

**MINUTES FOR  
Annual Organizational/Regular Meeting of the Board of Education  
Corning City School District  
Administration Building  
165 Charles Street, Painted Post, NY 14870  
Thursday, July 1, 2010 at NOON**

**1.0 OPENING**

Meeting called to order at 12:00 p.m. with Michael Ginalski, presiding as Temporary Chairman.

**1.1 ROLL CALL**

Board Members:	<b>Present</b>	<b>Absent</b>
Nancy Arkin	<u>  x  </u>	<u>        </u>
Neil Bulkley	<u>  x  </u>	<u>        </u>
William Carlson	<u>        </u>	<u>arr. 12:15 p</u>
Patrick Flynn	<u>        </u>	<u>Excused</u>
Barry Nicholson	<u>        </u>	<u>Absent</u>
Virginia Schultz	<u>  x  </u>	<u>        </u>
Thomas Tamaro	<u>  x  </u>	<u>        </u>
Dr. James Webb	<u>  x  </u>	<u>        </u>
Dr. Dale Wexell	<u>  x  </u>	<u>        </u>
<b>Administrators:</b>		
Michael Ginalski, Superintendent	<u>  x  </u>	<u>        </u>
Anthony Gyetua-Danquah, Asst. Supt.-Instr.	<u>        </u>	<u>Excused</u>
Jeff Delorme, Asst. Supt. – Admin Services	<u>  x  </u>	<u>        </u>
Paul Webster, School Business Official	<u>  x  </u>	<u>        </u>
<b>Officers:</b>		
Karen Dutcher, Clerk of the Board	<u>  x  </u>	<u>        </u>

Media: Leader   x   Star Gazette          YNN News          WETM-TV   x   WENY-TV         

**Pledge of Allegiance**

**2. Acceptance of Agenda**

Moved by:   Bulkley   Seconded by:   Wexell  

Aye   6   Nay   0   Absent   3   Accepted

Carlson  
Flynn  
Nicholson

**3. Appointment of Clerk of the Board of Education for 2010-2011**

Moved by:   Wexell   Seconded by:   Webb   to appoint Karen Dutcher as Clerk of the Board of Education 2010-2011 with a stipend of \$9,700.

Aye   6   Nay   0   Absent   3   Accepted

Carlson  
Flynn  
Nicholson

**4. Oath of Office as Clerk of the Board** administered to Karen Dutcher by Michael Ginalski, Temporary Chairman

**5. The Oath of Office to be administered to newly elected members** by Karen Dutcher, District Clerk: Nancy Arkin, Patrick Flynn, Barry Nicholson

**6. The Oath of Office as Superintendent of Schools** administered to Michael Ginalski, by Karen Dutcher, District Clerk.

**7. The Nominating Committee** recommends that   Thomas Tamaro   be nominated as President of the Board for 2010-2011.

July 1, 2010

**Further Nominations:** None

Moved by: Webb Seconded by: Schultz that nominations for President be closed.

Aye 6 Nay 0 Absent 3 Accepted

Carlson  
Flynn  
Nicholson

**Vote taken for Thomas Tammaro for the Office of President**

Aye 6 Nay 0 Absent 3 Accepted

Carlson  
Flynn  
Nicholson

**8. Oath of Office as President**

The Oath of Office as President of the Board of Education for 2010-2011 administered by the Clerk of the Board to Thomas Tammaro

**PRESIDENT ELECT PROCEEDS WITH MEETING**

**9. The Nominating Committee** recommends that Dr. Dale Wexell be nominated as Vice-President of the Board of Education for 2010-2011.

**Further Nominations:** None

Moved by: Arkin Seconded by: Bulkley that nominations for Vice-President be closed.

Aye 6 Nay 0 Absent 3 Accepted

Carlson  
Flynn  
Nicholson

**Vote taken for Dr. Dale Wexell for the Office of Vice-President**

Aye 6 Nay 0 Absent 3 Accepted

Carlson  
Flynn  
Nicholson

**10. Oath of Office as Vice-President**

The Oath of Office as Vice-President of the Board of Education for 2010-2011 administered by the Clerk of the Board to Dr. Dale Wexell

**11. The slate proposed by the Nominating Committee for additional appointments:**

**The Nominating Committee** recommends that Patrick Flynn be nominated to act in the absence of both the President and Vice-President.

