



High School Learning Center Application Information

Application deadlines are at the end of January, May, and September. Call for exact dates.

A visit to the High School Learning Center at Corning Community College is critical and **required prior to applying**. Call the HSLC to arrange an appointment, and if necessary, transportation. Completed applications with required letters and recommendation forms should be returned to the CPP High School Guidance Office. Completed application packets will be picked up from the CPPHS Guidance Office and reviewed for interview consideration. Please call to arrange a visit for information and help with the application process.

The student will be responsible for:

- Visiting the HSLC
- The High School Learning Center Application form
- A typewritten letter of interest and commitment from the student
- A typewritten letter of support and commitment from a parent or guardian
- A recommendation form or letter from a teacher
- A recommendation form or letter from a guidance counselor or administrator
- An optional letter of support from a past or current employer

The Guidance Office will be responsible for:

- Transcript - including evidence that the student has **passed a NYS Regents exam**
- Summary of attendance records and a copy of the 504, if applicable

Applicants who meet the criteria will be contacted to schedule an interview. This school was designed for the student that meets some of the following criteria: (Bold items are mandatory)

- Is failing academically or has dropped out, but wants to earn a Regents Diploma
- Values work experience
- May have social or emotional issues that don't impact ability to maintain employment or attend classes
- May have attendance issues, but is committed to improve
- Is not successful within the existing available program options
- **Is between the ages of 15 and 20 on the date of the application deadline**
- **Is capable of achieving a Regents Diploma AND has passed at least one Regents exam**



Parent Information

What can I expect for my child?

- Respect
- Graduation with a Regents Diploma
- To be challenged in a safe and responsible way
- To become a thoughtful decision maker
- Help in goal setting and planning
- Development of character
- A learning experience that is interesting, relevant, and interactive.
- Work experience that will prepare the student for the future
- Opportunities to take college courses
- Useful skills for success
- Academic and personal support
- Encouragement for making healthy lifestyle choices

How can I help?

- Respect our academic time and schedule appointments outside the 2 to 5 pm time frame
- Participate in planned school activities
- Volunteer time and resources
- Communicate daily with your child
- Be encouraging and be involved
- Support high-quality work ethics
- Establish positive communication with the Learning Center staff

Who is eligible?

- Corning-Painted Post District students 15-20 years of age
- Students who have successfully passed at least 1 Regents exam.
- Students who have completed at least one year of high school in the District with limited success
- Students who can demonstrate commitment to work toward improvement

How and when can we apply?

- Applications are available through the high school guidance department, online, or by visiting the school. **We require a visit to the school prior to the application deadline.** Applications are due at the CPP High School Guidance Office at the end of January, May, and September. Please call the HSLC for specific dates as they change from year to year.



Student Information

What can I expect?

- Respect
- A learning experience that is interesting, relevant, and interactive.
- To learn by doing
- Work experience, either paid or volunteer, that will help you build your resume and prepare for your future.
- Opportunities to take college courses
- To learn useful skills for success
- Academic and personal support
- To be challenged

What will I be doing?

- Designing a personal learning plan
- Making a career plan
- Earning a Regents Diploma
- Working in meaningful employment
- Connecting to the community through community service
- Studying in the field and in labs
- Having fun building skills
- Creating positive relationships
- Participating in a college environment
- Managing my time and resources efficiently

When and where?

- At Corning Community College from at least 2 to 5 pm
- In a working or intern experience for a minimum of 15 hours a week
- In the field, working and studying
- During a year- round, trimester schedule

Who's going to help me?

- The High School Learning Center staff / Corning-Painted Post School District
- Corning Community College staff and resources
- Your employer / mentor
- Our community



Interview Questions

These are to help you prepare for the interview. You DO NOT have to send these in with your application. KEEP THEM to review before the interview.

_____ Tell us in detail about your experiences in the regular school.

_____ Describe a learning environment that has worked for you.

_____ Describe your strengths (personal, academic, etc.).

_____ Have you ever worked or volunteered? Describe the experience.

_____ What would be your ideal job? Why?

_____ What are three qualities that are important for an employee to have?

_____ How will you demonstrate a good work ethic? Describe a time when you used a good work ethic.

_____ Who would be the most supportive person for you? Why?

_____ Why do you think you would be successful at the HSLC?

_____ **Do you understand your commitment as a student at the HSLC?
What does that mean to you?**

_____ Are you prepared to change your life? How?

_____ Based on your visit to the HSLC, and what you learned there, how do you see yourself as being more successful in this environment?

