

**ADMINISTERING MEDICINES TO STUDENTS
REGULATION**

The following regulations govern the administration of medication in school:

1. Medication, both prescription and non-prescription, will be given only when a PHYSICIAN'S ORDER FOR GIVING MEDICATION IN SCHOOL form has been filed with the school nurse teacher.
2. Medication will only be administered with written parental permission.
3. Parents are requested to bring the medication to school and deliver it to the school nurse or in the school nurse's absence, to the school principal or designee.
4. The parent is responsible for an adequate supply of medicine in the drug store container, labeled properly with directions and the child's name.
5. The pharmacy label does not constitute a written order and cannot be used in lieu of a written order from a licensed prescriber.
6. No change in dosage or frequency can be made without a physician's order.
7. Medication orders must be renewed annually.
8. The school nurse should have available, for her use and that of any substitute, instructions that are clear and concise procedures for the handling of all aspects of medication acceptance, delivery, and storage.

Any questions regarding these regulations should be referred to the school nurse or the principal.