**Vote taken for Patrick Flynn to act in the absence of the President and Vice-President.**

Aye 6 Nay 0 Absent 3 Accepted

Carlson  
Flynn  
Nicholson

**The Nominating Committee** recommends that Neil Bulkley be nominated as Delegate to the New York State School Boards Association (NYSSBA) Annual Meeting and Dr. James Webb be nominated as Alternate Delegate:

**Vote Taken for Neil Bulkley Delegate and Dr. James Webb Alternate Delegate to the NYSSBA Annual Meeting.**

Aye 6 Nay 0 Absent 3 Accepted

Carlson  
Flynn  
Nicholson

**July 1, 2010**

**12. CONSENT AGENDA**

**12.1 Consent Agenda - Designations**

**A. Establish Policy Manual**

to reaffirm and readopt the School Board Policies as they appear in the Policy Manual, including the Code of Conduct and School District Officer and Employee Code of Ethics, for 2010-2011.

**B. Reaffirm Annual Policies**

to reaffirm and readopt the annual policies as listed below for 2010-2011:

- 4770 – Graduation Requirements
- 5100 – Attendance
- 5405 – Student Wellness
- 6240 – Investments
- 6700 – Purchasing

**C. Approve Bylaws**

to adopt the Bylaws for 2010-2011.

**D. Time and Place of Regular Meetings in 2010-2011 School Year**

to designate the Time and Place of regular meetings in 2010-2011, per the attached list.

**E. Official Newspaper 2010-2011**

to designate the Official Newspapers for 2010-2011 as listed below:

- |                         |                    |
|-------------------------|--------------------|
| The Leader              | Star-Gazette       |
| 34 West Pulteney Street | 201 Baldwin Street |
| Corning, New York 14830 | Elmira, NY 14901   |

**F. Official Depositories**

to designate the following banks as Official Depositories:

- |                            |                           |                        |
|----------------------------|---------------------------|------------------------|
| JP Morgan Chase Bank, N.A. | M & T Bank                | Five Star Bank         |
| 1975 Lake Street           | 109 West Water Street     | 404 South Hamilton     |
| Elmira, NY 14901           | Painted Post, NY 14870    | Painted Post, NY 14870 |
| Community Bank, N.A.       | Chemung Canal Trust Co.   |                        |
| 150 West Market Street     | Market and Bridge Streets |                        |
| Corning, NY 14830          | Corning, NY 14830         |                        |

**G. Independent Auditors for Year Ending June 30, 2011**

to approve the appointment of Raymond F. Wager, CPA, P.C., Certified Public Accountant, Suite 2 and 3, 1020 Lehigh Station Road, Henrietta, New York, as the District's Independent Auditors, for the year ending June 30, 2011, to audit the books and records of the Corning-Painted Post Area School District, for a maximum estimated fee of \$19,100; to complete the Single Audit requirement as mandated by the Education Department of the State of New York at a maximum estimated cost of \$4,050; and to complete the Extra-Classroom Activities Funds audit at a maximum estimated cost of \$3,400.

**H. Participation in NCLB Title I, II, IV, and V, IDEA Section 611 and 619, CPSE, and Head Start for 2010-2011**

that the School District participate, as per the following resolution:

**BE IT RESOLVED**, that the City School District of Corning, County of Steuben, New York express its intent to participate, whenever feasible, in Title I, II, IV, and V, IDEA Section 611, IDEA Section 619, Committee for Preschool Education (CPSE), Head Start, and VEA, during the 2010-2011 school year.

July 1, 2010

**I. Establish Mileage Reimbursement for District Travel and Empower Approval of Claims**

to establish mileage reimbursement rate for District travel for 2010-2011 per the following resolution:

**BE IT RESOLVED**, that the mileage reimbursement for District travel for 2010-2011 be the Internal Revenue Service rate per mile (currently 50 cents per mile), and that the Assistant Superintendent for Administrative Services, Jeffrey Delorme, or his designee, be authorized to approve all claims.

Moved by: Arkin Seconded by: Webb

Aye 6 Nay 0 Absent 3 Accepted

Carlson  
Flynn  
Nicholson

**12.2. Consent Agenda - Appointments**

**A. School District Treasurer and Interim Treasurer:**

**Melanie Manktelow (Confidential)**, as School District Treasurer at a stipend of \$7,700 for 2010-2011 and **Cindy Luedeman (CSEA)** Interim Treasurer, acting in the absence of **Melanie Manktelow** at no additional compensation.