_____ What else would you like to share with us?

_____ What questions do you have for us?

_____ What goals do you have for yourself and your future?



General Information about the HSLC

- The High School Learning Center is a collaborative endeavor among the Corning-Painted Post School District, Corning Community College, the local business and non-profit community, and local museums to develop a model program to serve capable, yet disconnected students who have not been successful in the traditional high school setting.
- The High School Learning Center schedule consists of a year-round, trimester program in which students will participate in paid employment or a supervised internship in the community for a minimum of 15 hours per week. Students attend academic classes from 2 p.m. until 5 p.m., Monday through Friday.
- Youth from 15 to 20 years old who live in the Corning-Painted Post Area School District and have attended at least one year of classes at Corning-Painted Post High School are eligible to apply to the program. Successful candidates must demonstrate a strong desire to succeed in this non-traditional setting.
- The High School Learning Center provides an integrated academic learning environment with a focus on real world applications. Students, with staff guidance, will create individual learning plans based on New York State Learning Standards. Student participants are expected to:
 1. Earn a New York State Regents High School Diploma.
 2. Develop a plan for the future and the skills to make the plan a reality.
 3. Make healthy personal choices.
 4. Have a commitment to contribute to whatever community they live in.
- The partnership between the Corning-Painted Post School District and local business and industry will help participating students with:
 1. Paid employment in the community or a supervised volunteer position.
 2. A resource mentor at the student's specific worksite to help the student develop the skills, attitudes and habits of a successful employee.
 3. A connection between the student's academic learning and real world applications. In addition, students will be able to earn course credit through workplace activities.
- The partnership between the Corning-Painted Post School District and Corning Community College will provide participating students with the opportunity to:
 1. Utilize the resources and facilities on the campus.
 2. Work toward an academic level that will enable them to take college level courses.
- All staff members are employees of the Corning-Painted Post Area School District.



High School Learning Center Application

Application deadlines are at the end of January, May, and September. Call for exact dates.

Name _____ Age _____ DOB- _____

Address _____ City _____ Zip Code _____

Email Address- _____ Student Phone- _____

Visitation Date: _____ Have you applied to the HSLC before? _____ IEP- YES or NO

Are you currently working/volunteering? _____ If yes, where? _____

Parent/Guardian Signature _____ Phone _____

To show that attending the HSLC is something that you really want, we ask that YOU, as the student, be responsible for requesting, collecting, and submitting the recommendations and letters. Turn in this page along with the completed letters and forms. **A visit to the High School Learning Center is *required* before applying.** Please call for an appointment.

The Application packet with this completed form should include: (checked off when turned in)

- _____ **A typewritten letter of interest and commitment from you**
- _____ **A letter of support and commitment from a parent or guardian**
- _____ **A recommendation form from a teacher**
- _____ **A recommendation form from your guidance counselor or administrator**
- _____ **An optional letter of support from a current or past employer**
- _____ **Transcript (provided by the Guidance Office, must include evidence that the student has passed a NYS Regents exam. Students transferring from another state or previously homeschooled please inquire with HSLC Staff.**
- _____ **Current 504 plan (if applicable)**

Please include as much detail as you feel comfortable with to assist us with the application process.

The letters and forms should indicate:

- ✓ **A description of your academic experiences.**
- ✓ **Your current life situation and how that relates to your difficulties in school.**
- ✓ **An explanation about why you would be more successful at the High School Learning Center.**
- ✓ **Your level of commitment to attempting a different way of learning/living.**
- ✓ **Your commitment and ability to earn a Regents high school diploma.**

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School Counselor or Administrator
Application Recommendation Form

Student _____ Date _____

Thank you for taking the time to provide information to the Interview Committee. It is a competitive process. *Please provide as much detailed information as possible.*

What are the student's strengths? _____

What have been the obstacles for success in the regular high school? _____

What have you tried? What steps have been taken? _____

Would you hire this student? _____ If no, what would have to change? _____

Please provide additional information on the back of this form that would be helpful in determining if the HSLC is appropriate for this student.

Name (printed) _____ Position _____

Signature _____ School _____



Teacher
Application Recommendation Form

Student _____ Date _____

Thank you for taking the time to provide information to the Interview Committee. It is a competitive process. *Please provide as much detailed information as possible.*

What are the student's strengths? _____

What have been the obstacles for success in the regular high school? _____

What have you tried? What steps have been taken? _____

Would you hire this student? _____ If no, what would have to change? _____

Please provide additional information on the back of this form that would be helpful in determining if the HSLC is appropriate for this student.

Name (printed) _____ Position _____

Signature _____ School _____



Extra
Application Recommendation Form

Student _____ Date _____

Thank you for taking the time to provide information to the Interview Committee. It is a competitive process. *Please provide as much detailed information as possible.*

What are the student's strengths? _____

What have been the obstacles for success in the regular high school? _____

What have you tried? What steps have been taken? _____

Would you hire this student? _____ If no, what would have to change? _____

Please provide additional information on the back of this form that would be helpful in determining if the HSLC is appropriate for this student.

Name (printed) _____ Position _____

Signature _____ School _____