

**MINUTES FOR  
Regular Meeting of the Board of Education  
Corning City School District  
165 Charles Street, Painted Post, NY 14870  
Wednesday, April 22, 2020 at 6:30 pm  
VIA VIDEO-CONFERENCE**

**APPROVED**

**1.0 OPENING**

Meeting called to order at 6:30 p.m. with Dr. Dale R. Wexell, President, presiding

**1.1 ROLL CALL**

Board Members:	<b>Present</b>	<b>Absent</b>
Kevin Ashton	<u>  x  </u>	<u>      </u>
Kelley Bacalles	<u>  x  </u>	<u>      </u>
Kristina Belanger	<u>  x  </u>	<u>      </u>
Mary Franklin	<u>  x  </u>	<u>      </u>
Marjorie Lawlor	<u>  x  </u>	<u>      </u>
Janelle Meteer	<u>  x  </u>	<u>      </u>
Dr. James Webb	<u>  x  </u>	<u>      </u>
Dr. Dale Wexell, President	<u>  x  </u>	<u>      </u>
Victoria Zingler, Vice-President	<u>  x  </u>	<u>      </u>
<b>Administrators:</b>		
Michael Ginalski, Superintendent	<u>  x  </u>	<u>      </u>
Jeff Delorme, Asst. Supt.-Administrative Services	<u>  x  </u>	<u>      </u>
Michelle Caulfield, Asst. Supt.-Secondary Ed.	<u>  x  </u>	<u>      </u>
Kerry Elsasser, Asst. Supt -Elementary Ed.	<u>  x  </u>	<u>      </u>
William Pierce, Asst. Supt.-School Operations	<u>  x  </u>	<u>      </u>
Paul Webster, School Business Official	<u>  x  </u>	<u>      </u>
<b>Officers:</b>		
Karen Dutcher, Clerk of the Board	<u>  x  </u>	<u>      </u>

Media: Leader        Star Gazette        Spectrum        WETM-TV        WENY-TV       

**Pledge of Allegiance**

**1.2 Approval of Temporary Board Protocols**

**WHEREAS**, the Board has developed a set of Temporary Protocols for conducting meetings electronically and for electronic meeting participation as reviewed by our attorneys at Harris Beach. Attached are the Temporary Protocols for approval.

Moved by: Webb Seconded by: Lawlor  
Aye   9   Nay   0   Absent   0   Accepted

**1.3 Conduct Board Meetings through Use of Electronic Means**

**WHEREAS**, due to the COVID-19 pandemic, Governor Cuomo has issued multiple Executive Orders suspending various laws and regulations including Executive Order 202.1 that suspends certain provisions of the Open Meetings Law requiring school boards to conduct their business at meetings taking place at school facilities and allowing for in-person attendance at such meetings; and

**WHEREAS**, in the interests of public health and safety, the Board of Education has determined that it will conduct its meetings through the use of electronic means for the foreseeable future as permitted by Executive Order 202.1; and

**WHEREAS**, the Board has developed a set of protocols by which it will conduct its electronic meetings in accordance with Executive Order 202.1, dated April 22, 2020 (hereinafter "Temporary Board Protocols"); and

**WHEREAS**, the Board of Education has previously adopted certain Board policies by which it carries out its responsibilities for the conduct of public meetings in accordance with the New York Open Meetings Law; and

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**WHEREAS**, such Board policies are not consistent with Executive Order 202.1 and/or the Temporary Board Protocols developed thereunder.

**NOW, THEREFORE**, the Board hereby resolves:

- 1) That it will comply with the New York Open Meetings Law, as modified by Executive Order 202.1, in the conduct of public meetings.
- 2) That it will conduct public meetings under the Temporary Board Protocols.
- 3) That it suspends the provisions of such Board policies that are inconsistent with Executive Order 202.1 and the Temporary Board Protocols, more specifically certain provisions of Board Policy Nos. 1230 *Public Participation at Board Meetings*, 2310 *Regular Meetings*, 2320 *Special Meetings*, 2330 *Executive Sessions*, 2342 *Agenda Preparation and Dissemination*, and 2350 *Board Meeting Procedures*.
- 4) That the suspension of such Board policy provisions shall remain in effect only until such time as Executive Order 202.1 expires or is rescinded, or the Board, by resolution, determines to return to regular operations.

Moved by: Franklin Seconded by: Bacalles  
Aye 9 Nay 0 Absent 0 Accepted

#### 1.4 Acceptance of the Agenda

Moved by: Webb Seconded by: Lawlor  
Aye 9 Nay 0 Absent 0 Accepted

#### 1.5 Approval of Minutes

Moved by: Zingler Seconded by: Franklin to approve the minutes of the Regular Board Meeting of March 18, 2020.  
Aye 9 Nay 0 Absent 0 Accepted

**1.6 Report from the President of the Board of Education:** Dr. Wexell praised staff at all levels for the fantastic job that is being done to meet the needs of students and families.