**B. Tax Collector:**

**Jessica Ruble (Confidential)**, as Tax Collector for 2010-2011 at a stipend of \$4,000.

**C. Claims Auditor and Interim Claims Auditor**

**Linda Clarke** as Claims Auditor for 2010-2011 at the rate of \$25 per hour and **Pamela Bronson** as Interim Claims Auditor, acting in the absence of Linda Clarke at the rate of \$25 per hour.

**D. Purchasing Agent**

**Paul Webster**, as Purchasing Agent for 2010-2011 at no additional compensation.

**E. Interim Purchasing Agent**

**Jessica Ruble (Confidential)**, as Interim Purchasing Agent for 2010-2011, acting in the absence of Paul Webster, Purchasing Agent at no additional compensation.

**F. Public Relations Assistant**

**Karen R. Dutcher (Confidential)**, as Public Relations Assistant for 2010-2011 at a stipend of \$3,500.

**G. Records Retention Officer**

**Jeffrey Delorme**, as Records Retention Officer for 2010-2011.

**H. Records Access Officer**

**Karen R. Dutcher (Confidential)**, as Records Access Officer for 2010-2011.

**I. School Attorney**

**Harris Beach Law Firm**, as School District Attorney for 2010-2011.

**J. Chief School Physician**

**Eric Phillips, D.O.** as Chief School Physician for 2010-2011

**K. Internal Auditor**

**Jessica Lawrence**, as Internal Auditor for 2010-2011

**L. Payroll Supervisor**

**Dawn Stratton (CSEA)**, as Payroll Supervisor for 2010-2011 at a stipend of \$2,500

**M. Local Educational Authority (LEA) Designee**

**Ronald Gillespie (CSEA)**, as LEA Designee for 2010-2011

**July 1, 2010**

**N. Extra-Classroom Activity Fund Officers**

Extra-Classroom Activity Fund Officers (Central Treasurers) for 2010-2011:

Corning Free Academy	Janis Bierwiler, Treasurer Brian J. Sheehan, Auditor
Northside-Blodgett	Beth Mayo, Treasurer Melissa Swan, Auditor
East High School	Sandra Celessi, Treasurer Frank Barber, Auditor
West High School	Joni Fenderson, Treasurer Robin Sheehan, Auditor

Moved by: Wexell Seconded by: Bulkley

Aye 6 Nay 0 Absent 3 Accepted

Carlson  
Flynn  
Nicholson

**12.3. Consent Agenda - Other**

**A. Designation of the Superintendent of Schools to Authorize Budget Transfers**

the Superintendent of Schools, or his designee, be authorized to make transfers during the school year, as needed, in accordance with Section 170.2(1), Commissioner's Regulations, with the following exceptions: Individual object code transfers in excess of \$20,000 for non-salary items, and in excess of \$40,000 for salaries and wages, require Board approval. (Ref. Board Policy 6150-Adopted: June 21, 2006).

**B. Authorization for the Superintendent to Enter into Contracts for Health Services with Other Districts**

authorize the Superintendent of Schools to enter into contracts with other New York State School Districts for health and welfare services, under Section 912 of the Education Law, for students who attend non-public schools in other districts in 2010-2011; also to authorize the President of the Board of Education to sign these contracts as they become due throughout the 2010-2011 school year.

**C. Purchase of Blanket Bond for School District Officers**

purchase Blanket Bonds from the insurance company for 2010-2011 School District Officers as follows:

Treasurer/Deputy Treasurer	1,000,000
Tax Collector	1,000,000
Claims Auditor/Interim Claims Auditor	200,000
Purchasing Agent	200,000
Internal Auditor	200,000
Other Personnel	100,000

**D. Empower Certification of Payrolls**

to empower certification of payrolls as per the following resolution:

**BE IT RESOLVED**, that the School Business Official be empowered to certify payrolls for the School District, and the Assistant Superintendent for Administrative Services be empowered to certify payrolls in the absence of the School Business Official for 2010-2011.

**E. Empower Authorization of Travel and Conferences**

empower authorization of travel and conference expenses, per the following resolution:

**BE IT RESOLVED**, that the Assistant Superintendent for Instruction be empowered to authorize such travel and conference expenses for 2010-2011 as provided under annual budgeted funds (Ref. Ed. Law 1604).

**F. Authorization - Cash for Making Change - 2010-2011**

funds for the sole purpose of making change are to be provided annually to designated employees on the recommendation of the immediate supervisor. This was developed as a parallel policy to our present policy "Petty Cash Accounts." (Ref. Board Policy 6670-Adopted June 21, 2006).

