

**MINUTES FOR
Regular Meeting of the Board of Education
Corning City School District
165 Charles Street, Painted Post, NY 14870
Wednesday, August 22, 2018 at 6:30 p.m.**

Approved

1.0 OPENING

Meeting called to order at 6:15 p.m. with Dr. Dale R. Wexell, President, presiding

1.1 ROLL CALL

Board Members:	Present	Absent
Nancy Arkin	<u> x </u>	<u> </u>
Kevin Ashton	<u> x </u>	<u> </u>
Kelley Batrowny	<u> x </u>	<u> </u>
Kristina Belanger	<u> x </u>	<u> </u>
Mary Franklin	<u> x </u>	<u> </u>
Janelle Meteer	<u> x </u>	<u> </u>
Dr. James Webb	<u> x </u>	<u> </u>
Dr. Dale Wexell, President	<u> x </u>	<u> </u>
Victoria Zingler, Vice-President	<u> x </u>	<u> </u>
Administrators:		
Michael Ginalski, Superintendent	<u> x </u>	<u> </u>
Jeff Delorme, Asst. Supt.-Administrative Services	<u> x </u>	<u> </u>
Michelle Caulfield, Asst. Supt.-Secondary Ed.	<u> x </u>	<u> </u>
Kerry Elsasser, Asst. Supt -Elementary Ed.	<u> x </u>	<u> </u>
Paul Webster, School Business Official	<u> x </u>	<u> </u>
Officers:		
Karen Dutcher, Clerk of the Board	<u> x </u>	<u> </u>

Media: Leader x Star Gazette Spectrum WETM-TV WENY-TV

Executive Session

Moved by: Webb Seconded by: Meteer/Franklin to enter into Executive Session at 6:15 p.m. to discuss matters related to the employment of a particular person or persons.
Aye 9 Nay 0 Absent 0 Accepted

Resume Regular Order of Business

Moved by: Arkin Seconded by: Webb to resume the regular order of business at 6:30 p.m.
Aye 9 Nay 0 Absent 0 Accepted

Pledge of Allegiance

1.2 Acceptance of the Agenda

Moved by: Franklin Seconded by: Meteer
Aye 9 Nay 0 Absent 0 Accepted

1.3 Approval of Minutes

Moved by: Meteer Seconded by: Arkin to approve the minutes of the Regular Meeting of August 7, 2018.
Aye 9 Nay 0 Absent 0 Accepted

1.4 Report from the President of the Board of Education: None

1.5 Report from the Superintendent of Schools: Mr. Ginalski noted that one of the leading School Threat Assessment experts, Dr. Dewey Cornell, is in the District for a 3-day training. Twelve of our administrators and staff, along with individuals from out of the District and two from out of state have come to participate in this training. He thanked Jeff Delorme, Assistant Superintendent for making this happen.

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Mr. Ginalski noted that as we get ready for the start of the school year hiring and vacancies have been tough to fill. There are still openings in Music, Special Education and 2 SRO positions that need to be filed.

Mr. Ginalski discussed the change in the traffic pattern at the High School for the start of the School year. The parent drop off and bus loop have been reversed and there will be a lot of communication regarding the change going into the opening of school.

Mr. Ginalski announced the need for a Special meeting on October 9th to accommodate safety expert Michael Doran from Safe Havens International, who will present his findings of the District's safety assessment. Board Members Meteer and Arkin noted that they would not be available for this meeting

BOARD MEMBER COMMENTS: None

VISITOR COMMENTS: None

1.6 Authorization of Funds to Implement Special Education Programs/Services

RESOLVED, that the Board of Education approves the authorization of funds to implement the Special Education Programs and Services consistent with such recommendations from the CSE meetings of August 2, 2018 through August 15, 2018.

Moved by: Meteer Seconded by: Arkin
Aye 9 Nay 0 Absent 0 Accepted

2.0 REPORTS

2.1 Equity Report-Graig Meyer and Rodney Trice, The Equity Collaborative

Mr. Meyer and Mr. Trice provided their findings from their study of equity in the District, along with plans for potential next steps. They answered questions from the Board.

The Board agreed by consensus that an Equity Update by the Superintendent will appear on each agenda until otherwise noted.

The Board directed the District Clerk to poll the Board for a September (4:30–9:00p,) workshop with The Equity Collaborative

The Board requested that Mr. Meyer and Mr. Trice return in January for an update.

The Board agreed by consensus to a 5 minute recess

2.2 Math 6-8 Textbook & Foreign Language Pilots-Michelle Caulfield, Asst. Supt.

Math teachers, Kate Moore and Janelle Rhodes, along with Assistant Superintendent Michelle Caulfield provided the Board with information regarding the Math 6-8 Textbook Adoption Proposal and Pilot. Also, Cathy Honness, along with Michelle Caulfield, provided the Board with information regarding a request to pilot Foreign Language. They answered questions from the Board.