**1.7 Report from the Superintendent of Schools:** Mr. Ginalski commented on how proud he was of everyone during this time of crisis. He noted that there has been no new news on the status of the budget and Board vote. He noted that he will be recommending the naming of the Greenhouse at the May Board meeting.

#### 1.8 Authorization of Funds to Implement Special Education Programs/Services

**RESOLVED**, that the Board of Education approves the authorization of funds to implement the Special Education Programs and Services consistent with such recommendations from the CSE meetings of March 13, 2020 through April 16, 2020.

Moved by: Zingler Seconded by: Ashton  
Aye 9 Nay 0 Absent 0 Accepted

### 2.0 REPORTS

**2.1 COVID 19 Planning Update-Presented by** Michelle Caulfield, Asst. Supt. for Secondary Ed.  
Linda Perry, Asst. Supt. for Secondary Ed.  
Kerry Elsasser, Asst. Supt. for Elementary Ed.  
Bill Pierce, Asst. Supt. for School Operations  
Jennifer Batzing, Director of PPS

An update on the status of Phase 2 instruction, along with an update on school operations was provided. They answered questions from the Board.

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**2.2 Facilities Update-Michael Ginalski, Superintendent of Schools:** Mr. Ginalski provided a brief update on the status of the facilities projects given the current health crisis.

**2.3 Equity Update-Michelle Caulfield, Assistant Superintendent for Secondary Education:** Ms. Caulfield provided a brief update on the status of the Equity initiative during the current health crisis.

## 2.4 Board Committees

### 2.4.1 Policy Committee

The Policy Committee submits the following policy, per enclosed, to be presented for approval with revisions:

**4740 – Class Ranking and Weighted Grades**

**4741 – Selection of Valedictorian and Salutatorian**

Motion submitted by Ms. Kristina Belanger on behalf of the Policy Committee

Aye 9 Nay 0 Absent 0 Accepted

## 2.5 Written Reports

### 2.5.1 March Claims Auditor Report – Submitted by Kim Dykes, BOCES CBO

## 3.0 PERSONNEL

### 3.1 Personnel Items-Resignations, Appointments, Change of Assignments

**Superintendent's Recommendation:** that the Board approves the personnel items as listed on the attached pink sheets in Sections 3.1.1 and 3.1.2

Moved by: Webb Seconded by: Bacalles

Aye 9 Nay 0 Absent 0 Accepted

## 4.0 BUSINESS

### 4.1 Business Items-Consent Agenda

#### A. Approval of Monthly Treasurer's Report for February 29, 2020

the Monthly Treasurer's Report is submitted in the prescribed format in accordance with Regulations of the Commissioner of Education, Sec. 170.2 (p.) Included is a cash flow report. A copy of the report to be filed with these minutes.

#### B. Bid Awards

that the Board approve the Award of Bids to vendors meeting specifications in accordance with the description of items and summary of information as listed on the "Bid Recommendation Report", filed as part of the Board minutes.

21-005 Custodial Supplies Bid

#### C. Accept and Appropriate \$150 Donation from Corning Incorporated Foundation Dollars for Doers Program

that the Board accept a donation of \$150 from Corning Incorporated Foundation Dollars for Doers Program in support of the C-PP HS Boys Swimming Club; further that the Board appropriate \$150 to revenue code A2705 "Gifts and Donations"; \$150 to expenditure code A-2110-450-23-01 "HS Regular School Supplies".

Moved by: Franklin Seconded by: Ashton

Aye 9 Nay 0 Absent 0 Accepted

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**4.2 Approval of Hunt Architect Contract**

**Superintendent’s Recommendation:** that the Board approve the architect services contract with Hunt Engineers, Architects, Land Surveyors & Landscape Architect D.P.C. for the 2019 Capital Project as approved by our attorney at Harris Beach and authorize the Superintendent to sign (copy of contract to be filed with these minutes).

Moved by: Zingler Seconded by: Webb  
Aye 9 Nay 0 Absent 0 Accepted

**4.3 Acceptance of Tax Collector’s Annual Report (2019-2020)**

**Superintendent’s Recommendation:** that the Board of Education accepts the Tax Collector’s Annual Report of Uncollected Taxes for fiscal year 2019-2020, as filed with these minutes.

