

FACILITIES ADVISORY TEAM COMMITTEE MEETING
Thursday, April 23, 2009 – 6:00 p.m. to 9:00 p.m.
Administration Building

MINUTES

PRESENT: M. Ginalski, J. Delorme, A. Danquah, K. Murdock, J. Reilly, S. Romans, T. Decker, R. Kimble, T. Tunney, , M. Whittenhall, B. Pierce, M. Roe, M. Franklin, R. Gillespie, K. Monastra, J. Meteer, , S. Bathrick, V. Zingler, J. Castiglione, K. Keeney, R. Gosden, R. McMaster, J. Robbins, R. Smith, C. Woodcock, T. DeVoe

ABSENT: B. Cameron, P. Webster, J. Tobia, K. Wilson-Houck, N. Jakobson, A. Knowles,

RECORDER: K. Dutcher

VISITORS: There were several visitors in attendance.

The meeting was called to order at 6:00 p.m. by Facilitator, Mr. Danquah. He reviewed the agenda as well as the objective of the meeting: *to review preliminary cost for renovating NBMS and CFA buildings: begin the process of developing a decision making matrix.* The minutes from the April 2nd meeting were approved by consensus as written.

Mr. Ginalski provided an opportunity for the committee to provide feedback relative to the facilities survey data that was presented last week by Mr. Cameron. Some of the issues mentioned were the split between East and West High School, programs should be drive of plan, taxes should be a consideration, number of buildings being operated, number of families who do not have students in system and so forth.

The Committee was introduced to the process of designing a decision-making matrix. Ms. Meteer provided a PowerPoint overview of the Kepner Tregoe Problem Solving Process, which helps to define the objective, rank the criteria, and consider the alternatives and risks.

Mr. McMaster shared information regarding maximum cost allowances in relation to the cost of renovation of NBMS and CFA. Mr. Ginalski recommended a tutorial on what the phasing of a facilities plan means and how it works.

Mr. Robbins and Mr. Woodcock presented program studies for one high school (EHS) and one middle school (WHS). The group discussed aid, number of classrooms, athletic space, footprint of building, as well as other issues.

The Committee took a brief recess and toured the technology wing of the Administration Building.

Mr. Ginalski provided the Committee with a list of draft criteria and explained the objective for the evening's activity: *to recommend the best configuration of facilities plan for the Corning-Painted Post School District based on the criteria provided.* The Committee broke into two groups to review the criteria by making wording changes, additions or deletions. The group came back together and by consensus agreed to continue at next week's meeting with brainstorming a unified list of criteria.

Next meeting will take place on April 30, 2009 at the East High School beginning at 6:00 p.m. The meeting was adjourned at 9:00 p.m.