

**Facilities Advisory Team Committee Meeting**  
**Saturday, January 24, 2009**  
**Calvin U. Smith Elementary School– 8:30 a.m. – 1:00 p.m.**

**AGENDA**

TOPIC	I/D/A*	DESIRED ACTION	PERSON RESPONSIBLE	TIME
Continental Breakfast	I	Arrival and Breakfast	ALL	8:30 am 9:00 am
Welcome	I	Welcome and objective of meeting	FACILITATOR	9:00 am 9:15 am
Tour of Facility	A	Tour of Calvin U. Smith Elementary School	ALL	9:15 am 9:45 am
Elementary Trip Report	I	Elementary Subcommittee will report on their visit to Parley Coburn, Pine City and Fassett Elementary Schools	ELEMENTARY SUBCOMMITTEE	9:45 am 10:00 am
Break Out Session #1	D/A	Defining Criteria	B. GOSDEN	10:00 am 10:20 am
Whole Group	I/D/A	Criteria and consensus	FACILITATOR	10:20 am 10:40 am
Break Out Session #2	D/A	Using the defined criteria to come up with possible options	B. GOSDEN	10:40 am 11:00 am
Whole Group	I/D	Presentations of options by sub groups	FACILITATOR	11:00 am 11:30 am
Break Out Session #2	D/A	Which option meets the criteria best and why?	B. GOSDEN	11:30 am 12:00 pm
Whole Group	I/D/A	Presentations, discussions and consensus on the best option	FACILITATOR	12:00 pm 12:45 pm
Next Steps/Closing	D	Review the outcomes of the day. Objectives for next meeting	FACILITATOR	12:45 pm 1:00 pm

**\*Information, Discussion, Action\***

**NEXT MEETING**

**January 29, 2009**  
 District Office (Tentative to be decided by team on 1/24)