**July 1, 2010**

The following people are designated as responsible for these funds in 2010-2011:

Timothy Decker, Director of Athletics: Fund Supervisor		
East High	\$100	Frank Barber
East High	\$300	Nick Kapral
East High	\$100	Sandra Celessi
West High	\$100	Robin Sheehan
West High	\$300	William Pierce
West High	\$100	Joni Fenderson
Christine Wallace, Director of School Lunch Program: Fund Supervisor		
Carder School	\$ 20	Merilva Sly
CFA Middle School	\$ 60	Linda Riley
Coopers BOCES (Alt. Ed.)	\$ 20	Jamie Wilson
East High School	\$140	Pamela Stamp
Erwin Valley School	\$ 20	April Bower
Gregg School	\$ 20	Debra Ribble
NB Middle School	\$ 60	Terry Pruden
Frank Pierce E. C. Center	\$ 20	Marian Cornell
Severn School	\$ 20	Cheryl Ball
C. U. Smith School	\$ 20	Debra Freeman
West High School	\$140	Jamie Wilson
Winfield School	\$ 20	Susan Gitchell
School Lunch Office	\$100	Deborah Warner
Summer School	\$100	Deborah Warner
Robin Sheehan, Assistant Principal, West High School: Fund Supervisor		
Extra-Class Fund	\$100	Joni Fenderson
Frank Barber, Assistant Principal, East High School: Fund Supervisor		
Extra-Class Fund	\$100	Sandra Celessi

**G. Designate Individual for Coordination of Fixed Assets Records**

**BE IT RESOLVED**, that the Board of Education designate the School Business Official, Paul Webster, responsible for developing and maintaining the inventory records of fixed assets.

**H. Petty Cash Fund Authorization 2010-2011**

Establish Petty Cash Funds for 2010-2011 and authorize the following personnel to be responsible for these funds. (Ref. Sec. 170.3 Commissioner's Regulations and Sec. 1604 & 1709, Education Law.)

<b>SCHOOL</b>	<b>AMOUNT</b>	<b>MONTHS</b>	<b>SUPERVISOR</b>	<b>DESIGNATED TO HANDLE MONEY</b>
Carder	\$100	12	D. Davis	M. Bosket
C. U. Smith	\$100	12	K. Elsasser	T. Templar
Erwin Valley	\$100	12	K. Merrill	D. Knowles
Severn	\$100	12	J. Whaley	J. Schoffner
Gregg	\$100	12	A. Collins	P. Erickson
Winfield	\$100	12	T. Tunney	M. Lando
CFA	\$100	12	R. Kimble	J. Bierwiler
NBMS	\$100	12	J. Marchionda	B. Mayo
Bus Garage	\$100	12	L. Eccleston	K. Koser
East High	\$100	12	J. Tobia	D. Eldridge
West High	\$100	12	R. Sheehan	TBD
Warehouse	\$100	12	K. Murdock	A. Miller
Admin. Building	\$100	12	P. Webster	J. Ruble
Head Start	\$100	12	J. Batzing	C. Underwood
Food Service	\$100	12	C. Wallace	D. Warner

Moved by: Arkin Seconded by: Wexell

Aye 6 Nay 0 Absent 3 Accepted

Carlson  
Flynn  
Nicholson

REGULAR SCHOOL BUSINESS ITEMS

13. Approval of Minutes

Moved by: Schultz Seconded by: Arkin to approve the minutes of the Regular Meeting of June 16, 2010.

Aye 6 Nay 0 Absent 3 Accepted

Carlson  
Flynn  
Nicholson

14. Authorization of Funds to Implement Special Education Programs/Services

RESOLVED, that the Board of Education approves the authorization of funds to implement the Special Education programs and services consistent with such recommendations from the CSE meetings of June 14, 2010 through June 23, 2010.

Moved by: Wexell Seconded by: Bulkley/Arkin

Aye 6 Nay 0 Absent 3 Accepted

Carlson  
Flynn  
Nicholson

15. REPORTS

15.1 Written Reports

15.1.1 District Owned Cell Phone Report – Submitted by Paul Webster, School Business Official

15.1.2 District Credit Card Report – Submitted by Paul Webster, School Business Official

16. Board Member Requests for Additional Information on Above Written Reports

17. PERSONNEL ITEMS

17.1 Reduction in Force

Superintendent’s Recommendation: that the Board of Education accepts the following resolution:

WHEREAS, the Board of Education is charged with the responsibility to create or abolish an office or position, and

