

**Facilities Advisory Team Committee Meeting
Thursday, December 4, 2008
Winfield Elementary School – 6:30-9:00 p.m.**

AGENDA

TOPIC	I/D/A*	DESIRED ACTION	PERSON RESPONSIBLE	TIME
Welcome and Approval of Minutes	D	Approval of minutes from November 30 th meeting	A. DANQUAH	6:30pm 6:35pm
Architectural Firm Report	I	Hunt Engineers will review its report relative to the meeting with the staff at Winfield Elementary School	C. WOODCOCK	6:35pm 6:45pm
Tour of Facility	I	The Team will gather information about how the building supports instruction and come back together to comment on the tour	ALL	6:45pm 7:05pm
Report from Tour	D	Generate a list of positives and challenges of the building	ALL	7:05pm 7:10pm
Design Plan	I	Building design –current enrollment/state education requirements	C. WOODCOCK	7:10pm 7:20pm
Demographer	I	Dr. Jerome McKibben from McKibben Demographics will report to the committee as well as answer questions relative to the his 2003 Demographic Study update	J. MCKIBBEN	7:20pm 8:20pm
Follow-up	D	Team members will react to the Demographer’s report: What does this report tell you? What about the report surprised you? What other information do you need next?	ALL	8:20pm 8:40pm
Next Steps	I	Review the outcomes of the evening; define what/how we need to move forward; and, future agenda items	ALL	8:40pm 9:00pm

Information, Discussion, Action

NEXT MEETING

Thursday, December 11, 2008
Gregg Elementary @ 6:30 p.m.