

**MINUTES FOR
Regular Meeting of the Board of Education
Corning City School District
165 Charles Street, Painted Post, NY 14870
Wednesday, April 24, 2019 at 6:30 p.m.**

Approved

1.0 OPENING

Meeting called to order at 6:00 p.m. with Dr. Dale R. Wexell, President, presiding

1.1 ROLL CALL

Board Members:	Present	Absent
Nancy Arkin	<u> x </u>	<u> </u>
Kevin Ashton	<u> x </u>	<u> </u>
Kelley Bacalles	<u>arr 6:10</u>	<u> </u>
Kristina Belanger	<u> x </u>	<u> </u>
Mary Franklin	<u> x </u>	<u> </u>
Janelle Meteer	<u> x </u>	<u> </u>
Dr. James Webb	<u> x </u>	<u> </u>
Dr. Dale Wexell, President	<u> x </u>	<u> </u>
Victoria Zingler, Vice-President	<u> x </u>	<u> </u>
Administrators:		
Michael Ginalski, Superintendent	<u> x </u>	<u> </u>
Jeff Delorme, Asst. Supt.-Administrative Services	<u> x </u>	<u> </u>
Michelle Caulfield, Asst. Supt.-Secondary Ed.	<u> x </u>	<u> </u>
Kerry Elsasser, Asst. Supt.-Elementary Ed.	<u> x </u>	<u> </u>
William Pierce, Asst. Supt.-School Operations	<u> x </u>	<u> </u>
Paul Webster, School Business Official	<u> x </u>	<u> </u>
Officers:		
Karen Dutcher, Clerk of the Board	<u> x </u>	<u> </u>

Media: Leader x Star Gazette Spectrum WETM-TV WENY-TV

Executive Session

Moved by: Meteer Seconded by: Franklin to enter into Executive Session at 6:01 p.m. to discuss matters related to the appointment of a particular person or persons.

Aye 8 Nay 0 Absent 1 Accepted

Board Member Bacallas arrived at 6:10 p.m.

Resume Regular Order of Business

Moved by: Meteer Seconded by: Franklin to resume the regular order of business at 6:30 p.m.

Aye 9 Nay 0 Absent 0 Accepted

Pledge of Allegiance

1.2 Acceptance of the Agenda, with the removal of Item 5.4 Authorization to Move Forward with Development of a Comprehensive Facilities Plan with revised referendum date of September 24, 2019.

Moved by: Meteer Seconded by: Webb

Aye 9 Nay 0 Absent 0 Accepted

1.3 Approval of Minutes

Moved by: Franklin Seconded by: Arkin to approve the minutes of the Regular Board Meeting of March 20, 2019 and the Special Meeting of April 10, 2019.

Aye 9 Nay 0 Absent 0 Accepted

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1.4 Board Recognition- Ms. Belanger, on behalf of the Board, recognized Tail Waggin' Tutors, a program developed by Therapy Dogs International (TDI). They are teams of trained and certified therapy dogs and their handlers who have been providing a calm, non-judgmental, non-threatening reading environment for children and adults in local schools, colleges, library's and other facilities for several years. Dog handlers Mike Dean, Melissa Dean, Skip Tollerup, Diane McIver, Kim LeBlond, Cheryl Runyan, Trish LaFortune, Juli Lathrop, Cat Hill, Ellen Blide and Erin Merrill were recognized for their commitment to service and the C-PP community.

1.5 Report from the President of the Board of Education: Dr. Wexell recognized staff in honor of Administrative Professionals Day.

1.6 Report from the Superintendent of Schools: Mr. Ginalski reminded the Board to provide the District Clerk with dates in July and August that they would be available for equity training. He also commended Ms. Elsasser and her committee for their work on the PE Plan.

BOARD MEMBER COMMENTS: Mrs. Zingler was asked to speak to the Public Affairs class at the High School, along with Michelle Caulfield on the subjects of bullying and homelessness. Mrs. Arkin as a member of the Safety Committee toured the new cafeteria at Winfield.

VISITOR COMMENTS: None

1.7 Authorization of Funds to Implement Special Education Programs/Services

RESOLVED, that the Board of Education approves the authorization of funds to implement the Special Education Programs and Services consistent with such recommendations from the CSE meetings of March 15, 2019 through April 24, 2019.

Moved by: Meteer Seconded by: Arkin
Aye 9 Nay 0 Absent 0 Accepted

2.0 REPORTS

2.1 Physical Education Presentation-Kerry Elsasser, Asst. Supt. for Elem. Instruction, Bill Pierce, Asst. Supt. for Facilities Operations, Nick Kapral, HS Asst. Principal, Kate Merrill, EV Principal and Colin Sinko, Elem. Teacher: They provided a PowerPoint presentation of the PE Plan to address the 2017-2018 Comptroller's Audit of Physical Education. They answered questions from the Board who will be asked to approve the plan at the May Board meeting.

2.2 Equity Update-Michael Ginalski, Superintendent: Mr. Ginalski noted that April 11 was the last meeting with the Pilot Schools, who are refining plans for parent engagement and the Administrative team, who are working on the year 2 road map. The Superintendent noted that he expects a product to show the Board in June or July.