WHEREAS, the Board of Education finds it necessary to abolish positions, and

THEREFORE, BE IT RESOLVED, that the Board of Education abolishes the following positions for economic reasons:

Administrative – 2.0 Principals

Instructional – 13.0 Elementary	1.0 Music
.6 Art	.6 Physical Education
1.0 English	1.0 Reading
2.0 Guidance	1.0 Social Studies
1.0 Library	1.0 Special Education

Teaching Assistants – 2.4 Teaching Assistants

Support Staff - 1.00 Account Clerk/Typist	1.92 Secretary I
2.00 Custodial Workers	1.00 Sole Custodian
.31 Food Service Helper	.75 Senior Food Service Helper
2.00 Registered Professional Nurse	

This resolution shall become effective July 1, 2010.

July 1, 2010

**BE IT FURTHER RESOLVED**, that the services of the least senior persons in the tenure area or Civil Service classification of the positions so abolished be discontinued and the names of the persons whose services are discontinued be placed upon preferred eligible lists, as provided in the Education Law and the Civil Service Law.

Moved by: Wexell Seconded by: Bulkley

Aye 6 Nay 0 Absent 3 Accepted

Carlson  
Flynn  
Nicholson

## 17.2 Resignation of Personnel

**Superintendent's Recommendation:** that the following resignations be accepted, with regret:

1. **Cynthia Butler**, Teaching Assistant at Corning Free Academy Middle School, effective June 30, 2010.
2. **Kathleen DeMartino**, Teaching Assistant at Calvin U. Smith, effective August 30, 2010.
3. **Karolee Kent**, Food Service Helper at Corning Free Academy, effective June 14, 2010.
4. **Kimberly Smith**, Typist at Corning Free Academy, effective June 30, 2010.

Moved by: Webb Seconded by: Schultz

Aye 6 Nay 0 Absent 3 Accepted

Carlson  
Flynn  
Nicholson

## 17.3 Retirement of Personnel

**Superintendent's Recommendation:** that the Board of Education accept, with genuine regret, the retirement request of **Thomas Tunney**, Principal at Winfield Elementary School, effective July 31, 2010 after 24 years and 6 months of service.

The Board offers the following resolution:

**WHEREAS**, **Thomas Tunney** has served the children of the Corning-Painted Post area with distinction for many years, and

**WHEREAS**, throughout the years he has consistently discharged his duties in an outstanding and highly professional manner, giving unselfishly of his time and efforts,

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education of the Corning-Painted Post Area School District, County of Steuben, State of New York, accepts with deep regret the retirement request of **Thomas Tunney** and records in the minutes of this meeting this expression of the Board's deep appreciation of his devoted service, as well as its sensitivity to the loss from the staff of this trusted and valued employee.

**BE IT FURTHER RESOLVED**, that the Clerk of the Board be and hereby is instructed to transmit to **Thomas Tunney** a copy of this expression of the Board's gratitude.

William Carlson arrived at 12:15 p.m.

Moved by: Wexell Seconded by: Bulkley

Aye 7 Nay 0 Absent 2 Accepted

Flynn  
Nicholson

July 1, 2010

#### 17.4 Change in Assignment and/or Status

**Superintendent's Recommendation:** that the request for Change in Assignment/Status on attachment 17.0, section 17.4.1, 17.4.2 and 17.4.3 be approved, subject to the rules and regulations of the Board of Education and/or Civil Service Commission.

Moved by: Arkin Seconded by: Webb  
Aye 7 Nay 0 Absent 2 Accepted  
Flynn  
Nicholson

#### 17.5 Appointments of Personnel

**Superintendent's Recommendation:** that the appointment of personnel listed on attachment 17.0 sections 17.5.1, 17.5.2, 17.5.3, 17.5.4, 17.5.5, 17.5.6, 17.5.7 and 17.5.8 be approved, subject to the rules and regulations of the Board of Education and/or the Civil Service Commission.

Moved by: Wexell Seconded by: Arkin  
Aye 7 Nay 0 Absent 2 Accepted  
Flynn  
Nicholson

#### 17.6 Internships

**Superintendent's Recommendation:** that the following paid Internship be approved, fulfilling school psychologist certification requirements, in accordance with the rules and regulations of the Board of Education: **Erin Perry**, School Psychologist, Alfred University, July 1, 2010 through June 30, 2011, under the supervision of Sarah Romans, Director, Pupil Personnel Services in the amount of \$17,500.