2.3 WRITTEN REPORTS

2.3.1 Facilities Update-Submitted by Welliver, Construction Managers

2.3.2 July 2018 Claims Audit Report-Submitted by Kim Dykes, BOCES CBO

2.2.3 Board Member Requests for Additional Information on Above Written Reports

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3.0 PERSONNEL

3.1 Retirement of Personnel

Superintendent's Recommendation: that the Board of Education accepts, with genuine regret, the Retirement requests of:

1. **Ronald Gillespie**, Director of School Facilities, effective June 30, 2019 after 36 years and 2 months of service.
2. **Scott Mcllwain**, Sole Custodian, effective August 23, 2019 after 25 years of service.

The Board offers the following resolution:

WHEREAS, Ronald Gillespie and Scott Mcllwain, have served the children of the Corning-Painted Post area with distinction for many years, and

WHEREAS, throughout the years they have consistently discharged their duties in an outstanding and highly professional manner, giving unselfishly of their time and efforts,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Corning-Painted Post Area School District, County of Steuben, State of New York, accepts with deep regret the retirement requests of **Ronald Gillespie and Scott Mcllwain** and records in the minutes of this meeting this expression of the Board's deep appreciation of their devoted service, as well as its sensitivity to the loss from the staff of these trusted and valued employees.

BE IT FURTHER RESOLVED, that the Clerk of the Board be and hereby is instructed to transmit to **Ronald Gillespie and Scott Mcllwain**, a copy of this expression of the Board's gratitude.

Moved by: Meteer Seconded by: Belanger
Aye 9 Nay 0 Absent 0 Accepted

3.2 Personnel Items-Resignations, Appointments, Change of Assignments

Superintendent's Recommendation: that the Board approves the personnel items as listed on the attached pink sheets in Sections 3.2.1, 3.2.2, 3.2.3, 3.2.4, 3.2.5, 3.2.6, 3.2.7, 3.2.8, 3.2.9, 3.2.10, 3.2.11 and 3.2.12.

Moved by: Zingler Seconded by: Belanger
Aye 9 Nay 0 Absent 0 Accepted

3.3 Resolution to Approve Memorandum of Agreement

Superintendent's Recommendation: That the Board of Education approve the Memorandum of Agreement between the C-PP Area School District and the CSEA, Local 1000 AFSCME AFL-CIO as it relates to piloting of changes to the Transportation Work Rules section of the collective bargaining agreement per attached.

Moved by: Meteer Seconded by: Belanger
Aye 9 Nay 0 Absent 0 Accepted

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4.0 BUSINESS

4.1 Business Items-Consent Agenda

A. Bid Awards

that the Board approve the Award of Bids to vendors meeting specifications in accordance with the description of items and summary of information as listed on the "Bid Recommendation Report", filed as part of the Board minutes.

- 18-021 Cooperative Grocery Bid
- 18-022 Cooperative Paper Bid

B. Accept and Appropriate \$3,000 Donation from First Heritage Federal Credit Union

that the Board accepts a donation of \$3,000 from First Heritage Federal Credit Union, to be used to purchase books for Winfield Elementary School. Further, that the Board appropriates \$3,000 to revenue code A2705 "Gifts and Donations" and \$3,000 to expenditure code A-2110-450-17-01 "Winfield Regular School Supplies".

C. Accept and Appropriate \$11,000 Donation from Community Foundation of Elmira-Corning and the Finger Lakes, Inc.

that the Board accepts a donation of \$11,000 from the Community Foundation of Elmira-Corning and the Finger Lakes, Inc., to be used to purchase books for Severn Elementary and Winfield Elementary Schools. Further, that the Board appropriates \$11,000 to revenue code A2705 "Gifts and Donations", \$8,000 to expenditure code A-2110-450-09-01 "Severn Regular School Supplies" and \$3,000 to expenditure code A-2110-450-17-01 "Winfield Regular School Supplies".

D. Authorization to Establish Student Club at the C-PP High School

that the Board authorizes the establishment of the C-PP HS Girls Who Code Club to be accounted for under the Student Activity Fund. A copy of the Club's Constitution is filed with these minutes.

E. Authorization to Establish Student Club at the C-PP High School

that the Board authorizes the establishment of the C-PP HS Boys Golf Club to be accounted for under the Student Activity Fund. A copy of the Club's Constitution is filed with these minutes.