2.3 Facilities Update-Michael Ginalski, Superintendent: Mr. Ginalski noted that work at the Elementary buildings is on schedule. The Winfield Cafeteria will be turned over at the end of April and Calvin U Smith will be complete by the end of the month as well.

**2.4 Budget Summary-Jeff Delorme, Asst. Supt. for Admin. Services
Paul Webster, School Business Official**
Mr. Delorme and Mrs. Webster provided a brief summary of the budget prior to acting on its approval.

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2.4.1 Adoption of Tentative 2019-2020 Budget

Superintendent's Recommendation: that the Board of Education approves the Tentative Budget for 2019-2020 in the amount of \$115,499,310. Further, that the Board of Education approves the Property Tax Report Card.

Moved by: Meteer Seconded by: Belanger
Aye 9 Nay 0 Absent 0 Accepted

2.5 Board Committees

2.5.1 Policy Committee

2.5.1.1 The Policy Committee submits the following policy to be presented for approval as a new policy:

1926 Service Animals

Motion submitted by Ms. Kristina Belanger on behalf of the Policy Committee

Aye 9 Nay 0 Absent 0 Accepted

2.6 Board Visitation Report Outs: Ms. Meteer reported on her Middle School visitation. Dr. Webb reported on his Winfield School visitation

3.0 PERSONNEL

3.1 Personnel Items-Resignations, Appointments, Change of Assignments

Superintendent's Recommendation: that the Board approves the personnel items as listed on the attached pink sheets in Section 3.1.1, 3.1.2, 3.1.3 and 3.1.4.

Moved by: Meteer Seconded by: Zingler
Aye 8 Nay 0 Absent 0 Abstain 1 Accepted

4.0 BUSINESS

4.1 Business Items-Consent Agenda

A. Approval of Monthly Treasurer's Report for February 28, 2019

the Monthly Treasurer's Report is submitted in the prescribed format in accordance with Regulations of the Commissioner of Education, Sec. 170.2 (p.) Included is a cash flow report. A copy of the report to be filed with these minutes.

B. Bid Awards

that the Board approves the Award of Bids to vendors meeting specifications in accordance with the description of items and summary of information as listed on the "Bid Recommendation Report", filed as part of the Board minutes.

20-005 Custodial Supplies Bid

20-008 Interscholastic Bid

C. Accept and Appropriate \$1,400 Donation from CPP Band Aides, Inc.

that the Board accepts a donation of \$1,400 from the CPP Band Aides, Inc. for the payment of Winter Guard show judges. Further, that the Board appropriate \$1,400 to revenue code A2705 "Gifts and Donations" and \$1,400 to expenditure code A-2110-400-23-01 "HS Regular School Contractual".

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D. Accept and Appropriate \$10,523.04 Grant from John G. Ullman & Assoc. Foundation Inc.
that the Board accepts a grant in the amount of \$10,523.04 from John G Ullman & Associates Foundation Inc. for the Reading Buddy Program and future grants. Further, that the Board appropriates \$10,523.04 to revenue code LJU19-2770.000 "John Ullman Foundation" and \$10,523.04 to expenditure code LJU19-2110-450-00 "Materials & Supplies".

E. Resolution to Correct Tax Rolls & Warrant
that in accordance with the statements submitted from the Steuben County Real Property Tax Office and the School Tax Collector, the 2018-2019 tax rolls and warrant should be revised according to the schedule annexed hereto.

Moved by: Meteer Seconded by: Franklin
Aye 9 Nay 0 Absent 0 Accepted

4.2 Acceptance of Tax Collector's Annual Report (2018-2019)

Superintendent's Recommendation: that the Board of Education accepts the Tax Collector's Annual Report of Uncollected Taxes for fiscal year 2018-2019, as filed with these minutes.

Moved by: Zingler Seconded by: Meteer
Aye 9 Nay 0 Absent 0 Accepted

4.3 Appropriate \$53,283 from Tax Certiorari Reserve to the 2018-2019 General Fund Budget

Superintendent's Recommendation: that the Board appropriate \$53,283 from the Tax Certiorari Reserve Fund as follows: \$53,283 to expenditure code A-1930-400-32-00 "Refund of Property Taxes" and to code A-910 "Appropriated Fund Balance" to accommodate the cost of two tax certiorari settlements as directed by the Court.

Moved by: Meteer Seconded by: Webb
Aye 9 Nay 0 Absent 0 Accepted

4.4 Acceptance of Certificate of Substantial Completion, Day Automation (Architect's Project No. 2649-060)

Superintendent's Recommendation: that the Board accepts the Certificate of Substantial Completion, received from the Construction Manager and Architect, for the contract with Day Automation for Controls (Architect's Project No. 2649-060) and which certificate establishes a substantial completion date of November 18, 2016. Further, that the Board authorize the President to sign the Certificate (copy to be filed with these minutes).

