

Sign Up for Model Schools ITT Courses

The **Model Schools ITT Brochure** comes out 3 times each school year: **August, January, and May.**

It is important to follow the directions below to get approval for taking the courses:

1. Check out the most up-to-date version of the brochure:
www.gstboces.org/iss/it/brochure.htm
2. **Fill out the registration form** and list the courses you want to attend
[MY COMPUTER | K DRIVE | INSTRUCTIONAL_SUPPORT | GST ITT COURSES]
3. Print the registration form and take it to your **principal to sign.**
4. **Send your registration form to Brenda Barcomb** at GST Bush Campus, Building 11.
5. **Fill out your district's in-service credit form for the classes you chose** and submit it to Mike Ginalski's office.
6. You should receive a **confirmation e-mail** from Brenda Barcomb with a list of courses you registered for.

These courses are free to all instructional staff and take place at GST BOCES Instructional Support Center.

If you have questions, please e-mail Cheryl Tice.