Moved by: Webb Seconded by: Bacalles  
Aye 9 Nay 0 Absent 0 Accepted

**4.4 Authorization to Participate in Cooperative Bidding for Cafeteria Food and Supplies**

**Superintendent’s Recommendation:** that the Board enacts the following resolution for authorization to join the group bid:

**WHEREAS**, it is a plan of a number of public school districts in the Greater Southern Tier (GST) BOCES Area in New York, to bid jointly, cafeteria supplies including the following items on the following dates:

- Meat and Grocery (NOI/FFS)** – July 8 & Dec 9, 2020 & Dec 9, 2020 for summer prime vendor award.
- Equipment** – February 10, 2021
- Produce – weekly throughout the school year**
- Paper** – July 8, 2020, January 20, 2021
- Ice Cream** – May 5, 2021
- Milk** – May 5, 2021
- Bread** – June 6, 2021

**WHEREAS**, the Corning City School District is desirous of participating with other districts in the GST BOCES area in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-o, and

**WHEREAS**, the Corning City School District wishes to appoint a committee made up of participating schools to assume responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding bids to the lowest bidder who meets the specifications, reporting the results to the schools, and where applicable providing the procurement plan for the School Food Authority; therefore;

**BE IT RESOLVED**, that the Board of Education of the Corning City School District hereby appoints the GST BOCES to represent it in all matters relating above, and

**BE IT FURTHER RESOLVED**, that the Board of Education of the Corning City School District authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

**BE IT FURTHER RESOLVED**, that the Board of Education of the Corning City School District agrees to (1) assume its equitable share of the costs of Cooperative Bidding; (2) abide by majority decisions of the participating districts on quality standards; (3) that it will award contracts according to the recommendation of the committee.

**BE IT FURTHER RESOLVED**, that the Board of Education of the Corning City School District reserves the right to accept or reject any or all bids.

Moved by: Zingler Seconded by: Lawlor  
Aye 9 Nay 0 Absent 0 Accepted

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**4.5 Resolution to Participate in Cooperative Natural Gas Bid Coordinated by the Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties**

**WHEREAS**, The Board of Education of the Corning City School District of New York State desires to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties from year to year or, until this Resolution is rescinded, for the purchase of supply of natural gas. And ...

**WHEREAS**, The Board of Education of the Corning City School District of New York State is desirous of participating with The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-0 ... And ...

**WHEREAS**, The Board of Education of the Corning City School District of New York State has appointed The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education of the Corning City School District of New York State and making recommendations thereon ...

**THEREFORE, BE IT RESOLVED**, That the Board of Education of the Corning City School District of New York State and The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties hereby accepts the appointment of The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters related above ...And,

**BE IT FURTHER RESOLVED**, That the Board of Education of the Corning City School District of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services ... And ...

**BE IT FURTHER RESOLVED**, That the Board of Education of the Corning City School District of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding... And ...

**NOW, THEREFORE, BE IT RESOLVED**, That The Corning City School District on behalf of the Board of Education of the Corning City School District of New York State hereby is authorized to participate in cooperative bidding conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties for supply of natural gas and if requested to furnish The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties an estimated minimum number of units that will be purchased by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties. The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

Moved by: Franklin Seconded by: Bacalles  
Aye 9 Nay 0 Absent 0 Accepted

**4.6 Authorization to enter into contract with GST BOCES for Instructional Computers/Devices**

**WHEREAS**, that the Board of Education of the Corning-Painted Post School District desires to enter into a four-year contract with the Steuben-Schuyler-Chemung-Tioga-Allegany (SSCTA) BOCES d/b/a GST BOCES in order for the GST BOCES to furnish certain services to the District pursuant to Education Law 1950 (4) (jj), those services being: provision of instructional computers/devices.



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**5.3 Adoption of 2020-2021 BOCES Administrative Budget**

Moved by: Franklin Seconded by: Bacalles to approve the adoption of the 2020-2021 BOCES Administrative Budget in the amount of \$8,399,434.00 (this reflects a 0% budget increase).

Aye 9 Nay 0 Absent 0 Accepted

**BOARD MEMBER COMMENTS:** "Nice Job" with virtual Board meeting.

**FUTURE AGENDA ITEMS:** None

**BOARD MEMBER REQUESTS FOR INFORMATION:** None

**Suspend Regular Order of Business**

Moved by: Meteer Seconded by: Webb to suspend the regular order of business at 7:54 p.m.

Aye 9 Nay 0 Absent 0 Accepted

**Executive Session**

Moved by: Meteer Seconded by: Bacalles to enter into Executive Session at 7:54 p.m. to discuss a matter in litigation with the District's counsel, specifically Roe vs. C-PP, Carlineo, etal.

Aye 9 Nay 0 Absent 0 Accepted

**Resume Regular Order of Business**

Moved by: Franklin Seconded by: Webb to resume the regular order of business at 8:24 p.m.

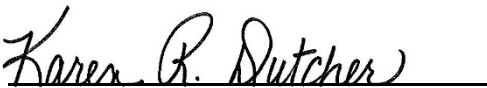
Aye 9 Nay 0 Absent 0 Accepted

**ADJOURNMENT**

Moved by: Franklin Seconded by: Lawlor to adjourn the meeting at 8:24 p.m.

Aye 9 Nay 0 Absent 0 Accepted

Submitted by:



Karen R. Dutcher, District Clerk  
Corning City School District

/krd