Moved by: Arkin Seconded by: Schultz  
Aye 7 Nay 0 Absent 2 Accepted  
Flynn  
Nicholson

#### 17.7 Ratification of Agreement between the District and the Corning Administrators' Association

**Superintendent's Recommendation:** to ratify the Agreement between the District and the Corning Administrators' Association for the period covering July 1, 2010 through June 30, 2012.

Moved by: Wexell Seconded by: Bulkley  
Aye 7 Nay 0 Absent 2 Accepted  
Flynn  
Nicholson

#### 17.8 School Business Official

**Superintendent's Recommendation:** that the Board approves the removal of Corning Administrators' Association member Paul Webster from the Association, effective June 30, 2010.

Moved by: Wexell Seconded by: Arkin  
Aye 7 Nay 0 Absent 2 Accepted  
Flynn  
Nicholson

#### 17.9 Approval of Superintendent of Schools Contract Extension

**President's Recommendation:** that the Board authorizes the President of the Board of Education to sign a Contract with Michael K. Ginalski, Superintendent of Schools, to be effective through June 30, 2015 (a two year extension).

Moved by: Bulkley Seconded by: Webb  
Aye 7 Nay 0 Absent 2 Accepted  
Flynn  
Nicholson

July 1, 2010

**17.10 Appointment of School Business Official**

**Superintendent's Recommendation:** that the Board appoints Paul Webster as School Business Official for a five-year contract commencing July 1, 2010 through June 30, 2015, at an annual salary of \$120,000 for the 2010-2011 school year; and authorize the President of the Board of Education to sign said employment contract.

Moved by: Schultz Seconded by: Arkin  
Aye 7 Nay 0 Absent 2 Accepted  
Flynn  
Nicholson

**17.11 Adoption of the 2010 Retirement Incentive Program – Part A (ERS)**

**BE IT RESOLVED**, that the Board of Education of the Corning-Painted Post Area School District does hereby elect to provide the benefits of Part A of Chapter 105 of the Laws of 2010, commencing on July 1, 2010 for all eligible employees who retire with an effective date of retirement set during the 60-day period beginning with and immediately following the commencement date and who are otherwise eligible as specified by Part A of Chapter 105 of the Laws of 2010.

Moved by: Bulkley Seconded by: Webb  
Aye 7 Nay 0 Absent 2 Accepted  
Flynn  
Nicholson

**17.12 Adoption of the 2010 Retirement Incentive Program Part A – (TRS)**

**BE IT RESOLVED**, that the Board of Education of the Corning-Painted Post Area School District does hereby elect to provide the benefits of Chapter 105, Part A Retirement Incentive Program to all targeted employees who are members of the New York State Teachers' Retirement System and who retire with an effective date of retirement during the "open period" (not more than 90 days nor less than 30 days) commencing on July 2, 2010, and ending on August 31, 2010, and who are otherwise eligible to participate in such program.

Moved by: Webb Seconded by: Arkin  
Aye 7 Nay 0 Absent 2 Accepted  
Flynn  
Nicholson

**17.13 Adoption of the 2010 Retirement Incentive Program – Part B (TRS)**

**BE IT RESOLVED**, that the Board of Education of the Corning-Painted Post Area School District does hereby elect to provide the benefits of Chapter 105 Part B Retirement Incentive Program to all eligible employees who are members of the New York State Teachers' Retirement System and who retire with an effective date of retirement during the "open period" commencing on July 1, 2010, and ending on August 31, 2010, and who are otherwise eligible to participate in such program.

Moved by: Webb Seconded by: Bulkley  
Aye 7 Nay 0 Absent 2 Accepted  
Flynn  
Nicholson

**17.14 Approval of Memorandum of Understanding – Freshman Academy**

**Superintendent's Recommendation:** that the Board approves the Memorandum of Understanding between the District and the Corning Teachers' Association concerning the Freshman Academy at East and West High Schools for the 2010-2011 school year.

Moved by: Schultz Seconded by: Arkin  
Aye 7 Nay 0 Absent 2 Accepted  
Flynn  
Nicholson

July 1, 2010

**17.15 Approval of Memorandum, of Agreement – Foreign Language Academic Intervention Services**

**Superintendent's Recommendation:** that the Board approves the Memorandum of Agreement between the District and the Corning Teachers' Association concerning Foreign Language Academic Language Services for the 2010-2011 school year on an as needed basis.

