

Board of Education

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Memo

**TO: Fellow Board of Education Members
PTA Presidents
Principals
Administrators**

FROM: Nancy Arkin, Barry Nicholson, Patrick Flynn

DATE: September 29, 2010

RE: Board of Education-Excellence in Action Award

The Board of Education needs your help in publicizing and soliciting nominations for the ***Excellence in Action Award***. This award, presented by the Corning-Painted Post Area School District Board of Education, recognizes individuals who have demonstrated outstanding efforts on behalf of the school district. Eligible nominees are school district personnel, students, parents, and community members.

Nominations are received continuously throughout the academic year. *Excellence in Action Awards* are also made continuously as the committee determines. Nominations need to be received from two or more individuals for a nominee to be eligible for this award.

Attached is a nominating form. You can help by reprinting this and the nomination form in upcoming newsletters and bulletins, announcing at faculty/PTA meeting, including in email, etc.

Nominations can be made electronically by sending the information requested on the form electronically to nominate@cppmail.com or in hardcopy via the mail to District Clerk, Karen Dutcher, 165 Charles St., Painted Post, NY 14870.

Thank you for your help in making the *Excellence in Action Recognition Award* a success.

Sincerely,

Nancy Arkin
Barry Nicholson
Patrick Flynn
School Board Excellence in
Action Award Committee

Excellence in Action

Nomination Form

Two nomination forms, each sheet filled out by a different nominator are required for each nomination.

Nominee
Name: _____
Location: _____ (building, address, etc)
Category: _____ (student, parent, teacher, volunteer, staff)
Nomination Date: _____

Nominator
Name: _____
Phone Number: _____
Category: _____ (student, parent, teacher, volunteer, staff)

Is there a special occasion (faculty meeting, assembly, School Board Meeting, PTA meeting, etc.) that you would like to see for the presentation? _____

Below, please describe why this person demonstrates outstanding efforts on behalf of the Corning Painted Post School District. Please add additional sheets if necessary.
