

**Facilities Advisory Team Committee Meeting
 Thursday, December 11, 2008
 Hugh Gregg Elementary School – 6:30-9:00 p.m.**

AGENDA

TOPIC	I/D/A*	DESIRED ACTION	PERSON RESPONSIBLE	TIME
Welcome and Approval of Minutes	D	Approval of minutes from November 30 th meeting	A. DANQUAH	6:30pm 6:35pm
Architectural Firm Report	I	Hunt Engineers will review its report relative to the meeting with the staff at Hugh Gregg Elementary School	C. WOODCOCK	6:35pm 6:45pm
Tour of Facility	I	The Team will gather information about how the building supports instruction and come back together to comment on the tour	ALL	6:45pm 7:15pm
Report from Tour	D	Generate a list of positives and challenges of the building	ALL	7:15pm 7:20pm
Design Plan	I	Building design –Winfield School	J. ROBBINS	7:20pm 7:30pm
Demographic Follow- up	D	Team members will react to the Demographer’s report: What does this report tell you? What about the report surprised you? What other information do you need next?	ALL	7:30pm 8:30pm
Review	D	Upcoming January meetings	A. DANQUAH	8:30pm 8:45pm
Next Steps	I	Review the outcomes of the evening; define what/how we need to move forward; and, future agenda items	ALL	8:45pm 9:00pm

Information, Discussion, Action

NEXT MEETING

Thursday, January 8, 2009
 Smith Elementary @ 6:30 p.m.