim Site Management Plan.

Moved by: Meteer Seconded by: Franklin
Aye 9 Nay 0 Absent 0 Accepted

1.3 Approval of Minutes

Moved by: Meteer Seconded by: Zingler to approve the minutes of the Organizational Board/Regular Meeting of July 6, 2018.
Aye 9 Nay 0 Absent 0 Accepted

1.4 Report from the President of the Board of Education: None

1.5 Report from the Superintendent of Schools: Superintendent noted that parent letters were sent home regarding the Elementary time change. He also noted that construction is on target and schools will be ready to go for the start of the school year.

BOARD MEMBER COMMENTS: None

VISITOR COMMENTS: None

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1.6 Authorization of Funds to Implement Special Education Programs/Services

RESOLVED, that the Board of Education approves the authorization of funds to implement the Special Education Programs and Services consistent with such recommendations from the CSE meetings of June 15, 2018 through August 2, 2018.

Moved by: Meteer Seconded by: Franklin
Aye 9 Nay 0 Absent 0 Accepted

2.0 REPORTS

2.1 Master Plan Update – Task Force Conveners

Superintendent Ginalski and Task Force Conveners provided an end of update highlighting Year 3 highlights Goals and Objectives. They answered questions from the Board.

The Board agreed by consensus to have the Superintendent proceed with a new Master Plan process.

2.2 Board Committees

2.2.1 Policy Committee

2.2.1.1 The Policy Committee submits the following policy, per enclosed, for approval with revisions:

8506 Meal Charge and Equitable Treatment of Students

Motion submitted by Ms. Kristina Belanger on behalf of the Policy Committee

Aye 9 Nay 0 Absent 0 Accepted

2.2.1 Review of Code of Conduct Change

The Board agreed by consensus to forgo the policy review process and move forward with a resolution approving the change in the Code of Conduct.

Moved by: Meteer Seconded by: Franklin to approve the change to the Code of Conduct as presented.

Aye 9 Nay 0 Absent 0 Accepted

2.3 WRITTEN REPORTS

2.3.1 June 2018 Claims Auditor Report-Submitted by Kim Dykes, BOCES CBO

2.3.2 Board Member Requests for Additional Information on Above Written Reports

3.0 PERSONNEL

3.1 Retirement of Personnel

Superintendent's Recommendation: that the Board of Education accepts, with genuine regret, the Retirement requests of:

1. **Robert Mastenbrook**, Head Custodian, C-PP Middle School, effective December 1, 2019 after 17 years and 5 months of service.
2. **Linda Riley**, Cook Manager, C-PP High School, effective June 30, 2020 after 31 years of service.
3. **Nancy Shepard**, Physical Therapist, Pupil Personnel Services, effective September 30, 2018 after 17 years and 9 months of service.
4. **Kathleen Rapisarda**, Librarian, Hugh Gregg and Winfield Elementary Schools, effective January 31, 2019 after 25 years and 5 months of service.

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5. **Margaret Matteson**, Music, Severn Elementary School, effective August 31, 2018 after 11 years of service.

The Board offers the following resolution:

WHEREAS, Robert Mastenbrook, Linda Riley, Nancy Shepard, Kathleen Rapisarda and Margaret Matteson, have served the children of the Corning-Painted Post area with distinction for many years, and

WHEREAS, throughout the years they have consistently discharged their duties in an outstanding and highly professional manner, giving unselfishly of their time and efforts,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Corning-Painted Post Area School District, County of Steuben, State of New York, accepts with deep regret the retirement requests of **Robert Mastenbrook, Linda Riley, Nancy Shepard, Kathleen Rapisarda and Margaret Matteson**, and records in the minutes of this meeting this expression of the Board's deep appreciation of their devoted service, as well as its sensitivity to the loss from the staff of these trusted and valued employees.

BE IT FURTHER RESOLVED, that the Clerk of the Board be and hereby is instructed to transmit to **Robert Mastenbrook, Linda Riley, Nancy Shepard, Kathleen Rapisarda and Margaret Matteson**, a copy of this expression of the Board's gratitude.

Moved by: Meteer Seconded by: Arkin
Aye 9 Nay 0 Absent 0 Accepted

3.2 Personnel Items-Resignations, Appointments, Change of Assignments

Superintendent's Recommendation: that the Board approves the personnel items as listed on the attached pink sheets in Sections 3.2.1, 3.2.2, 3.2.3, 3.2.4, 3.2.5, 3.2.6, 3.2.7, 3.2.8, 3.2.9, 3.2.10 and 3.2.11.