Moved by: Wexell Seconded by: Webb  
Aye 7 Nay 0 Absent 2 Accepted  
Flynn  
Nicholson

**17.16 Approval of Memorandum of Agreement – Freshman Academy Coordinator**

**Superintendent's Recommendation:** that the Board approves the Memorandum of Agreement between the District and the Corning Teachers' Association concerning Freshman Academy Coordinators for the 2010-2011 school year.

Moved by: Arkin Seconded by: Webb  
Aye 7 Nay 0 Absent 2 Accepted  
Flynn  
Nicholson

**17.17 Approval of Memorandum of Agreement – Helping Teacher Home Teaching**

**Superintendent's Recommendation:** that the Board approves the Memorandum of Agreement between the District and the Corning Teachers' Association concerning Helping Teacher Home Teaching positions for the 2010-2011 school year.

Moved by: Webb Seconded by: Bulkley  
Aye 7 Nay 0 Absent 2 Accepted  
Flynn  
Nicholson

**17.18 Authorization to Approve the Consulting Services Agreement with Gilroy, Kernan & Gilroy**

**Superintendent's Recommendation:** that the Board approves the Consulting Services Agreement (base and evaluation services) with Gilroy, Kernan & Gilroy, for a total annual cost of \$27,799.92, to provide analysis and evaluation of employee benefits, effective July 1, 2010 through June 30, 2011.

Moved by: Arkin Seconded by: Bulkley  
Aye 7 Nay 0 Absent 2 Accepted  
Flynn  
Nicholson

**17.19 Authorization to Approve Participation in Standard Courses Offered by Joint Education and Training, Inc. (JET, Inc.)**

**Superintendent's Recommendation:** that the Board approves the Contract with Joint Education and Training, Inc. (JET, Inc.) to provide standard courses for District Support staff at the rate of \$13.59 per classroom hour for 150 classroom hours for a total cost of \$2,038.50 for the 2010-2011 school year.

Moved by: Schultz Seconded by: Webb  
Aye 7 Nay 0 Absent 2 Accepted  
Flynn  
Nicholson

July 1, 2010

**17.20 Authorization to Approve Employee Assistance Program (EAP) Benefits Provided by Clinical Associates**

**Superintendent's Recommendation:** that the Board approves the Contract with Clinical Associates of the Southern Tier, PLLC to provide Employee Assistance Program benefits (up to 5 counseling sessions per employee/family) to District staff and their dependents at the rate of \$29 per employee per year for a total \$30,160 for the 2010-2011 school year.

Moved by: Bulkley Seconded by: Arkin  
Aye 7 Nay 0 Absent 2 Accepted  
Flynn  
Nicholson

**17.21 Approval of Memorandum of Agreement – Cell Phone Reimbursement**

**Superintendent's Recommendation:** that the Board approves the Memorandum of Agreement between the District and Anthony Gyetua-Danquah concerning cell phone reimbursement for May and June 2010 and for the 2010-2011 school year.

Moved by: Webb Seconded by: Bulkley  
Aye 7 Nay 0 Absent 2 Accepted  
Flynn  
Nicholson

**17.22 Approval of Terms and Conditions of Employment for Confidential Personnel**

**Superintendent's Recommendation:** that the Board approves the Terms and Conditions for Confidential Personnel as outlined in the attached for the 2010-2011 school year.

Moved by: Wexell Seconded by: Bulkley  
Aye 7 Nay 0 Absent 2 Accepted  
Flynn  
Nicholson

**17.23 Approval of Terms and Conditions of Employment for Education Assistants**

**Superintendent's Recommendation:** that the Board approves the Terms and Conditions for Education Assistants as outlined in the attached for the 2010-2011 school year.

Moved by: Arkin Seconded by: Wexell  
Aye 7 Nay 0 Absent 2 Accepted  
Flynn  
Nicholson

**18. BUSINESS ITEMS**

**18.1 Business Items – Consent Agenda**

**A. Approval of Monthly Treasurer's Report for April 30, 2010**

the Monthly Treasurer's Report is submitted in the prescribed format in accordance with Regulations of the Commissioner of Education, Section 170.2 (p) and included is a Cash Flow Report (copy to be filed with these minutes).

**B. Petty Cash Authorization**

that the Board designates Rebekah Scouten as the person designated to handle money for the West High School petty cash fund effective July 1, 2010.

