

FACILITIES ADVISORY TEAM COMMITTEE MEETING

Thursday, January 15, 2009 – 5:00 p.m. to 10:00 p.m.

Carder Elementary School Tour

Severn Elementary School Tour/Meeting

**MINUTES**

**PRESENT:** M. Ginalski, J. Delorme, A. Danquah, B. Cameron, K. Murdock, J. Reilly, S. Romans, P. Webster, T. Decker, R. Kimble, T. Tunney, J. Tobia, M. Whittenhall, M. Roe, B. Pierce, M. Franklin, R. Gillespie, K. Wilson-Houck, K. Monastra, J. Meteer, V. Zingler, Kathryn Keeney

**ARCHITECTS:** C. Woodcock, J. Robbins, Rusty Smith, R. Gosden

**ABSENT:** N. Jakobson, K. Wilson-Houck, J. Castiglione

**GUESTS:** R. McMaster

**RECORDER:** K. Dutcher

**VISITORS:** There were several visitors in attendance

The Team met at Carder Elementary School at 5:00 p.m. for a tour of the building. Following the tour the group traveled to Severn Elementary School.

The meeting was called to order at 6:00 p.m. by the Facilitator, Mr. Danquah, followed immediately by a tour of Severn Elementary School.

Following the tour Mr. Danquah welcomed the Team and the meeting began at 6:40 p.m. by reviewing the agenda and minutes, which were approved by consensus as written.

Mr. Danquah noted that due to time constraints he did not cover the positives and challenges of the two buildings toured but asked that members send their responses to Karen Dutcher for compilation.

Mr. Reilly, Director of Technology, provided a PowerPoint presentation relative to technology services in the District. He outlined four considerations in designing technology: Curriculum, Time, Power and Space, including students in the space. He also noted many current challenges in the District with regard to technology.

Mr. Ginalski introduced Roy McMaster, from Capital Advisors, who explained how State aid works relative to facilities projects (new construction, renovations or additions). Mr. McMaster will provide Part 2 of his presentation at the next Committee meeting. He answered many questions from the team, including several about aid generated by Special Education.

Mr. Jeff Robbins from Hunt Engineers reviewed building condition surveys of each of the elementary schools as they relate to: health and safety, ADA and general issues regarding the age, site, architectural, mechanical and electrical specifications. Derek McManus, Director of Information Technology with Hunt Engineers also reviewed key technology recommendations District-wide.

Meeting adjourned at 9:15 p.m. The next meeting is scheduled for 6:00 p.m., Thursday, January 22, 2009 at Erwin Valley Elementary School.