

## USE OF SURVEILLANCE CAMERAS IN THE SCHOOL DISTRICT

The Board of Education recognizes its responsibility to promote and foster school safety and ensure a safe and effective learning environment. After having carefully considered and balanced individual rights of privacy with the District's duty to promote discipline, health, welfare, and safety of staff and students, as well as that of other persons who may enter school grounds and/or property, the Board supports the use by the District of video and audio surveillance in its schools, its buses, and/or on school grounds. District surveillance cameras will only be utilized in public areas, and will not be used in restrooms, locker rooms, or other areas where video and/or audio surveillance is prohibited.

The District-wide Safety Team shall make recommendations to the Superintendent regarding the implementation and use of surveillance cameras in accordance with the authorization of the Board of Education. The Superintendent shall retain final decision-making authority regarding the recommendations of the District-wide Safety Team. He/she shall notify the Board as to the processes/procedures to be implemented with regard to the use of surveillance cameras by the District.

All video and/or audio recordings captured by the District's surveillance cameras shall be the sole property of the District. The Superintendent or his/her designee will be the custodian of such recordings. All video and/or audio recordings will be stored in their original form and secured to avoid tampering and ensure confidentiality in accordance with applicable laws and regulations.

Requests for viewing video and/or audio recordings must be made in writing to the Superintendent or his/her designee and will be granted or denied in accordance with applicable law, rule, and/or policy.

### **Notification Regarding Use of Surveillance Cameras in School Buildings, School Buses, and/or on School Grounds**

The District will post signage at entrances to the school campus and/or at major entrances into school buildings notifying individuals of the District's use of video and/or audio surveillance cameras.

Students and staff will receive additional notification regarding the use of surveillance cameras in the schools, on school buses, and/or on school grounds, as deemed appropriate by the Superintendent of Schools. Such notification may include, but is not limited to, publication in the District calendar, employee handbook, and/or student handbook.

The Superintendent of Schools is directed to develop regulations and/or guidelines governing the use of surveillance cameras in accordance with the provision of law and established Board policies and regulations.

Adopted: June 20, 2012

Reaffirmed: December 16, 2015