Moved by: Webb Seconded by: Carlson  
Aye 7 Nay 0 Absent 2 Accepted  
Flynn  
Nicholson

July 1, 2010

**18.2 Resolution to Approve the Greater Southern Tier BOCES Contract for the 2010-2011 School Year**

**THIS AGREEMENT**, made this 1<sup>st</sup> day of July 2010, by and between the Board of Cooperative Educational Services for the Sole Supervisory Districts of Schuyler-Steuben-Chemung-Tioga-Allegany County, party of the first part, and the Corning-Painted Post Area School District, party of the second part,

**WITNESSETH**, that whereas party of the first part has been duly authorized to provide the approved services listed on the attached Contract for Services and has been authorized to enter into to Agreements with Boards of Education and School Trustees, under the provisions of Section 1950-51 of the Education Law.

**NOW, THEREFORE**, the said party of the first part hereby agrees to provide to the party of the second part the following services listed on the attached Contract for Services during the school year 2010-2011 at the cost indicated on the attached Contract for Services.

Moved by: Wexell Seconded by: Bulkley  
Aye 7 Nay 0 Absent 2 Accepted  
Flynn  
Nicholson

**18.3 Approval of School Lunch Budget of \$2,138,203 for 2010-2011**

**Superintendent's Recommendation:** that the Board approves the 2010-2011 budget of the District's School Lunch Program in the amount of \$2,138,203.

Moved by: Schultz Seconded by: Carlson  
Aye 7 Nay 0 Absent 2 Accepted  
Flynn  
Nicholson

**18.4 Authorization to Dispose of Surplus Cell Phones**

**Superintendent's Recommendation:** that the Board declare surplus the attached listing of cell phones and authorizes the School Business Official to dispose of these items.

Moved by: Webb Seconded by: Wexell  
Aye 7 Nay 0 Absent 2 Accepted  
Flynn  
Nicholson

**18.5 Approval of Increase for School Lunch Program Prices**

**Superintendent's Recommendation:** that the Board approve the price of lunches for elementary students at \$2.00 a \$.25 increase, secondary school lunches at \$2.25 a \$.25 increase, adult lunches at \$3.50 a \$.25 increase, breakfast at \$1.25 a \$.25 increase, and adult breakfast at \$1.85 a \$.25 increase, beginning with the 2010 – 2011 school year.

Moved by: Carlson Seconded by: Arkin  
Aye 7 Nay 0 Absent 2 Accepted  
Flynn  
Nicholson

**19. SPECIAL ITEMS**

**19.1 Adoption of Resolution Pertaining to State Environmental Quality Review**

**Superintendent's Recommendation:** that the Board approves the resolution for the Environmental Review required for the Facilities Project (copy attached) relative to William Severn Elementary School.

Moved by: Wexell Seconded by: Arkin  
Aye 7 Nay 0 Absent 2 Accepted  
Flynn  
Nicholson

July 1, 2010

20. FUTURE AGENDA ITEMS - None

21. BOARD MEMBER REQUESTS FOR INFORMATION

Mr. Bulkley requested information relative to the investigation of charging employees more for their lunches in order to keep costs down for students, as well as what percentage of the Food Service budget involves adult lunches.

22. BOARD MEMBER COMMENTS - None

### VISITOR COMMENTS

The Board heard comments from two visitors

#### Executive Session

Moved by: Webb Seconded by: Arkin

to enter into executive session at 12:40 p.m. to discuss matters related to the appointment of a particular person.

Aye 7 Nay 0 Absent 2 Accepted

Flynn  
Nicholson

#### Resume Regular Order of Business

Moved by: Arkin Seconded by: Webb to resume the regular order of business at 1:27 p.m.

Aye 7 Nay 0 Absent 2 Accepted

Flynn  
Nicholson

Moved by: Arkin Seconded by: Webb to add Item 17.24 – Administrative Appointment to the agenda.

Aye 7 Nay 0 Absent 2 Accepted

Flynn  
Nicholson

### 17.24 Administrative Appointment – Director of School Facilities and Operations I

**Superintendent's Recommendation:** that Ronald Gillespie be appointed as Director of School Facilities & Operations I, on a probationary basis, effective October 1, 2010 at an annual salary of \$72,000, prorated.

Moved by: Wexell Seconded by: Arkin/Bulkley

Aye 7 Nay 0 Absent 2 Accepted

Flynn  
Nicholson

#### ADJOURNMENT

Moved by: Wexell Seconded by: Arkin to adjourn the meeting at 1:27 p.m.

Aye \_\_\_ Nay \_\_\_ Absent \_\_\_ Accepted/Rejected

Submitted by,

---

Karen R. Dutcher, Clerk  
Corning City School District

/krd