Moved by: Meteer Seconded by: Belanger
Aye 9 Nay 0 Absent 0 Accepted

3.3 Authorization to Approve Employee Assistance Program Benefits

Superintendent's Recommendation: that the Board approves the contract with Clinical Associates of the Southern Tier, PLLC to provide Employee Assistance Program benefits (up to 5 counseling sessions per employee/family) to District staff and their dependents at the rate of \$31 per employee per year for a total of \$31,155 for the 2018-2019 school year.

Moved by: Meteer Seconded by: Webb
Aye 9 Nay 0 Absent 0 Accepted

4.0 BUSINESS

4.1 Business Items-Consent Agenda

A. Approval of 2018-2019 Preschool Special Education Program and Budget and Appropriation to Special Aid Fund

that the Board approves the 2018-2019 Preschool Special Education Program and Budget (detailed budget attached and to be filed with these minutes) in the amount of \$694,563.33, and authorize the appropriation of that amount to "Special Aid Fund". Further, that the Board authorizes the District to enter into the necessary program contracts with Steuben, Schuyler and Chemung Counties.

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B. Accept and Appropriate \$29,740 Donation from Corning Incorporated

that the Board accepts a donation of \$29,740 from Corning Incorporated in support of BOCES technical/vocational programs. Further, that the Board appropriates \$29,740 to revenue code A2705 "Gifts and Donations", and \$29,740 to expenditure code A-2280-490-75-60 "P-Tech Program".

C. Accept and Appropriate \$1,000 Donation from Corning Incorporated Foundation

that the Board accepts a donation of \$1,000 from Corning Incorporated Foundation as an Employee Vibrant Community Grant for the purchase of playground equipment at Calvin Smith Elementary School. Further, that the Board appropriates \$1,000 to revenue code A2705 "Gifts and Donations", and \$1,000 to expenditure code A-2110-200-08-00 "CS Reg Sch Equipment".

D. Accept and Appropriate Triangle Fund Grant

that the Board accept a grant from the Triangle Fund in the amount of \$12,000 in support of the 2018-19 High School Learning Center program; further that the Board appropriate \$12,000 to the Special Aid Fund.

Moved by: Meteer Seconded by: Webb
Aye 9 Nay 0 Absent 0 Accepted

4.2 Approval of Contract with Pro Action of Steuben and Yates, Inc. Head Start and Authorization to Appropriate \$216,563 to Special Aid

Superintendent's Recommendation: that the Board approves the contract with Pro Action of Steuben and Yates, Inc. Head Start for Universal Pre-Kindergarten services for the fiscal year 2018-2019. Further, that the Board appropriates \$216,563 to the Special Aid Fund and authorizes the Superintendent to sign the contract (a copy of contract filed with these minutes).

Moved by: Webb Seconded by: Meteer
Aye 9 Nay 0 Absent 0 Accepted

4.3 Authorization to Approve School Resource Officers Provided by the County of Steuben

Superintendent's Recommendation: that the Board approves the contracts with the County of Steuben to provide the District with School Resource Officers (SRO's) for the fiscal year 2018-2019 at a cost not to exceed \$308,966, excluding uniforms. Further, that the Board authorizes the Superintendent to sign the contracts.

Moved by: Meteer Seconded by: Zingler/Franklin
Aye 9 Nay 0 Absent 0 Accepted

4.4 Authorization to Participate in Cooperative Electricity Bid with Wayne-Finger Lakes BOCES

WHEREAS, the Board of Education of the Corning City School District of New York State desires to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties from year to year or, until this Resolution is rescinded, for the purchase of supply of electricity; and,

WHEREAS, the Board of Education of the Corning City School District of New York State is desirous of participating with The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-o: and,

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WHEREAS, the Board of Education of the Corning City School District of New York State has appointed The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education of the Corning City School District of New York State and making recommendations thereon; and,

THEREFORE, BE IT RESOLVED that the Board of Education of the Corning City School District of New York State and The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties hereby accepts the appointment of The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters related above; and,

BE IT FURTHER RESOLVED that the Board of Education of the Corning City School District of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services; and,