F. Authorization to Appropriate \$125,824 NCLB Title IA Funds to Special Aid

that the Board authorizes the increase of the NCLB Title IA grant funds for the fiscal year 2017-2018 in the amount of \$125,824. Further that the Board authorize the appropriation of \$125,824 to the Special Aid Fund for a new budget total of \$1,058,337.

G. Authorization to Appropriate \$90,291 NCLB Title IIA Funds to Special Aid

that the Board authorizes the increase of the NCLB Title IIA grant funds for the fiscal year 2017-2018 in the amount of \$90,291. Further that the Board authorize the appropriation of \$90,291 to the Special Aid Fund for a new budget total of \$269,291.

Moved by: Meteer Seconded by: Franklin
Aye 9 Nay 0 Absent 0 Accepted

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4.2 Acceptance of Certificates of Substantial Completion, Billitier Electric, Inc. (Architect's Project No. 2649-097), Elmira Structures, Inc. (Architect's Project No. 2649-097), Frey & Campbell, Inc. (Architect's Project No. 2649-097)

Superintendent's Recommendation: that the Board accepts the Certificates of Substantial Completion, received from the Construction Managers and Architects, for the contract with **Billitier Electric, Inc. for Electrical Work** (Architect's Project No. 2649-097, **Elmira Structures, Inc. for General Construction Work** (Architect's Project No. 2649-097), and **Frey & Campbell, Inc. for Mechanical Work** (Architect's Project No. 2649-097) all certificates establish a substantial completion date of January 1, 2018. Further, that the Board authorize the President to sign the Certificate (copy to be filed with these minutes).

Moved by: Webb Seconded by: Meteer
Aye 9 Nay 0 Absent 0 Accepted

4.3 Authorization to Dispose of Surplus Items

Superintendent's Recommendation: that the Board declare surplus the attached list of books and authorize the School Business Official to dispose them.

Moved by: Meteer Seconded by: Webb
Aye 9 Nay 0 Absent 0 Accepted

4.4 Transfer to Reserve Funds

Superintendent's Recommendation: that the Board hereby authorizes the transfer of funds exceeding the 4% maximum allowable unreserved, unappropriated fund balance for fiscal year ending June 30, 2018 to the District's Retirement Contribution Reserve Fund in the amount of \$1,174,000, Workers' Compensation Reserve Fund in the amount of \$500,000, and Capital Reserve Fund in the amount of \$187,000. serve Fund, per Education Law.

Moved by: Meteer Seconded by: Franklin
Aye 9 Nay 0 Absent 0 Accepted

4.5 Authorization of Retirement Contribution Reserve Fund Expenditure

RESOLVED that the Board hereby authorizes the expenditure of \$1,250,000 from the District's existing Retirement Contribution Reserve Fund established in accordance with Section 6-r of the General Municipal Law for the purpose of paying [a portion of] the District's contribution to the New York State and Local Employees' Retirement System pursuant to section 17 of the Retirement and Social Security Law for the 2018-2019 fiscal year.

Moved by: Meteer Seconded by: Webb
Aye 9 Nay 0 Absent 0 Accepted

4.6 Authorization of Unemployment Reserve Fund Expenditure

RESOLVED, that the Board of Education hereby authorizes the expenditure of up to \$25,000 for actual unemployment claims paid, from the District's existing Unemployment Insurance Payment Reserve Fund established in accordance with Section 6-m of the General Municipal Law for the purpose of reimbursing the State Unemployment Insurance Fund for a portion of the amount of benefits paid to claimants and charged to the District for the 2018-2019 fiscal year.

Moved by: Meteer Seconded by: Belanger
Aye 9 Nay 0 Absent 0 Accepted

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4.7 Authorization of Workers' Compensation Reserve Fund Expenditure

RESOLVED, that the Board of Education hereby authorizes the expenditure of up to \$500,000 from the District's existing Workers' Compensation Reserve Fund established in accordance with Section 6-j of the General Municipal Law for the purpose of paying compensation and benefits, medical, hospital or other expenses authorized by article two of the workmen's compensation law and expenses of administering the self-insurance program for the 2018-2019 fiscal year.

Moved by: Meteer Seconded by: Webb
Aye 9 Nay 0 Absent 0 Accepted

BOARD MEMBER COMMENTS: Mrs. Arkin, Safety Committee Board Liaison, noted that she is not available to attend the Safety Tour. Dr. Wexell will attend in her place.

VISITOR COMMENTS: None


FUTURE AGENDA ITEMS: Noted in Item 2.1 Equity

BOARD MEMBER REQUESTS FOR INFORMATION: None

ADJOURNMENT

Moved by: Webb Seconded by: Arkin to adjourn the meeting at 8:05 p.m.
Aye 9 Nay 0 Absent 0 Accepted

Submitted by:



Karen R. Dutcher, District Clerk
Corning City School District

/krd