

CORNING-PAINTED POST AREA SCHOOL DISTRICT
6800

PAYROLL PROCEDURES

A duly certified payroll is one that has been examined and approved by the School Business Official or in his absence, the Director of Personnel. It shall be the responsibility of the School Business Official and his staff to prepare all payrolls.

A periodic test will be conducted to verify accuracy and appropriateness of District payrolls.

Ref. Education Law §§1604; 1719; 1720; 2116-a

Adopted: June 21, 2006