BE IT FURTHER RESOLVED that the Board of Education of the Corning City School District of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding; and,

NOW, THEREFORE, BE IT RESOLVED that the Corning City School District on behalf of the Board of Education of the Corning City School District of New York State hereby is authorized to participate in cooperative bidding conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties for supply of electricity and if requested to furnish the Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties an estimated minimum number of units that will be purchased by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties. The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

Moved by: Meter Seconded by: Webb/Zingler
Aye 9 Nay 0 Absent 0 Accepted

4.5 Authorization to Dispose of Surplus Item

Superintendent's Recommendation: that the Board declare surplus a milk cooler, ID #108087, and authorize the School Business Official to dispose of the item.

Moved by: Meter Seconded by: Franklin
Aye 9 Nay 0 Absent 0 Accepted

4.6 Appropriate \$30,000 from Tax Certiorari Reserve to the 2018-2019 General Fund Budget

Superintendent's Recommendation: that the Board appropriate \$30,000 from the Tax Certiorari Reserve Fund as follows: \$30,000 to expenditure code A-1930-400-32-00 "Refund of Property Taxes" and to code A-910 "Appropriated Fund Balance" to accommodate the cost of a tax certiorari settlement as directed by the Court.

Moved by: Meter Seconded by: Webb
Aye 9 Nay 0 Absent 0 Accepted

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4.7 Resolution of the Corning-Painted Post Area School District Clarifying Access to Corning Painted Post Area School District Property Comprising the DEC Study Area For Certain Work to be Conducted Under An Interim Site Management Plan

WHEREAS, Corning Incorporated is undertaking work under the direction of the New York State Department of Environmental Conservation (“DEC”) in the City of Corning (“City”) within an area designated as the “ Study Area - Project ID 851046” (the “Study Area”) and;

WHEREAS, the Corning Painted Post Area School District through its Board of Education (“the District”) and Corning Incorporated previously executed a “Right of Entry License Agreement” dated July 17, 2014 granting Corning Incorporated certain limited access to District owned property within the Study Area (the “ License Agreement”) and;

WHEREAS, DEC has required, as an element of the Consent Order between Corning Incorporated and DEC, the submission of an Interim Site Management Plan (“ISMP”) for Operable Units 1, 2 and 5 of the Study Area and;

WHEREAS, the District as owner of property within the Study Area and the referenced Operable Units desires to clarify its intent with regard to how activities will be handled on District owned property under the requirements of the ISMP and other matters, including the License Agreement;

WHEREAS, the District and Corning Incorporated desire to continue to work cooperatively and proactively with each other regarding activities, including capital projects that may in the future be implemented by the District on its property in the Study Area under the requirements of the ISMP and under the License Agreement on a case by case basis;

NOW THEREFORE, BE IT RESOLVED that the Corning Painted Post Area School District Board of Education hereby incorporates into this resolution, the provisions of the License Agreement; and

NOW THEREFORE, BE IT FURTHER RESOLVED that Corning Incorporated and the District will discuss, in good faith, any capital or other projects that may be implemented by the District on its property in the Study Area as needed to meet District obligations under applicable law, and they will discuss among other things, requirements and provisions of the ISMP and the License Agreement on a case-by-case basis which may apply to those projects, including the obligations of Corning Incorporated and the District under same, and the District and Corning Incorporated reserve each of their rights, including under the License Agreement’s provisions related to continued access by Corning Incorporated under such agreement.

Moved by: Meteer Seconded by: Webb
Aye 9 Nay 0 Absent 0 Accepted

BOARD MEMBER COMMENTS: Dr. Wexell noted that he recently attended the Summer School Law Conference. He felt their presentation on how Districts can defend against attacks on Social Media, etc. was valuable and informative and he will provide the Board with a copy of the presentation.

VISITOR COMMENTS: None

FUTURE AGENDA ITEMS: None

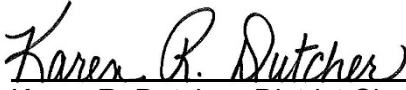
BOARD MEMBER REQUESTS FOR INFORMATION: None

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ADJOURNMENT

Moved by: Meter Seconded by: Arkin to adjourn the meeting at 12:45 p.m.
Aye 9 Nay 0 Absent 0 Accepted

Submitted by:



Karen R. Dutcher, District Clerk
Corning City School District

/krd