Moved by: Meteer Seconded by: Arkin
Aye 9 Nay 0 Absent 0 Accepted

4.5 Authorization to Participate in Cooperative Bidding for Cafeteria Food and Supplies

Superintendent's Recommendation: that the Board enacts the following resolution for authorization to join the group bid:

WHEREAS, it is a plan of a number of public school districts in the Greater Southern Tier (GST) BOCES Area in New York, to bid jointly, Cafeteria Supplies including the following items on the following dates:

- Meat and Grocery (NOI/FFS)** – July 10, 2019, December 11, 2019, and December 11, 2019 for summer prime vendor award.
- Equipment** – February 12, 2020
- Produce** – weekly throughout the school year

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Paper – July 10, 2019, January 22, 2020

Ice Cream – May 6, 2020

Milk – May 6, 2020

Bread – June 3, 2020

WHEREAS, the Corning City School District is desirous of participating with other districts in the GST BOCES area in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS, the Corning City School District wishes to appoint a committee made up of participating schools to assume responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding bids to the lowest bidder who meets the specifications and reporting the results to the schools; therefore;

BE IT RESOLVED, that the Board of Education of the Corning City School District hereby appoints the GST BOCES to represent it in all matters relating above, and

BE IT FURTHER RESOLVED, that the Board of Education of the Corning City School District authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

BE IT FURTHER RESOLVED, that the Board of Education of the Corning City School District agrees to; (1) assume its equitable share of the costs of Cooperative Bidding; (2) abide by majority decisions of the participating districts on quality standards; and, (3) that it will award contracts according to the recommendation of the committee.

BE IT FURTHER RESOLVED, that the Board of Education of the Corning City School District reserves the right to accept or reject any or all bids.

Moved by: Webb Seconded by: Meteer
Aye 9 Nay 0 Absent 0 Accepted

4.6 Resolution to Participate in Cooperative Natural Gas Bid Coordinated by the Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties

WHEREAS, the Board of Education of the Corning City School District of New York State desires to participate in a Cooperative Bidding Program conducted by the Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties from year to year or, until this Resolution is rescinded, for the purchase of supply of natural gas; and,

WHEREAS, the Board of Education of the Corning City School District of New York State is desirous of participating with the Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-0; and,

WHEREAS, the Board of Education of the Corning City School District of New York State has appointed the Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education of the Corning City School District of New York State and making recommendations thereon;

THEREFORE, BE IT RESOLVED, that the Board of Education of the Corning City School District of New York State and the Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties hereby accepts the appointment of the Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters related above; and,

BE IT FURTHER RESOLVED, that the Board of Education of the Corning City School District of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services; and,

BE IT FURTHER RESOLVED, that the Board of Education of the Corning City School District of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding; and,

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NOW, THEREFORE, BE IT RESOLVED, that the Corning City School District on behalf of the Board of Education of the Corning City School District of New York State hereby is authorized to participate in cooperative bidding conducted by the Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties for supply of natural gas and if requested to furnish The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties an estimated minimum number of units that will be purchased by the Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties. The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

Moved by: Webb Seconded by: Meteer
Aye 9 Nay 0 Absent 0 Accepted

4.7 Authorization to Dispose of Surplus Items

Superintendent's Recommendation: that the Board declares surplus a Hasler M3000 Check Folding Machine, asset #104757. Further that the Board authorizes the School Business Official to dispose of the machine.

Moved by: Meteer Seconded by: Franklin
Aye 9 Nay 0 Absent 0 Accepted

5.0 SPECIAL ITEMS

5.1 Request to Canvass Vote of Annual Election and Budget Vote of May 21, 2019

Recommendation: that the Board of Education shall meet on Wednesday, May 22, 2019 at the Administration Building located at 165 Charles Street, Painted Post, New York 14870, for the purpose of canvassing the vote of the Annual Election and Budget Vote held on May 21, 2019.

Moved by: Zingler Seconded by: Meteer
Aye 9 Nay 0 Absent 0 Accepted

5.2 Vote for Schuyler-Steuben-Chemung-Tioga-Allegany Board of Education Members

BE IT RESOLVED, that the Corning City School District Board of Education cast one ballot for each of the following candidates for membership on the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES Board of Cooperative Education Services:

1. Neil Bulkley
2. Mark Lemmon
3. Matthew Maloney
4. Thomas Phillips

Moved by: Meteer Seconded by: Franklin
Aye 9 Nay 0 Absent 0 Accepted

5.3 Adoption of 2019-2020 BOCES Administrative Budget

Moved by: Zingler Seconded by: Webb to approve the adoption of the 2019-2020 BOCES Administrative Budget in the amount of \$8,669,434.00.
Aye 9 Nay 0 Absent 0 Accepted

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BOARD MEMBER COMMENTS: Ms. Belanger thanked the High School staff for utilizing student resources or particular skills such as photography, videography to produce productions, etc.

VISITOR COMMENTS: None


FUTURE AGENDA ITEMS: Ms. Meteer requested an update from the High School Learning Center.

BOARD MEMBER REQUESTS FOR INFORMATION: None

ADJOURNMENT

Moved by: Meteer Seconded by: Arkin to adjourn the meeting at 7:40 p.m.
Aye 9 Nay 0 Absent 0 Accepted

Submitted by:



Karen R. Dutcher, District Clerk
Corning City School District

/krd